

Fife Vacancy List 13th May 2019


- Kirkcaldy area
- Glenrothes/Cupar area
- Leven area
- Dunfermline/ Cowdenbeath area
- Modern Apprenticeships across Fife
- Other opportunities

If you have any questions about the vacancy list or would like help with applications, please contact Carrie by email: carrie.stewart@sds.co.uk

Modern Apprenticeships

Job Title	Employer Name	Location	Advertised & more information	Closing Info
NEW Apprenticeship Open Day	Bell Group	Kirkcaldy	<p>We are hosting an open day on the 29th of May at our Offices in Kirkcaldy - 1 Merchant House, Merchant Place, Mitchelston Ind. Estate, Kirkcaldy KY1 3NJ at 10am until 11.30am / 12pm – 1.30pm. The purpose of this day will be to provide you with all the information you require about the apprenticeship that we offer including, but not restricted to :</p> <p>Apprenticeship duration and pay rates, Apprenticeship content, Interview and selection process, Key dates, Associated collage, Question and answer with key members of our team, Informal mini interviews, Application paperwork</p> <p>Please ensure you bring with you a copy of your current CV, copies of any qualifications and a passport style photo. All candidates who wish to attend must book their place the link below:</p> <p>https://www.eventbrite.com/e/apprentice-recruitment-open-day-kirkcaldy-tickets-61560465008</p> <p>Frequently Asked Questions</p> <p>Is there a dress code? Smart</p> <p>Do I need to bring anything with me? A copy of your CV, any qualifications and a portrait /passport style</p>	29 th May

			<p>photo. A pen and paper should you wish to take notes.</p> <p>What if I can't attend? Please notify our team who will discuss this with you.</p> <p>What happens after the open day? We will provide details of the following stages at the event.</p> <p>When will I know if I was successful? On completion of our interview and selection process, details will be confirmed at the open day.</p> <p>How will I be notified? Due to the high volume of applicants all notifications will be via email. Successful candidates on completion of the process will be notified by phone.</p> <p>What age group are your apprenticeships open to? Our apprenticeship is open to anyone 16 years and over</p> <p>How long is the apprenticeship? Our programme lasts for a total of four years.</p>	
NEW Business Administration	Scottish Water	Dunfermline	<p>https://www.apprenticeships.scot/vacancy-details/?refCode=122860 We're looking for people who are self-motivated, team players who are well organised, good problem solvers with a positive attitude and the ability to work on your own initiative. You'll have five National 4 or 5 Qualifications (English, Maths and Science are advantageous but not essential) and a full UK driving licence (or currently be working to achieve this).</p> <p>It is desirable that they have a good understanding of Microsoft office (Outlook, Excel, Word and PowerPoint) and a desire to learn new skills.</p>	Closes 24/05
NEW Vehicle Parts Apprentice	GTG	Kirkcaldy	<p>https://apprenticeships.gtg.co.uk/job/vehicle-parts-apprentice-east-scotland-kirkcaldy-5849.aspx Full time, 39 hours per week</p>	Seen 13/05

NEW Butchery Apprentice & Customer Service Apprentice	The Bothy at Boglily	Kirkcaldy	 The Buffalo Farm 6 May at 17:28 · 🌐 <p>RECRUITMENT EVENING</p> <p>If you have just left school and looking for an opportunity to join an exciting growing business, then we may have a vacancy that is right for you!</p> <p>We are looking for enthusiastic young individuals who are looking for an opportunity to start a long-term career.</p> <p>We have two apprenticeship positions, as well as a post for seasonal weekend staff in The Bothy.</p> <p>If you think you've got what it takes, and you fit the bill then come along to our recruitment Evening.</p> <p>When - Monday 13th May</p> <p>What Time - Come anytime between 5pm – 6.30pm</p> <p>Where - The Bothy at Boglily. Kirkcaldy KY2 5XY</p> <p>What we have on offer-</p> <p>Butchery Apprentice.</p> <p>Attitude is everything for this role, a willingness to learn and attention to detail, good communication and customer focus along with a passion for food. The apprenticeship will set you up for a long-term career as a professional butcher. With a clear path for progression within our company, the opportunity to work within a retail and wholesale environment mastering the butchery craft.</p> <p>Customer Service Modern Apprenticeship.</p> <p>Working predominately in our Boglily shop and office, you will be dealing with customers daily in person and over the phone, processing orders, taking payments and dealing with general enquiries. You must be confident, professional and willing to learn, with a good eye for detail and accuracy.</p> <p>Weekend Front of House</p> <p>Supporting our current team, you would be responsible for clearing tables, running food orders and ensuring The Bothy is kept at an excellent standard. You will work on a rota basis covering either Saturday or Sunday but must have the flexibility to work both if required. Experience is not essential but would be an advantage. Minimum age 15</p> <p>Both apprenticeship positions are full time, working 5 days out of 7 on a rota basis including weekends.</p> <p>Front of House position is a minimum of 4 hours per week, with the opportunity to work extra hours.</p>	Event 13 th May
Trainee Administrator	Rewards Training	Dunfermline	http://apprenticeships.scot/vacancy-details/?refCode=122414 £16,000 per year. Ideally looking for National 5's, Intermediates including Maths and English, and/or Higher Grades.	Closes 24/05

Other Opportunities

Police Scotland Recruitment

<http://www.scotland.police.uk/recruitment/police-officers/>