Heathrigg Nursery School



**August 2014 Newsletter**

**Welcome back!**

Just a few important reminders at the start of the new session. Look out for our ‘Parents Handbook’ within the next few days, this will be placed in your child’s tray.

**Staff Changes**

We welcome our new Headteacher, Mrs Sharon Wilson. Mrs Wilson is the permanent Headteacher for Slamannan Primary School, Heathrigg Nursery and Limerigg Primary.

We also welcome back Ms Susan Maxwell, Depute Manager of Heathrigg Nursery School.

Some staff in Nursery have changed playrooms over the summer period. Staff in each room are now:-

Rainbow Room – Senior Early Years Officer – Juel Hamill

Early Years Officer – Sharon Laird (Monday, Tuesday, Wednesday)

Early Years Officer – Kellie Mears (Thursday & Friday)

Sunbeam Room - Senior Early Years Officer – Isabel Bott

Early Years Officer – Ann McCalley

Early Years Officer – Keri Mitchell

**Education Sessions Times**

**Morning core session:** 8.45am-11.30 am with a flexible drop off between 8.30-8.45 am and flexible pick up between 11.30 -11.40 am.

**Afternoon core session**: 12.30- 3.15 pm with flexible drop off 12.20-12.30pm and flexible pick up 3.15-3.30pm.

**There will be no access to the building for session children before the 8.30am and 12.20pm flexible drop off times. Children must be collected by 11.40am or 3.30pm at the latest.**

**Lunches/Activity Money**

Lunches are provided at a cost of £1.60 for children who attend over the lunch time period.

In accordance with Falkirk Council guidelines a weekly sum of £2 Activity Money is charged for each child. This contributes toward snacks, baking, party food, nursery events and playroom equipment.

**All monies should be paid on the first day your child attends (for most children this will be a Monday). Correct money should be placed in a sealed envelope with the child’s name and amount clearly written on the front and handed in to the office or a member of staff.**

**Jewellery and Toys**

MC900305467[1]For safety reasons children must not wear jewellery in the nursery. These items are safer kept at home. Please do not allow your child to bring their toys to nursery unless they have been asked to bring something for a topic or it has been agreed with a member of the nursery staff.

**Security**

In the interest of security, children should not be permitted to open or assist in opening the main inner or outer doors of the nursery.

Please note that only a member of staff should open the outer door to anyone coming into the Nursery.

**Nursery Car Park**

We actively encourage parents and children to walk to nursery. If it is necessary to transport your child by car we ask for your co-operation in not using the nursery car park as this is for **staff use and deliveries only**.

Please ensure that you and your children use the main pathway to enter the nursery and do not cut across the car park.