

Appendix 1

Definition of Significant Events

Listed below are examples of potential significant events which **all** services would be expected to record in single agency chronologies, where relevant.

Please note, this is not an exhaustive list

Significant Events relevant to ALL services

- Significant changes in the child or young person's wellbeing e.g. developmental growth and / or normal pattern of behaviour
- Identified additional support needs
- Significant changes to family or care arrangements e.g. separation, divorce, bereavement, birth of sibling, new partner, custodial sentences
- Significant changes in family household e.g. house moves, homelessness, school moves, illness or hospitalisation, income, employment / unemployment
- Significant changes in parents or carers physical or emotional wellbeing e.g. related to mental health, substance use / misuse, domestic abuse, learning disability, criminality or antisocial behaviour
- Significant change to routines e.g. attending community resources or family contacts
- Significant changes in the child or young person's educational performance including exclusion and / or removal from education, home education
- Childhood illnesses, disabilities or periods of significant good health
- Attendance at Accident and Emergency , Out of Hours and contact with NHS24
- A child or young person missing or a missing family
- Looked after at home
- Looked after away from home
- Child Protection referral
- Child Protection issues e.g. registration / deregistration, case conference, core group meeting
- Child or young person involvement in incident of substance misuse
- Police involvement
- Parent withdraws consent to share information

- Changes in the service and / or agency supports e.g. changes of professional staff, gradual or sudden withdrawal from service and / or agency support
- Changes in the behaviour of the parents and / or carers that is seen as difficult, hostile, evasive, threatening, non-compliant and / uncooperative including any criminality
- any threats or actual incidents of violence towards the child, young person or staff
- Positive improvements and events that contribute to the ongoing assessment
- Multiagency meeting e.g. Team Around the Child
- Requests for assistance received from another agency
- Referrals to the Children's Reporter

Significant events specific to Health services in addition to the all services list.

Please note this is not an exhaustive list.

- Significant changes in relation to contact with GP e.g. registered/not registered/temporary registration with a GP and subsequent changes of GP
- newborn child's significant events that occurred during pregnancy and birth e.g. antenatal and birth trauma, congenital abnormalities, foetal alcohol syndrome, blood borne viruses, low Apgar score at ten minutes (assessment of baby's physical condition) etc.
- kept or missed antenatal appointments
- the allocation of the health plan indicator and subsequent changes
- engagement with NHS staff to meet health and development needs of child
- kept or missed appointments for postnatal appointments, immunisations, child health surveillance, hospital appointments, including refusal of entry
- formal health assessments, e.g. developmental, looked after and accommodated children (LAAC)
- request for assistance for formal health assessments or services from within NHS Forth Valley such as paediatric services, Child and Adolescent Mental Health Service (CAMHS) or other services

Significant events specific to Education services in addition to the all services list.

Please note this is not an exhaustive list.

- single agency plan in place e.g. additional support plan/individualised educational programme , transition planning, More Choices More Chances, young carer, travelling child or young person
- request for assistance to specialist pupil support services
- attendance patterns, i.e. <80% or consistent pattern of improved attendance
- child's performance, behaviour, attainment or achievement
- communication with parents e.g. engagement or support with child's learning
- episodes of exclusion or re-integration
- significant allergies or illness
- social inclusion within the school setting including evidence of bullying, discrimination or positive support networks
- request for assistance from education to outside education services
- placement requests to change educational establishments
- failure to transfer records
- home educated episodes
- significant periods of hospital education or home tuition
- educational placement outside of the authority

Significant events specific to Social Work services in addition to the all services list.

Please note this is not an exhaustive list.

- evidence of engagement or lack of engagement , patterns only
- any patterns of missed appointments without acceptable reasons, including refusal of entry

- any emergency requests for assistance from child, young person, parents or carers
- Child Protection significant events e.g. date of referrals/investigations, nature of investigation, decision of investigation, dates of initial case conference
- Child Protection decisions e.g. decision of initial case conference - (NFA/registration if CP), category of registration, conditions of contact, dates of review conferences (registration status if CP), decision of review conferences
- Legislative requirements e.g. all periods of looked after and accommodated children, date commenced, accommodation type, legislation type, date ended, decisions and actions (child returned home, fostered, adopted)
- Child Protection measures e.g. any measures taken under child protection procedures, date commenced, accommodation type, date ended, decisions/actions
- Significant periods of respite/short term care, date commenced, accommodation type, date ended, decisions/actions
- Sex offenders registration, date of registration, period of registration
- Periods of custody e.g. date of custody, length of sentence, Early Parole Licence, Post release statutory requirements
- Interventions under vulnerable adults e.g. dates of case conference, decisions/actions, statutory outcomes
- Interventions under Mental Health Act e.g. date of intervention, nature of intervention, date of review
- Other periods of statutory and non-statutory involvement including date commenced, date ended, legislation type, decisions and actions, (supervision terminated, child accommodated)