

<b>COMHAIRLE NAN EILEAN SIAR</b> Department of Education & Children’s Services <b>Minute/Note of Meeting</b>		<b>TITLE</b>	<b>Parent Council Meeting</b>		
		<b>DATE</b>	<b>Monday 22<sup>nd</sup> April 2019</b>	<b>TIME</b>	<b>6.30pm</b>
		<b>VENUE</b>	<b>Sir E Scott School</b>		
		<b>DISTRIBUTION</b>	<b>All Members &amp; MC Ferguson, SEO.</b>		
<b>Present:</b>	Alison Macdonald, Andrew Coghill, Pauline Macleod, Rebecca Passmore, Katie Ann Mackinnon, Aileen MacSween, Mairi Macleod, Rebekah Globe, Kirsty Donnelly, Cllr John Mitchell, Rhoda Campbell,				
<b>Apologies:</b>	Cllr Paul Finnegan, Kathryn Campbell, Lucy Toor, Donna Stoddart, Fiona Porteous, Donella Barker, Cllr Finlay Cunningham.				
<b>Absent:</b>					
<b>Agenda Item</b>			<b>Action</b>	<b>Who?</b>	<b>When?</b>
<b>1</b>	<b>Welcome</b>	A Macdonald welcomed everyone to the meeting.			
<b>2</b>	<b>Apologies</b>	As noted above.			
<b>3</b>	<b>Minute of 11<sup>th</sup> March 2019</b>	The minute of the meeting held on Monday 11 <sup>th</sup> March was agreed to be an accurate record – proposed: A Macdonald seconded: A Coghill	Email to MC Ferguson SEO. Upload onto website	MCM	ASAP
<b>4</b>	<b>Matters Arising</b>	<b>MVP</b> AMS mentioned the recent meeting of the MVP Steering Group was postponed. She is meeting with Mr Adam Johnson and Ms Sally Kane, Educational Psychologist on Thursday 25 <sup>th</sup> April. AMS will propose for the Steering Group to have an open meeting with parents as soon as possible. Mr William Macdonald, Head of Education is keen for this pilot scheme to commence soon. Training for senior pupils is due to take place in June, so it will not impact the SQA exams.			
		<b>Water Bottles</b> AMS stated Mr Ruairi Miller has been in contact with Mr Andrew Walker, Scottish Water regarding providing water bottles for pupils and working in partnership on a possible project with the school. AMS will also contact Castlebay School as their Parent Council also purchased water bottles for their pupils. She aims to have bottles available for all pupils at the beginning of next session.	Contact Castlebay School regarding Water bottles.	AMS	ASAP
		<b>Canteen</b> RC has not received an update from Diane Campbell, she will email her again regarding the tendering process. Canteen menu was discussed briefly. Primary pupils are no longer receiving free fruit.	Email Diane Campbell again for an update on tenders.	RC	ASAP
		<b>Parental Engagement</b> AMS and PML met last term with RC, AMD and 2 Primary Pupil Council representatives, unfortunately no one from the Secondary Pupil Council was available to attend the meeting. AMD and RC said the meeting was very positive, pupils were very confident and had some very good ideas. PML provided details of pupils plans for the Primary Play area. She also mentioned they are looking at the possibility of Masterclasses for pupils being delivered by parent volunteers.			

4	<b>Matters Arising...cont'd</b>	<b>Parental Engagement.... continued</b> AMS also discussed the Vision, Values and Aims with RC and AMD. She explained these were finalised at the SMT meeting this afternoon. These will be shared with staff, pupils and Parent Council Members, then translated into Gaelic and displayed throughout the school. Open Mornings in the Sgoil Àraich and Primary have been very successful, need to look at ways of replicating this in the Secondary department. AMS mentioned an E Form which will be issued to parents for completion. Speakers for Assemblies/Prizegiving were discussed, Ms Kate Forbes, MSP was suggested, also AMD mentioned Mr Calum Mackay, who is now working in Sports Management in America. AMS stated pupils be involved in deciding will decide who to have as their guest speaker at the Secondary Prizegiving. JGM mentioned all councillors serving Harris and South Lochs are willing to come into school to speak to pupils during PSE. AMS thanked AMD and RC for meeting with herself, PML and pupils to discuss aspects of the School Improvement Plan.	Share Vision, Values and Aims with Staff and PC Members.	AMS	ASAP
			Issue E Forms to parents for completion.	AMS	ASAP
		<b>Fundraising Quiz</b> AMS thanked AMD for arranging a lovely family evening which was very successful. AMD was pleased it was well attended and ran very smoothly. MM said there was an excellent range of questions suitable for all ages. AMS mentioned feedback she received was very positive and this is worth repeating annually. £678.50 raised on the night, Bill Scott's expenditure was £74.16. £604.34 profit was made, although this is less of an intake than the Burns Supper. Funds are currently held in the Primary School Fund Account, all present agreed to transfer this to the Parent Council Account.	Pay the Parent Council £604.34.	MCM	ASAP
		<b>Treasurer Report</b> AC provided an update of accounts. The current balance on 22.04.19 was £2021.06. PML made a request for £300 towards costs of the Primary Prom, which will be held in the School Gym/Performance Area this year. All present agreed this request.	Pay Primary School Fund £300 towards costs of the Primary Prom	AC/DC	ASAP
		<b>Vouchers for School Leavers</b> AMS confirmed the number of school leavers for this session; 14 in total, 8 in S6 and possibly 6 in S5 (dependant on SQA Results, which will not be confirmed until August. All present agreed to purchase 14 Amazon vouchers to the value of £20, which will be presented to pupils at the leavers assembly on Thursday 30 <sup>th</sup> May 2019.	Purchase 14 x Amazon Vouchers to the value of £20 each.	AC/DC	ASAP
		<b>Surface Go Provision</b> AMS provided brief feedback from A MacIennan following concerns raised by members at the last Parent Council Meeting. She explained provision for the devices issued to Gaelic Medium pupils is provided by Gaelic Specific Grants not CNES funding. This has been as a result of GM pupils and staff being disadvantaged with regards to resources over the years. Discussion took place regarding the provision of devices for next session. AMS explained Mr B Chisholm will require feedback as this is a pilot scheme before a decision is made regarding provision for next session. AMS will raise this issue with Mr Chisholm.as soon as possible.	Mention Surface Go Provision for next session to Mr B Chisholm.	AMS	ASAP

5	<b>Head Teacher's Information</b>	<p><i>Correspondence</i> AMS provided details of a letter from Mr B Chisholm regarding incidences of bullying, violence and abuse of social media, which is aimed at all schools across the Western Isles. He is seeking the views of Parent Council Members on this matter. This was discussed at length. Members also discussed the possibility of banning the use of mobile phones by pupils during the school day. The current policy is pupils can have their phones in school, although they should be switched off in classes. AMS will pass on member's comments to Mr Chisholm at the next Head Teachers' Meeting. <i>MM &amp; KM left the meeting at this point – 7.30pm.</i> AMS provided details on correspondence regarding Training for Chaplaincy and Ministers, National Numeracy Day on Wednesday 15<sup>th</sup> May and CNES Staff Briefing Ramadan Festival.</p> <p><i>Staffing</i> JGM wished to clarify his comments at the previous meeting regarding staffing. He expressed concerns regarding the reduction of staffing in Sir E Scott School, in particular single staffed departments and the impact this would have on the school. AMS issued a letter to parents recently highlighting the changes in staffing. She is anticipating staffing requirements next session. VER's are still to be confirmed and the probationer allocation will not be issued until the beginning of May.</p> <p><i>School Visitors</i> AMS provided details of visitors to the school over the next few weeks which include; Professor Mackintosh with 17 representatives from West Papua Guinea, Alasdair Allan MSP, two former military servicemen from the BLESMA charity and an RAF day on Tuesday 4<sup>th</sup> June. The Care Commission Inspectorate were recently in the Sgoil Àraich, they will submit a report to the school on their findings. Mr B Chisholm, will be visiting the school on Monday 3<sup>rd</sup> June.</p> <p>AMS thanked JGM and councillors for the recent ward-funding allocation for the S1 trip to Glasgow with Mrs L Laing and also the Community Cooking Workshop.</p>	Pass on Members comments to Mr Chisholm at the next Head Teachers' Meeting.	AMS	08.05.19
6	<b>AOCB</b>	<p><i>Chess</i> RG queried if anyone in the school was able to provide a chess club for pupils. AMS explained there is a Board games lunchtime club in the Secondary which is currently not well attended.</p>	Look into the possibility of a Chess Club at lunchtimes.	AMS	ASAP
7	<b>Date of Next meeting</b>	<p>A Macdonald thanked everyone for attending and the meeting closed at 8.00pm. The next meeting of the Parent Council will take place on <b>Monday 27<sup>th</sup> May 2019</b> at 6.30pm.</p>			