

COMHAIRLE NAN EILEAN SIAR
 Department of Education & Children's Services
Minute/Note of Meeting

TITLE	SUAT P.C. meeting		
DATE	28th Jan 2025	TIME	18:00
VENUE	SUAT		
DISTRIBUTION	All		

Present:	Emily Durie, Kelly Ann Keltie, Heather Wheeler, Dianne Morrison, Alina Simpson, Alana MacInnes
Apologies:	Florence Granville, Corinna Krause, Fiona MacVicar, Conor Lawless, Paddy Morrison, David Ferguson, Catriona Currie

Agenda Item		Summary	Action	Who?	When?
1	Welcome	Meeting opened by DM welcoming everybody.			
2	Apologies	Florence Granville, Corinna Krause, Fiona MacVicar, Conor Lawless, Paddy Morrison, David Ferguson, Catriona Currie			
3	Banking Update	The account balance is £5498.54 which includes £1917.53 for the garden fund. ED informed the group that the bank has lost the 2 nd application to change names on the account, so applying for a 3 rd time. KAK is happy to be a 3 rd signatory on the account. We are unable to transfer money in/out at present so ED and CL are going to go into the bank to see if it speeds things up a bit. DM thanked the Parent Council for the money towards Christmas presents and Sumdog.	ED/CL go into the Bank to see if application can be progressed quicker	ED/CL	
4	Christmas Fayre Income	£1138.38 taken in between the Christmas Fayre and school pantomime. With deductions from bacon rolls, lucky dip, refreshments and Santa presents it came to £632.86. The event was a great success, with a strong focus on sustainability. Evening dates are going to be considered for the Christmas Fayre this year as weekends throughout December can be really busy for people.			
5	Attendance Policy/ Procedure	Attendance is one of CNES and Scottish Governments' main priorities and they are always looking at ways to improve it. DM informed the meeting that the Attendance Policy is currently in consultation stage however one of the main things that will come from it is monthly attendance checks (throughout all schools, not just CNES). If pupils attendance drops below 90% it will automatically trigger a letter to be sent to parents from the school. DM is aware of certain situations where children are unwell etc, however the letter would be sent regardless. If re-occurring letters are sent, meetings will be arranged with parents/pupils.			
6	Kayak Trailer Update	The school have got 10 kayaks to share with lochdar and Daliburgh schools. Staff have been trained and a suitable loch has been identified along the road from the school. ED and DM are	Contact Tim Pickering re trailer in Stornoway	DM	ASAP

Agenda Item		Summary	Action	Who?	When?
		going to apply for NHS funding for a grant towards a trailer so the kayaks can be transported. In the meantime, we could potentially borrow a trailer from Stornoway.			
7	P7 Residential Fundraising Update	There will be a quiz on Fri 31st Jan - donation to enter the quiz, and there will be a raffle and tuck shop. There will be a disco on Fri 7th Feb and bingo has been arranged for Fri 28 th Feb. A car wash is going to be arranged for a later date. Some children have suggested doing some busking at Bayhead Shop Gardens so this will be looked into.			
8	AOB	<ul style="list-style-type: none"> • HW has asked if the heating could be turned down in the hall for Athletics on Thursday evenings. • 4 GME children are carrying out their transition between the nursery and school. • There are some p7/s1 transition events planned. Feedback from Liniclate is that the children are a great bunch and they are all bonding really well. • Kirsty Macleod to be added to emails and PC group chat. Alina to be added to emails (meeting dates, agenda, previous minutes etc). 			
9	Date of Next Meeting	Tues 25 th March 2025 at 6pm			