

<p style="text-align: center;">COMHAIRLE NAN EILEAN SIAR Department of Education & Children's Services</p> <p style="text-align: center; color: blue; font-size: 1.2em;">Minute/Note of Meeting</p>		TITLE	Parent Council Meeting			
		DATE	Monday 30th October 2023	TIME	6.45pm	
		VENUE	Sir E Scott School			
		DISTRIBUTION	All Members & MC Ferguson, Head of Education.			
Present:	Andrew Coghill, Andy Murray (Head Teacher), Alison MacDonald, Ian Murdo MacDonald, Adam Johnson (Acting Depute Head Teacher), Donella Barker, Caroline Chaffer, Ross Miller, (DYW Co-ordinator).					
Apologies:	Kathleen Duce, Gordon Macleod, Jenna Morrison, Cllr Paul Finnegan, Cllr Grant Fulton.					
Agenda Item				Action	Who?	When?
1	Welcome	AC welcomed everyone to the meeting.				
2	Apologies	Apologies were noted above. AC mentioned RMD is no longer able to attend future meetings. Therefore there are now 10 parent members on the Parent Council.				
3	Minute of 11th September 2023	The minute of the meeting held on 11.09.23 was agreed to be an accurate record – proposed: Alison MacDonald, seconded: Ian Murdo MacDonald.				
4	Matters Arising	Stronger Starts Grant AC contacted Tamara Hedderwick regarding a Funding Application. Following email correspondence with Parent Members. AMD offered to look into the funding process. Following a lengthy discussion, a number of projects were mentioned. It was agreed to delay the funding application until April – May 2024, with funding being available August 2024. AC suggested school staff decide on one or two projects. This will be discussed further at the next meeting.		<ul style="list-style-type: none"> Discuss projects with staff. Inform PC Member of Projects. 	AM/AJ	ASAP
		PC Members Interview Training AM will look into this as soon as possible. As there are only three current parent members who have received this training, two of whom will be coming off the Parent Council next session, two additional members will be required to attend this training. AC will ask for parent volunteers at the next meeting.		<ul style="list-style-type: none"> Ask for 2 Parent Members to undertake Interview training 	AC	11.12.23
5	Head Teacher's Report	S6 Work Experience S6 pupils participated in Work Experience last term. This was very successful and all pupils enjoyed this experience. Thank you to Mr Ross Miller, DYW Co-ordinator for organising this.		<ul style="list-style-type: none"> 		
		National Mod AM acknowledged the success of pupils who recently participated in the National Mod. Pupils were very impressive on and off the stage. They were very well behaved and a credit to the school.		<ul style="list-style-type: none"> 		
		Annual Prizegiving Ceremony The annual Prizegiving Ceremony was held last term. This was a successful event and well attended by parents.		<ul style="list-style-type: none"> 		

5	Head Teacher's Report..... ...continued	Staffing Mrs Candice Gerrad, started as the School Operations Assistant today. Mr Kamran Sheppard, Music Teacher will start on Monday 6 th November. Ms Janel Walton was appointed as a Support for learning Teacher, although a start date is yet to be confirmed. Mairi Macleod will cover this post in the interim period for 2 days a week.	•		
		Upcoming Events The Secondary Halloween Dance will be held on Tuesday 31 st October. The Post Mod Concert will be held on Thursday 2 nd November. Various Parents Evenings across the school will be taking place in the next few weeks. Interim Reports will also be issued to parents. Further details will be issued to parents in the next few days.	•		
		SQA Results AM shared a power point presentation with members, detailing SQA results for sessions 21/22 and 22/23. He explained although Sir E Scott is a small school, with small cohorts, this will impact the data results. By analysing this data, they are able to track improvement over time, not just individual pupils but also year groups.	•		
		School Policies <i>Positive Relationships and Positive Behaviour Policy</i> AM gave details of this policy, which has been compiled with input from staff. He shared a draft policy document with parent members, seeking their views. This will be displayed in the form of a poster, making it visually appealing to pupils. All parent members were happy with the content. The next step will be for it to be shared with pupils and the wider parent forum. <i>Homework Policy</i> AJ provided details of this policy which has been agreed by staff and will be shared with parents shortly.	• Share policy documents with parents	AM/AJ	ASAP
6	Sir E Scott School Partner Meeting	AC welcomed Ross Miller, Developing the Young Workforce Co-ordinator to the meeting. RM gave details of a Partnership Event which will focus on bringing schools and local businesses together. The main aim is to bring as many people together from the local community, to work alongside pupils so they develop the skills they need for their future, while supporting businesses at the same time. The next meeting will be held at the end of November, local businesses will be invited to attend. AM acknowledged that Ross has done a considerable amount of work to get to this stage, by working with the local business.	•		
7	Financial Update	AC provided an update of accounts. The current balance on 30.10.23 is £1693.72	•		
8	Date of Next Meeting	AC thanked everyone for attending and the meeting closed at 7.35pm. The next meeting will take place on Monday 11 th December at 6.30pm.	•		