

<div>COMHAIRLE NAN EILEAN SIAR</div> <div>Department of Education &amp; Children’s Services</div> <div>Minute/Note of Meeting</div>		TITLE	Parent Council Meeting			
		DATE	Monday 11 <sup>th</sup> September 2023	TIME	6.45pm	
		VENUE	Sir E Scott School			
		DISTRIBUTION	All Members & MC Ferguson, Head of Education.			
Present:	Andrew Coghill, Andy Murray (Head Teacher), Kathleen Duce, Alison MacDonald, Ian Murdo MacDonald, Gordon Macleod, Jenna Morrison, Adam Johnson (Acting Depute Head Teacher).					
Apologies:	Donella Barker, Rachel MacDonald, Caroline Chaffer					
Agenda Item				Action	Who?	When?
1	Welcome	AC welcomed everyone to the meeting, especially new parent members of the Parent Council.				
2	Apologies	Apologies were noted above. Those who put in their apologies were willing to serve on the PC council for another term.				
3	Minute of 19 <sup>th</sup> June 2023	The minute of the meeting held on 19.06.23 was agreed to be an accurate record – proposed: Gordon Macleod, seconded: Ian Murdo MacDonald.				
4	Matters Arising	<b>School Uniform</b> AM explained consultations are ongoing regarding school uniform. Looking to introduce a PE uniform for pupils, and discourage pupils from wearing football tops.				
		<b>Changing Rooms</b> Secondary pupils and upper primary pupils not have access to the changing rooms for PE. As the younger pupils take longer to get changed and there is a time limit on slots in the gym hall, they will continue to wear their PE kit to school in the meantime.				
5	Stronger Starts Grant	AC provided details of the Tesco Community Grants. This was discussed briefly and it was suggested a request for funding for snacks for pupils, outdoor equipment and sensory items for the nursery garden be submitted. Although the deadline for applications was 24.08.23, AC will contact Tamara Hedderwick and make an application on behalf of the school.		• Contact Tamara Hedderwick regarding funding application.	AC	ASAP
6	Head Teacher’s Report	<b>SQA results</b> AM provided details of the recent SQA results. National 4 – 100% pass rate. National 5 – 74% pass rate for grade A-C Higher – 84% pass rate for grade A-C Advanced Higher –100% pass rate for grade A-C		•		

6	<b>Head Teacher's Report..... ...continued</b>	<b>Staffing</b> Ms Donnelly was appointed as Acting Head Teacher in Campbelltown in June; Mr Adam Johnson was also appointed as Acting Depute for the duration for Ms Donnelly's secondment. Mrs Diane Kennedy, is currently teaching Chemistry, having transferred from the Nicolson Institute. She was also recently appointed as Principal Teacher, Pupil Support. Interviews for the Music and ASN teaching posts will take place later this month. There has been an increase of SFLA allocation as a result of the recent ASN audit. Ms Rachel Mackenzie, PEF Attainment Apprentice, will be focusing on a plan to close the attainment gap. JM asked if she may be able to come along to PC Meetings to give parents an update. Ms Caragh Edwards, probationer teacher is teaching P4-5GL class. The School Operations post has been filled, successful applicant will hopefully start soon.	•		
		<b>School Capacity</b> AM gave an update on the plans for the Primary Department. Following an assessment by CNES a decision has been made to refurbish the primary department in order to accommodate an additional classroom. It is hoped this will be completed by the October holidays. The P6-7GL class are currently being taught in the Secondary department.			
		<b>School Improvement Plan</b> AM gave details of the current School Improvement Plan and the 3 main projects they will be focussing on. <ol style="list-style-type: none"> <li>1. Attainment, achievement and equity.</li> <li>2. Ethos and Values</li> <li>3. Improving Learning and Teaching</li> </ol> Once this document has been finalised it will be available on the school website.			
		<b>Sgoil Àraich</b> AM provided an update on staffing. Following a recent visit by the Care Inspectorate, a number of improvements have been made, areas of concern are also being addressed. GM requested a copy of this report. AC will send him the link as it is available online.	• Send Care Inspectorate Report link to GM	AC	ASAP
		<b>SFLA's</b> AM explained there has been an increase of SFLA allocation for this session. This is due to the number of ASN needs particularly in Staged Intervention level 3 and 4. GM queried the number of pupils who are at Staged Intervention Level 3-4. AM will send this to GM. There was a brief discussion regarding SFLA's support. AM reiterated the importance to parents to contact the school if they have any issues or concerns.	• Send GM information regarding SI levels	AM	ASAP
7	<b>Financial Update</b>	AC provided an update of accounts. The current balance on 11.09.23 is £1743.72.			
8	<b>Date of Next Meeting</b>	AC thanked everyone for attending and the meeting closed at 7.15pm. The next meeting will take place on Monday 30 <sup>th</sup> October at 6.30pm. AC mentioned that PC Interview Training will be an agenda item for the next meeting,	• Agenda item - PC Members Interview training.	AC	30.10.23