

<div>COMHAIRLE NAN EILEAN SIAR</div> <div>Department of Education &amp; Children’s Services</div> <div>Minute/Note of Meeting</div>		TITLE	Parent Council Meeting				
		DATE	Monday 19 <sup>th</sup> June 2023	TIME	6.00pm		
		VENUE	Sir E Scott School Staffroom				
		DISTRIBUTION	All Members & MC Ferguson, Head of Education.				
Present:	Andrew Coghill, Andy Murray (Head Teacher), Caroline Chaffer, Ian Murdo MacDonald, Gordon Macleod, Rachel MacDonald, Anna Morrison.						
Apologies:	Alison MacDonald, Kathleen Duce, Jenna Morrison, Ruth Miller, Rhoda Campbell, Kirsty Donnelly (DHT), Cllr P Finnegan, Donella Barker, Cllr Grant Fulton, Donna Macleod, Louisa MacDougall, Pauline Macleod (DHT),						
Agenda Item					Action	Who?	When?
1	Welcome	AC welcomed everyone to the meeting. He explained a draft agenda had been circulated prior to the meeting. Since then there have been requests for two additional items to be added to the agenda, School Uniform and SFLA's. All present agreed to this request.					
2	Apologies	Apologies were noted above.					
3	Minute of 24 <sup>th</sup> April 2023	The minute of the meeting held on 24.04.23 was agreed to be an accurate record – proposed: A Murray, seconded: C Chaffer.					
4	Matters Arising	There were no matters arising.					
5	Head Teacher’s Report	School Activities AMU explained although this had been a very busy term, there was an opportunity for a period of reflection of recent pupil successes which include the Primary Prizegiving, Mod Na Hearadh, Leavers Assembly and the Secondary Mod. Primary pupils also did extremely well they received 1st, 2 <sup>nd</sup> and 3 <sup>rd</sup> prizes in the recent Dileab an t-Siorraidh competition. Secondary pupils also participated in Cuach nan Àrd-sgoiltean football competition in Inverness, showing off their new football kits kindly donated by Kilda Cruises. He also thanked the PC on behalf of staff and pupils for their financial contributions towards the Primary and Secondary Proms, which was very much appreciated			•		
		The School Development Plan The three main focus points for next session will be 1. Learning and Teaching, 2. Attainment, Achievement and Equity, 3. Building a Values led Curriculum. AMU provided details of these specific points which will involve lots of consultation with parents and staff.			•		
		School Uniform AMU provided details of recent consultations with pupils regarding school uniform, which has become lax following covid. Parents expressed concerns regarding the changes. AMU explained plans to re-introduce the use of the changing rooms for pupils for PE. This will enable pupils to change into school their uniform, rather than remain in their PE kit all day. There will be consultation with parents before any major changes are implemented.			•		

5	Head Teacher's Report..... ...continued	<b>Staffing</b> AMU provided details of staff changes. A letter will be sent to all parents confirming these changes. Mrs Emma Mackinnon, Music Department will be leaving in June, this post will be advertised. Mr Malcolm Mackinnon, Tech Department will also be leaving, he will be replaced by Ms Ruth Mackinnon from the Nicolson Institute. Mrs Anne Campbell, Learning Support is retiring. Her post will be advertised over the summer. The ASN allocation for next session is still to be confirmed. HE post has also gone out to advert which includes an additional incentive for candidates.	•		
		<b>School Capacity</b> AMU explained there is an issue in the Primary department with an increasing school roll and lack of capacity. The current arrangements are no longer suitable, having explored various options the decision has been made by the Education Department to provide a mobile learning unit which will be placed in the school courtyard. This is the best solution available, provides a secure area for pupils while also being accessible to all the primary facilities. In the event this mobile unit is not in place for the start of next session, the contingency plan would be for one primary class to move into the secondary department for a short period of time.	•		
		<b>Dyslexia Masterclass</b> GM gave details of the recent Dyslexia Masterclass parent session which was held in the school. This was a very informative, he also mentioned concerns raised by parents following this session. AMU explained teaching staff had attended sessions in school, the parent's session was booked as an external event and did not include teaching staff. They are currently planning on making the school a Dyslexia friendly environment, this has been noted in the School Improvement Plan. He also encouraged parents if they had any concerns to contact him at the school.	•		
6	SFLA's	AC mentioned a couple of parents had raised concerns regarding SFLA's. It was recommended parents contact the school directly so any issues can be addressed and resolved. Teachers are to recognise when pupils need assistance, as they do not want to stand out in the class. Homework on Teams is also an issue, as it is not accessible to everyone. Paper copies are preferred so parents can see what is required of pupils. It was recommended parents contact the school if they have any issues. AC will forward email to AMU regarding Sgoil Àraich.	• Email AMU regarding the Sgoil Àraich	AC	ASAP
7	Financial Update	AC provided an update of accounts. They received a donation of £257.00 on 26.04.23 for the stepping challenge recently undertaken by members of the local community. All members retrospectively approved the donations of £300.00 to both the Primary and Secondary school proms. The current balance on 19.06.23 is £1778,72 AC provided details of gifts purchased for R Campbell who has served on the Parent Council for a number of years. All members were happy with this purchase as a thank you to her for all her hard work and support over the years.			
8	Date of Next Meeting	The next meeting will be the Annual General Meeting. A provisional date was set for Monday 11 <sup>th</sup> September 2023 at 6.30pm.	•		
9	Close of Meeting	AC thanked everyone for attending and the meeting closed at 6.45pm.	•		

