

<div>COMHAIRLE NAN EILEAN SIAR</div> <div>Department of Education &amp; Children’s Services</div> <div>Minute/Note of Meeting</div>		TITLE	Parent Council Meeting				
		DATE	Monday 5 <sup>th</sup> December 2022		TIME	6.30pm	
		VENUE	Sir E Scott School				
		DISTRIBUTION	All Members & MC Ferguson, Head of Education.				
Present:	Andrew Coghill, Andy Murray (Head Teacher), Kirsty Donnelly (DHT), Pauline Macleod (DHT), Rhoda Campbell, Kathleen Duce, Jenna Morrison, Rachel MacDonald, Caroline Chaffer, Cllr P Finnegan, Donna Macleod. Also present: Marion Nichols (SA), Morna MacDonald (SA).						
Apologies:	Gordon Macleod, Donella Barker, Alison MacDonald, Ian Murdo MacDonald, Cllr Grant Fulton, Louisa MacDougall, Ruth Miller, Anna Morrison, Adam Johnson (PT)						
Agenda Item					Action	Who?	When?
1	Welcome	AC welcomed everyone to the meeting.					
2	Apologies	Apologies were noted above.					
3	Minute of 31 <sup>st</sup> October 2022	The minute of the meeting held on 31.10.22 was agreed to be an accurate record – proposed: R Campbell seconded: R MacDonald					
4	Matters Arising	There were no matters arising.			•		
5	Representations with LMS re Sgoil Araich	Correspondence regarding the Sgoil Àraich provision in Leverhulme Memorial School was received from Mr K Macleod, Chairperson, Leverhulme Memorial School and previously shared with members. AC also shared an email from J MacDonald, parent regarding Sgoil Àraich provision at Sir E Scott School. AMU agreed with the points raised. Lack of qualified staff is the main concern and this was discussed at length, this is also having an impact on the Sgoil Àraich in Leverhulme Memorial. Having sufficient staff in the Sgoil Àraich has been challenging, despite several attempts at recruitment. Unfortunately, the decision was made today to close due to lack of qualified staff being available. Previously this has been covered in house by various teaching and non-teaching staff, however this is not sustainable as it is impacting the learning and teaching across the school. It is a decision not taken lightly but the safety of the children in particular those with medical needs is a priority. Relief staff have to be familiar with children’s medical needs. AMU provided details of a peripatetic post which is due to be advertised shortly, this will be a shared post with Point School, 2.5 days per week in Sir E Scott School. Early years are responsible for recruitment. AMU has had discussions with Carol Burns, Early Years Manager, regarding these matters. PF suggested a meeting with parents and Carol Burns to address these issues, he is happy to arrange this, it was preferred if this meeting took place during the school day.			• Share email from J MacDonald with all members. • Arrange meeting with SA parents, Carol Burns and Mary C Ferguson, SEO. • Write to Lev. Mem. Parent Council informing them of meeting between Parents, C Burns, Early Years, MC Ferguson and PF. • Send communication to parents	AC  PF  AC  AMU	ASAP  ASAP  ASAP  ASAP

5	<b>Representations with LMS re Sgoil Àraich.....continued</b>	<p>RC provided an update from Leverhulme Parent Council, they have had assurances from CNES that once the staffing situation in SES Sgoil Àraich has been resolved Leverhulme Memorial Sgoil Àraich will be staffed five days a week. It was confirmed that 2-year olds will only be accommodated if there is sufficient staffing and capacity.</p> <p>AMU confirmed they are waiting to hear back from the Care Inspectorate following their visit in the summer. He reiterated the importance to parent members to contact him immediately if there are any issues.</p> <p>AC will email C Burns, Early Years Manager and Mary Clare Ferguson, SEO highlighting the points raised in J MacDonald's email, he will copy AMU, PF and GF into this email.</p>	<ul style="list-style-type: none"> <li>Feedback from Parents meeting to be emailed to AMU</li> <li>Email C Burns and MC Ferguson on behalf of PC.</li> </ul>	SA Parents  AC	ASAP  ASAP
6	<b>Behaviour on School Buses</b>	AC received an email regarding behaviour on the school buses. Parents are encouraged to contact the school if there are any issues. PML said there is a leaflet for parents regarding school transport. It was suggested this is re-issued to parents.	<ul style="list-style-type: none"> <li>Issue leaflet regarding transport to parents.</li> </ul>	PML	ASAP
7	<b>Publicising PC Membership &amp; Meeting Dates</b>	<p>It was agreed to publish Parent Council membership and date of meetings onto the school and SES Parent Forum Facebook pages.</p> <p>The email address for the PC will also be shared on the school website and social media pages.</p>	<ul style="list-style-type: none"> <li>Share agreed information on website and social media platforms.</li> </ul>	RC/RM/MCM	ASAP
8	<b>Head Teacher's Report</b>	<p><b>School Events</b></p> <p>AMU provided a brief update on recent school events. The Post Mod Concert was a huge success, thank you to everyone who supported this and in particular Jayne MacDonald. Seamus Mackay and Jessica Mackay did extremely well in the recent Deasbad Gaelic Debating competition and were the youngest ever finalists in the competition. Jessica Mackay also won the shield for 'Best Debator' in the competition.</p> <p>School photos were taken recently and are currently being edited before being issued to parents, we hope to have these issued by Christmas. AMU thanked all staff involved in this.</p> <p>There are a number of events over the coming weeks which include the following;</p> <p>Winter Concert on Tuesday 6<sup>th</sup> December, Festive lunch and Crossroads Football Tournament on Wednesday 14<sup>th</sup> December, Primary &amp; Sgoil Àraich Showcase on Friday 16<sup>th</sup> December, Festive Assembly on Wednesday 21<sup>st</sup> December and Christmas Jumper Day on Thursday 22<sup>nd</sup> December.</p> <p>The final Space Strategy Meeting will take place on Wednesday 7<sup>th</sup> December, following this meeting a report will be submitted to CNES and they will prioritise projects.</p>			
		<p><b>Funding Bids</b></p> <p>The school have previously submitted four bids to the CNES Strategic Equity Fund, these initial bids have been approved for funding. The school are now looking to submit an additional two bids, they are hopeful of a positive outcome.</p>			
		<p><b>Staffing/Promotional Video</b></p> <p>The SFLA and Education Attainment Apprentice posts have been advertised, the HE Post is also being re-advertised.</p> <p>The interviews for the P5-6 class teacher will take place on Tuesday 6<sup>th</sup> December.</p> <p>AMU is due to meeting with Martin Macleod, Multi Media Unit this week to discuss the promotional video.</p>	<ul style="list-style-type: none"> <li>Meet with Martin Macleod.</li> </ul>	AMU	ASAP

8a	<b>Burns Night</b>	<p>The Parent Council have previously organised a Burns Supper in January, which has always been very popular and a very successful fundraising event. AMU will discuss this further with school staff whether they wish to participate in this event.</p> <p>RC said parents mentioned at the recent drop-in session they want to re-engage with fundraising activities. Friday 20<sup>th</sup> January is a possible date although this coincides with the prelims.</p> <p>Fundraising in general was discussed. Reducing the cost of the school day was mentioned however, all fundraising activities are optional so as not to put too much pressure on parents. RC will ask the parent forum for volunteers with a view to possibly forming a sub-committee to arrange this event. PML mentioned Primary pupils would provide the decorations. She will feedback to members at the next Parent Council meeting.</p>	<ul style="list-style-type: none"> <li>• Discuss Burns Supper with Staff.</li> <li>• Seek volunteers from the Parent Forum for helping with this event.</li> <li>• Feedback parent members</li> </ul>	AMU	ASAP
		<p>JM mentioned the request for primary parents to purchase gym shoes for children at the beginning of this session. Despite having purchased the shoes they are not being worn in school. PML explained pupils are outdoors at breaktimes and at times get their shoes wet so it is always useful to have a dry pair in school. Not all pupils are changing shoes or have an alternative pair to wear. She will be mindful of asking parents to purchase specific items in future.</p>		RC	ASAP
9	<b>Parent Drop In Session – 30.11.22</b>	RC listed the items raised by parents during the recent drop in session on Wednesday 30 <sup>th</sup> November. Due to the timescale it was not possible to address all these issues. AMU will discuss these items with the Senior Management Team and will give a response to RC by the end of this week.	<ul style="list-style-type: none"> <li>• Discuss issues raised with SMT</li> <li>• Respond to RC</li> </ul>	AMU	ASAP
10	<b>Financial Update</b>	AC provided an update of accounts. The current balance on 05.12.22 is £960.52.		AMU	ASAP
11	<b>Date of Next Meeting</b>	The next meeting will take place on Monday 16 <sup>th</sup> January 2023 at 6.30pm.			
12	<b>Close</b>	AC thanked everyone for attending and the meeting closed at 8.10pm			