

<div>COMHAIRLE NAN EILEAN SIAR</div> <div>Department of Education & Children’s Services</div> <div>Note of Meeting</div>		TITLE	Parent Council Meeting				
		DATE	Monday 12 th September 2022	TIME	6.45pm		
		VENUE	Sir E Scott School				
		DISTRIBUTION	All Members & MC Ferguson, Head of Education.				
Present:	Kirsty Donnelly (Acting Head Teacher), Andrew Coghill, Pauline Macleod (DHT), Adam Johnson (Acting DHT), Rhoda Campbell, Gordon Macleod, Rachel MacDonald, Kathleen Duce, Ruth Miller. Jenna Morrison, Anna Morrison, Ruari Miller						
Apologies:	Donna Macleod, Alison MacDonald, Ian Murdo MacDonald, Donella Barker, Louisa MacDougall.						
Agenda Item					Action	Who?	When?
1	Welcome	AC welcomed everyone to the meeting, especially new parent members of the Parent Council.					
2	Apologies/ Appointment of Office Bearers	Apologies were noted above Appointment of Office Bearers – <i>Treasurer:</i> Deborah Coghill <i>Secretary:</i> Mary C Martin <i>Chairperson:</i> Andrew Coghill – proposed: Gordon Macleod, seconded: Rhoda Campbell <i>Vice Chair:</i> Gordon Macleod – proposed: Rachel MacDonald, seconded: Rhoda Campbell					
3	Minute of 20 th June 2022	The minute of the meeting held on 20.06.22 was agreed to be an accurate record – proposed: Gordon Macleod, seconded: Rhoda Campbell.					
4	Matters Arising	Traffic Speed Outside School KD provided an update following a meeting on 09.09.22 regarding the road crossing at the school. The council have stated the school are to have one road crossing which will be at the main school entrance, not at the bus park area. Council personnel are due to visit the school again and once this has been confirmed, parents will be notified. Parents will be responsible for crossing children at the bus park area.			• Notify parents of changes to road crossings	KD	ASAP
		Multi-Media Unit RC contacted the Multi Media Unit regarding producing a video of the school and to date has not had a response from them.			• Contact Media Unit regarding video	RC	ASAP
5	Pupil Equity Fund	KD explained the criteria for the Pupil Equity Fund has changed. Assessment for accessing PEF is now based on several indicators for P1-S3 pupils, ie. low income households, single parents and families with 3+ children. Closing the attainment gap has become more prevalent and these pupils will be targeted. SES retain their own PEF funding and are accountable for how it is distributed. Previously the school has purchased fruit for pupils. This is no longer possible as it may not be targeting the attainment gap. Other schools have opted for the local authority to retain their PEF funds which provides various options for schools. Discussions will take place with staff and Mr Andrew Murray, Head Teacher as to whether these funds should be held in the main central budget or retained by the school.					

6	Head Teacher's Report	<p><i>Sgoil Àraich</i></p> <p>KD provided details of the staffing issues in the Sgoil Araich. KD recently met with Ms Christina Stewart, Early Years Officer. Miss J MacAulay, Sgoil Àraich, Leverhulme Memorial School will be coming to Sir E Scott School to support staff 3 days a week. Advert for Relief staff was issued recently and the Play Leader post is being re-advertised. The Care Inspectorate undertook an inspection in the Sgoil Àraich over the summer. This report will be published shortly. Areas of concern that were highlighted are being addressed by the local authority.</p>			
		<p><i>Primary</i></p> <p>Due to additional pupils in the English Medium it is likely that there is now a requirement for the increase of staffing allocation in the Primary. Education Department are looking at this as well as accommodation for an additional classroom for the English Medium. Miss Donna Maclean has recently been appointed Acting Head of School in Leverhulme Memorial School. Following an induction period commencing this week, Miss Maclean will commence her new role on Wednesday 26th October. We congratulate Miss Maclean on her appointment and wish her very success. Education Department are currently looking to fill Miss Maclean's post in Sir E Scott School.</p> <p>PML provided details of the Playground Policy, they are seeking input from parents regarding this document. This policy includes the Code of Conduct and Safety rules for pupils and staff. Once this has been condensed into a Playground Charter, this will be shared with parents. She also provided details of the various committees the pupils are involved in.</p> <p>PML expressed concern regarding the number of school uniform items that are being left in school, a large number with no names on the items. Parents are reminded to put names on items. Lost items can currently be claimed from the school office.</p>			
		<p><i>Secondary</i></p> <p>Following a voting and formal interview process the Pupil Leadership Team for the Secondary has been appointed. Natalie Maclean, is School Captain, Thomas MacAskill and Anna Macleod are Vice Captains and Angus R Campbell is Senior Prefect.</p> <p>KD provided details of the new planners for this session. The Parent Planner has been shared with parents. The school improvement plan will incorporate learning for sustainability which will include outdoor learning, ethos, culture etc.</p> <p>Mr R Miller joined the meeting at this point and provided details of a proposed trip to Iceland in June 2023 with Ms Kirsty Brien, Scaladale Manager. The trip will be expedition based with the group travelling to various campsites. The trip will be offered to S4-S6 pupils, S6 pupils will be going as adult volunteers as they will be school leavers next year. The trip is aimed at providing pupils with planning and cooking skills and taking responsibilities for tasks. The cost of the trip was discussed at length, KD provided details of the Strategic Equity Fund which is available. The long-term plan would be to have a trip every 2 years to give all pupils an opportunity to participate. R Miller would like feedback from parent members regarding this. As this is due to take place during Activities Week, there will be a change to the main Activities week programme and will therefore impact on the activities that are being delivered. The school would like to offer increased residential opportunities for all secondary pupils</p> <p>AC thanked R Miller for attending the meeting.</p>			

6	Head Teacher's Report..... ...continued	<p>The Space Strategy Group will be visiting the school on Thursday 6th and Friday 7th October, this is with a view to maximise the space in the school. They will also be consulting with staff, pupils and parents.</p> <p>Following the passing of HM Queen Elizabeth, the school will not be posting anything on social media. It is still to be confirmed by the local authority whether the school will be closed on Monday 19th September. Parents will be informed as soon as possible. The Parent Council FB page was discussed briefly. KD stated as it is currently a private group, not all parties are receiving the information that is being posted. Parent members will discuss this further at a later date.</p> <p>AC thanked KD for her leadership and commitment over the past few months in her role as Acting Head Teacher which has been very much appreciated.</p>			
7	SQA Update	<p>KD stated the SQA Attainment was very good for this year. She shared a power point giving an overview of attainment with pass rates for Sir E Scott School above the national average. They are currently focussing on improving attainment for S6 students this session. Maximising their subject choices, work experience, volunteering, enterprise, Developing the Young Workforce and focussed study time.</p>			
8	Financial Update	<p>AC provided an update of accounts. The current balance on 12.09.22 is £1040.52. There are no plans for any fundraising ventures in the near future.</p>			
9	AOCB	There was no other AOCB.			
10	Date of Next Meeting	The next meeting will take place on Monday 31 st October 2022 at 6.30pm. AC thanked everyone for attending and the meeting closed at 8.10pm.			