

<div>COMHAIRLE NAN EILEAN SIAR</div> <div>Department of Education & Children's Services</div> <div>Minute/Note of Meeting</div>		TITLE	Parent Council Meeting				
		DATE	Monday 6 th December 2021	TIME	6.30pm		
		VENUE	Sir E Scott School				
		DISTRIBUTION	All Members & MC Ferguson, SEO.				
Present:	Andrew Coghill (Chairperson), Robert Gillies (Acting Head Teacher), Ruth Miller, Rachel MacDonald, Kathleen Duce, Rhoda Campbell, Gordon Macleod, Alison Macdonald, Cllr Mitchell, Anna Morrison,						
Apologies:	Donella Barker, Donna Macleod Cllr G Fulton, Kirsty Donnelly (DHT), Cllr P Finnegan, Catherine Macleod, Ian Murdo Macdonald, Pauline Macleod (DHT), Finlay Macleod.						
Agenda Item					Action	Who?	When?
1	Welcome	AC welcomed everyone to the meeting. A special welcome was extended to KD as Community Representative.					
2	Apologies	As noted above.					
3	Minute of 1 st November 2021	The minute was agreed to be an accurate record – proposed: Gordon Macleod, seconded: Alison MacDonald.			Email to MC Ferguson Upload on website.	MCM	ASAP
4	Western Isles Parent Council Chairs Meeting – Report	AM provided a brief report on the recent Western Isles Parent Council Chairs Meeting which took place online on Wednesday 3 rd November. The meeting was well attended with representatives from across the Western Isles present. Cllr Paul Steel, Chairperson of the Education and Children's Services Committee encouraged all parents and young persons to approach councillors if they have any issues or concerns. She provided details of the topics raised including Covid procedures for parents and mobile phones in schools. Overall it was an interesting meeting and an important forum going forward. A note of the meeting will be circulated to members as soon as possible.			Circulate note of meeting to all members	AM	ASAP
5	Head Teacher's Report	RG provided an update on recent school events and activities. <ul style="list-style-type: none">• Parent Evenings via telephone appointments in the Primary and Secondary were very successful. The S4 Parents Evening is due to take place on Tuesday 14th December.• Unfortunately, due to Covid19 there will be no seasonal dances or parties for pupils this year. Pupils will however be engaging in a number of fun activities over the coming weeks.• Christmas lunches for pupils and staff are taking place this week. RG thanked and acknowledged the hard work of canteen staff in organising this.• RG provided details of the National Health and Wellbeing Census. Parents have expressed serious concerns about its explicit content. This is being reviewed by the local authority, questions will be adapted before being issued to pupils. Parent Council Chairs will be consulted over this in the new year.					
6	Primary Projects	Due to PML's absence this will be discussed at the next PC Meeting.			Agenda Item	AC	17.01.22

7	School Uniform	RG has contacted a mainland company regarding school uniform. There had been concerns raised in the past by parents regarding dis-colouration. The school logo has been sent to the company and we are waiting for uniform samples to arrive. These will be shared with members along with price lists.	Uniform samples and price lists to be shared with members.	RG	17.01.22
8	SQA Update	Prelims for S4/S5/S6 pupils will be taking place in January 2022. Pupils are working towards SQA exams in May 2022. Parents will be informed if there are any changes. This will also be discussed at the next meeting. <i>Due to power outage the meeting was disrupted for approximately 10 mins.</i>	Agenda Item	AC	17.01.22
9	Staffing Update	AM provided details of the recent leeting process for the HT post, involving Mary Clare Ferguson, Head of Education and Alistair Brown, Head of Service Secondary. This was a lengthy process, unfortunately the three candidates did not meet the essential criteria. RG provided an update on the staffing situation in the school. Marion Maclean has been appointed as the School Admin Assistant post and will take up post in the new year. Kitchen Assistant and School Operations Assistant posts have been advertised and should go to interview soon. Interviews for the Play Assistant post in the Sgoil Araich will take place on Friday 10 th December. We are grateful to Mr David Smith who has been covering the Technical post on a supply basis.			
10	Financial Update	AC provided an update of accounts. The current balance on 06.12.21 is £915.52.			
11	AOCB	There was no AOCB.			
12	Date of Next Meeting	The next meeting will take place on Monday 17 th January 2022 at 6.30pm. AC thanked everyone for attending and the meeting closed at 7.10pm.			