



Date : 22nd January 2018

Ref : KJM T031

TO ALL PRE-SCHOOL PARENTS

Dear Parents/Carers,

ENROLMENT INFORMATION

The enrolment day at Tolsta Primary School will be on **Monday 29th January 2018 between the hours of 9:00am – 1:30pm**. If you can't make this date please get in touch with the school office for an alternative date and time. **It is a requirement to bring along the child's birth certificate at the time of enrolment in to Nursery and P1.**

More detailed information regarding the induction days will follow in the coming months. If you have any questions about transition to primary school, please don't hesitate to contact the school office.

The School Day

School Starts	9:05am
Morning Break	10:45am – 11:05am
Lunch	12:30pm – 1:35pm
School Closes	3:30pm

Canteen

All P1-3 pupils are entitled to Free School Meals. A menu is given to pupils each week and has to be filled in and returned to the class teacher.

Buses

Primary School Children living two miles or more from school and Secondary School Children living three miles or more from school are entitled to free transport. Children who are not eligible for free transport have to pay a contribution towards the cost of transport if they make use of it. It is possible for parents to:

- ❖ buy weekly books of tickets or
- ❖ purchase a termly pass or
- ❖ purchase a session pass.





School Uniform Grant

All parents in receipt of Family Credit or Income support are eligible for a clothing grant to ensure that their children are able to make use of educational provision. Application forms for clothing grants can be downloaded from the school website but are also available from:

Department of Education and Children Services
Comhairle nan Eilean,
Sandwick Road,
Stornoway
Isle of Lewis
TEL: 01851 822 763

Further information on these and other practical matters relating to school life is given in the school handbook.

Should any parent wish to further discuss enrolling their child into Tolsta Primary School I would be very happy to meet with you. Please contact the school office should you require an appointment with me.

We look forward to welcoming your child into Primary 1.

Leis gach durachd

Kirsteen J. Maclean
Head Teacher



