



**Date** : 14<sup>th</sup> August 2017  
**Ref** : KJM T001

### TO: PARENTS OF INCOMING P1 PUPILS

Dear Parents,

I am writing to inform you of the arrangements for the new session, which will begin for pupils on **Thursday 17th August 2017**. We look forward to welcoming your child into Primary 1 in Tolsta School.

### School Day

As has been the practice in previous years Primary 1 pupils will attend school for whole days from the outset. The school day can be broken down as follows.

School Starts	9:05am
Morning Break	10.45am – 11.05am
Lunch	12.25pm – 1.30pm
School Closes	3:30pm

Class Teachers will provide all pupils with a Home School diary. This is for them to communicate with you and vice versa. I would encourage all parents to check their child's diary each evening and to discuss aspects of the school day with children. Please also use the diary to communicate with your child's teacher. The diaries have been found to be extremely useful for this purpose.

### Canteen

All P1-3 pupils are entitled to Free School Meals. A menu will be given to pupils each week and will need to be filled in and returned to the class teacher promptly as Tolsta School meals are catered for by Sgoil a' Bhac canteen. Numbers and choices are phoned through each morning to the School Cook in Back and meals are delivered and served by a catering supervisor.

### Buses

Primary School children living two miles or more from school are entitled to free transport. Children who are not eligible for free transport will have to pay a contribution towards the cost of transport if they make use of it. It will be possible for parents to:

- ❖ buy weekly books of tickets or
- ❖ purchase a termly pass or
- ❖ purchase a session pass.
- ❖

There is no discount for buying a season pass as opposed to a weekly book of tickets. All options are costed fairly and cost the same whichever option of payment parents choose.





### School Uniform Grant

All parents in receipt of Family Credit or Income support are eligible for a clothing grant to ensure that their children are able to make use of educational provision. As indicated in the School Handbook, application forms for clothing grants are available from:

Department of Education and Children Services  
Comhairle nan Eilean,  
Sandwick Road,  
Stornoway  
Isle of Lewis  
TEL: 01851 822 763

Any parent who needs to make use of this facility may do so at any time of the year. I would encourage any parent who is eligible to make use of this provision.

I hope that your child is looking forward to starting their school life. Any parent who has any concerns about their child's experience in school should in the first instance discuss these with the class teacher. I am also available to meet with parents and should anyone wish to make an appointment to see me they may do so via the school office.

Leis gach durachd

**Kirsteen J. Maclean**  
Head Teacher



