



Article 29: Your education should help you use and develop your talents and abilities. It should also help you learn to live peacefully, protect the environment and respect other people.

St Clare's Primary School Live Interaction Guidance for Parents/Carers

The following guidance has been created for our families, with the aim of ensuring Google Meet sessions are a positive, safe experience for everyone involved. We also wish to highlight key information within this document, in order to comply with General Data Protection Regulation (GDPR) and to safeguard our learners, parents/carers and St Clare's staff members. Where the term 'Google Meet' is used, this is also applicable for any platform with live interaction between school and home. If you require any further information, please email schoolmail@st-clare's.e-renfrew.sch.uk

Before Google Meet

Please help your child by providing a quiet space to work, which has limited background noise and distractions. Use of a background or blurring your background (both accessible in the settings), when using Google Meet, is advised.

If required, please help your child by showing them how to turn the microphone icon off and on, as well as how to use the 'raise hand' function when wishing to ask a question.

Please remind your child that all communication and behaviour should be in the same manner as we would expect to see in school. As well as this, children should be dressed appropriately.

All login details, such as usernames and passwords, are the property of that child and should not be shared. It is also important for your child to use a secure password, which they'll remember.

During Google Meet

Pupils and parents should never record, audio and/or video, any part, or all, of a Google Meet or any of the content shared within the Google Classroom.

Pupils and parents should never take photographs of a Google Meet or of any content within Google Classroom.

Google Meet sessions are aimed at the learners and should not be used as a way of parents/carers communicating with any staff member. Any questions should be sent through the message function on your child's Google Classroom or emailed to the school office (email address above).

After Google Meet

All users must leave Google Meet when their teacher asks them to. The class teacher should be the last person on the Meet, to ensure everyone has left.

If your child sees or hears anything inappropriate, please inform your child's class teacher as soon as possible.

We love seeing photographs of our learners participating in their remote learning tasks so please continue to share them with us on Twitter by tagging @stclarepserc

*When posting on Twitter or sharing your child's work in any other way, please ensure you do not include an image of any other child or a staff member, as well as any information relating to any other pupil or staff member, such as their name or any comments they have made.