



VOCATIONAL PROGRAMME

Course Guide **2017/18**





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BACKGROUND

What is East Renfrewshire's Vocational programme?

East Renfrewshire's Vocational Programme brings various council services together with local employers and colleges of further education, to provide a range of stimulating vocational courses for pupils. The programme currently offers approximately 500 places providing a broader range of options for East Renfrewshire pupils entering 5th or 6th year (with S4 places available) and allowing them to study for a vocational or national qualification together with their other subjects.

Who can apply for a place on the programme?

Pupils attending East Renfrewshire secondary schools who are about to enter 5th or 6th year (with S4 places available). Places are limited; therefore pupils will be nominated and interviewed by their school prior to a place being offered. If courses are oversubscribed or pupils are unsuccessful they will be placed on a reserve list and advised if a place becomes available.

How is the programme delivered?

All courses will run from August to May and will be delivered within the school week. Locations and duration are given in the appropriate programme page. Pupils do not attend during in-service days, exams, public holidays and/or school holidays.

Foundation Apprenticeships

What is a Foundation Apprenticeship?

A Foundation Apprenticeship can help young people gain valuable, real-world work experience and access work-based learning while they're still at school. Closing the gap between the classroom and the workplace.

By giving young people earlier exposure to the world of work, we're helping them develop the skills, experience and knowledge they'll need when they leave school.

For young people it's the chance to get a head start on their careers by gaining an industry-recognised qualification, work on real projects and broaden their career options when they leave school.

And for employers, it's the chance to attract highly motivated and committed young people who are willing to learn, identify young people who are right for their business and ensure their organisation has people with the skills they need.

Learning in the workplace

Foundation Apprenticeships are a work-based learning opportunity for secondary school pupils in S5. Young people spend time out of school at college or with a local employer, and complete the Foundation Apprenticeship alongside their other subjects like National 5s and Highers.

The qualification takes two years to complete and is linked to one of six key sectors of the Scottish economy, so young people are getting industry experience which will help them kick-start a successful career in their chosen field.

"A Foundation Apprenticeship can lead straight into a job, further study at college or university, or a fast-track Modern Apprenticeship."

Diane Greenlees, Head of Foundation & Advanced MA & European Funds



GENERAL INFORMATION

Joining

- All secondary schools in East Renfrewshire participate in this programme, so places are limited. The vocational programme office and your school can provide you and your parents with further information on each option and its availability
- You will discuss with your pupil support teacher the most suitable course
- Prior to you starting the programme, your parent or carer must complete a joining form located in the middle of this brochure
You will do this once your place is confirmed
- The joining form provides written permission to authorise you to attend

Transport

- Transport will pick you up at school
- Transport will return you back to school at the end of the course
- If you do not live near the school your parent or carer will need to make arrangements to pick you up at the end of the day if they do not wish you to make your own way home
- There may be some independent travel

Health & Safety

As some of the options will require you to operate equipment, use tools or work in certain specialised areas, special clothing may be required, known as “personal protective equipment” (PPE). If required you will be provided with PPE.

- You must bring PPE each week. Please complete back page of joining form
- All training venues, activities and tasks that you undertake have been risk assessed to ensure safety standards are met
- You are expected to conduct yourself in a safe and appropriate manner
- All bus and taxi drivers work to specific standards, fully observing health and safety regulations

How will a vocational course help me?

- Vocational courses are intended to provide a pathway for you to employment, training or further and higher education
- You will gain general employability skills valued by employers
- In particular, Skills for Work courses have employability built into delivery

Who would consider these options?

- You should be well mannered, mature, well behaved and keen to adapt to a college learning environment
- You should be interested in learning about your chosen option
- You should be prepared to fully participate in all aspects of the programme
- You should be working at the appropriate level in school with an aptitude and enthusiasm for your chosen option

The difference

- The biggest difference is in the way you will learn. Although vocational qualifications are part of the same structure and covered by the same arrangements as subjects you do in school, they are delivered in a totally different environment to school
- Whilst progressing through the programme, you will naturally work towards five core skills – these are transferable into the world of work: communication, numeracy, working with others, problem solving and information technology
- All courses have been developed to recognise the needs of future employers, and in most cases the relevant industry sector has assisted with the development

GENERAL INFORMATION

Continuing Education Gateway

Gateway is a not-for-profit public sector organisation, which specialises in developing and producing a range of career and learning related information resources. These resources include reference books, such as 'Careers in Scotland', career education materials, databases and public information websites. The main Gateway resources used by local authorities and schools include:

- PlanIT Plus at www.planitplus.net
A major source of information on careers and courses in Scotland
- MappIT at www.mappit.org.uk
Information on Modern Apprenticeship opportunities in Scotland

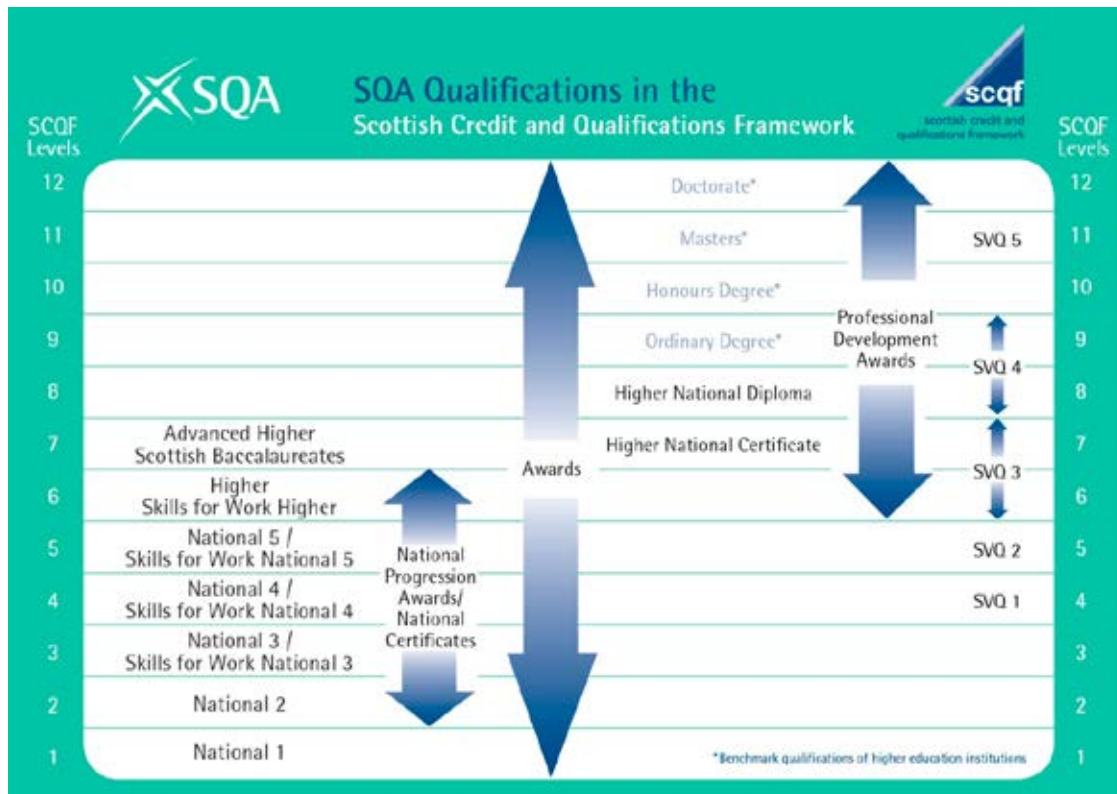
- WorkIT at www.workit.info

A work experience management and administration data-base used by schools to help pupils to identify and book suitable work experience placements

You can find out more about Gateway by visiting their website at:

www.ceg.org.uk

For detailed information on courses at Scottish colleges and universities, and related career profiles, visit the PlanIT Plus website.



ACCESS AND CONTINUED LEARNING

ESOL

Glasgow Clyde College – Cardonald Campus

SCQF Level 4/5 – Open to S4/5/6 Pupils

Course Outline

ESOL (English for Speakers of Other Languages) is aimed at students who have a first language other than English. There will be an intensive focus on improving English for work and study.

Tutors will use a variety of teaching methods such as role play and group work to enable you to improve your understanding of English and your productive skills. These skills will increase your confidence in everyday life and will help you communicate in the home, with your family, in social situations, and at work. We also include work on citizenship. In addition, this course will provide an Introduction to opportunities in FE in areas like Sport, Hospitality, Engineering, Care, Business, IT etc.

Attendance Pattern

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have, or are studying:

- ESOL skills level 3/4

Vocational Option Breakdown

Please note, you will be studying units at SCQF Level 4/5, this is not a Group Award:

- Language skills covering the 4 modes of Writing, Reading, Listening and Speaking

What opportunities will be available to me when I finish?

This course will allow a taster of what to expect in further education. It will give you knowledge which could assist in getting employment or alternatively a full time position on a further education course.



ANIMAL CARE

Animal Care

Glasgow Clyde College – Cardonald Campus

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

The Steps to Work award provides the opportunity to develop practical and person-centred skills.

Glasgow Clyde College offer the Animal Husbandry unit. This will help you to develop basic skills which contribute towards the health and well-being of animals, as well as developing a basic understanding of normal characteristics of animals. In addition, the Personal Development unit allows you to improve self-reliance and confidence by developing your interpersonal skills as you work with others to carry out a group project.

Attendance Pattern

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.



Pupil Eligibility

You must have:

- A genuine interest in animals and be at ease around animals e.g. horses, dogs and cats

Qualification Breakdown

Steps to Work Animal Husbandry SCQF Level 4:

- Animal Husbandry: An Introduction
- Assist with an Event
- Personal Development: Self in Community

What opportunities will be available to me when I finish?

This course will compliment your school portfolio and help you gain entry to a Level 4 college programme.

See relevant job profiles at PlanIT Plus website: www.planitplus.net



AVIATION & TRAVEL

Airport Operations

West College Scotland – Paisley Campus

SCQF Level 5/6 – Open to S5/6 Pupils

Course Outline

The Award in Airport Services & Ground Operations will provide you with the opportunity to learn how an airport works, how airlines operate, where they fly to, the different types of aircraft they use and the regulations governing safety and security. The programme will include a visit to Glasgow Airport, where you will see first-hand how it operates and be given a behind the scenes tour of the airport. It will provide you with an introduction to airports, airlines and the travel industry and develop your employability skills for working at an airport.

Attendance Pattern

Friday morning (9:15am to 11am). The duration of the course is August to May.

Pupil Eligibility

You must have:

- National 5 English
- National 4 Maths
- You must have a genuine interest in working at an airport, good communication skills and a strong desire to deliver excellent customer service

Vocational Option Breakdown

Award in Airport Services & Ground Operations – SCQF Level 5/6:

- Airport Ground Operations
- Learn to check-in
- Introduction to Swissport Training

What opportunities will be available to me when I finish?

You might go on to do a full time higher education course such as:

- NC International Travel
- Air Cabin Crew and Ground Operations

To work at the airport, you must be 18 years old and be able to provide a five year background check.

See relevant job profiles at PlanIT Plus website: www.planitplus.net



AVIATION & TRAVEL

Up in the Air and on the Ground City of Glasgow College – City Campus

SCQF Level 4/5 – Open to S5/6 Pupils

Course Outline

This course brings together the world of Travel, Events and Hospitality in an innovative and inspirational way. A practical course which will focus on developing a range of skills within the City of Glasgow College CITYAIR resource which is a simulated airline cabin and purpose built Airline Check-in desks. You will develop a range of food and drink service skills from counter service to Barista training, plan and participate in events within a realistic live restaurant environment.

To further enhance learning, visits are included to Tourist destinations within the city and Glasgow Airport.

Attendance Pattern

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- 3 passes at National 4, 1 of which should be English and Maths



Qualification Breakdown

Please note, you will be studying 5 units at SCQF Level 4/5, this is not a Group Award:

- Service of Food and Drink
- Introduction to Beverage's
- Assist with an Event Level
- Event Theming
- Working as Air Cabin Crew
- Resort Representation: An Introduction

What opportunities will be available to me when I finish?

You might go on to do:

- Employment and/or training in the hospitality, events and tourism related industry

See relevant job profiles at PlanIT Plus website: www.planitplus.net



BUSINESS & FINANCE

Accounting

Glasgow Clyde College – Langside Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

The aim of the Higher Accounting course is to help you understand and use financial information. You will learn to prepare accounting statements as well as analyse, interpret and report on a company's financial performance. The skills you will develop in this course include numeracy and logical reasoning. The course combines practical and theoretical aspects of learning related to accounting, and will allow you to use IT for some tasks. Accounting relates to many aspects of everyday life, and therefore will provide you with experiences which are topical and will develop skills for learning, life and work. You will learn to think logically and to apply accounting principles, thereby supporting your personal financial awareness.

Attendance Pattern

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have, or are studying:

- National 5 Accounting or
- National 5 Mathematics and English

You should enjoy working with numbers and be capable of working to a high degree of accuracy.

Qualification Breakdown

Accounting SCQF Level 6:

- Preparing Financial Accounting Information
- Preparing Management Accounting Information
- Analysing Accounting Information

What opportunities will be available to me when I finish?

You might go on to do:

- Other National Qualifications, National Certificates, Higher National Certificates, Higher National Diplomas and degrees in accountancy or other business related subjects. The level you might enter would depend on the level and relevance of your other qualifications
- Employment and/or training in an accounting related industry

See relevant job profiles at PlanIT Plus website: www.planitplus.net



BUSINESS & FINANCE

Business Skills – Foundation Apprenticeship

Glasgow Kelvin College or West College Scotland

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by two partner colleges, Glasgow Kelvin College and West College Scotland (you will have the opportunity to attend one) who will provide you with a range of business and IT skills allowing you to apply a solutions-based approach to improving business processes, to work logically and methodically to pre- set deadlines. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements including work shadowing, industry talks, industry visits and work related training.

Attendance Pattern

- Year 1: Tuesday & Thursday afternoons
- Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility

You must be working towards:

- National 5 in either English, Maths or a Business subject
- Progression to a Higher in either Economics, Accounts or Business in S6

You should have an interest in at least one of the following areas: business processes, procurement, entrepreneurship, accounting or management, including a potential desire to pursue business as a career prospect.

Please note the selection process for each college:

Glasgow Kelvin College

- If your application meets the above eligibility, your school will be asked to provide a reference and receive an invitation to attend a short interview with college staff

West College Scotland

- You will be asked to provide a short personal statement on why you want to attend college and do this Foundation Apprenticeship

Qualification Breakdown

Foundation Apprenticeship in Business Skills SCQF Level 6 - GL8H 46:

SVQ Level 3 Business and Administration

- Plan how to manage own performance in a business environment
- Communicate in a business environment
- Support other people to work in a business environment
- Design and produce documents in a business environment

National Progression Award in Business with Information Technology

- Understanding Business
- Management of People and Finance
- PC Passport: Working with IT Software – Word Processing and Presenting Information
- PC Passport: Working with IT Software – Spreadsheet and Database
- Contemporary Business Issues
- Work Placement

What opportunities will be available when I finish?

You might go on to do:

- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications

BUSINESS & FINANCE

Financial Services – Foundation Apprenticeship

City of Glasgow College

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by The City of Glasgow College who will provide you with the opportunity to learn about competent occupational practices within the financial sector. You will learn more about workplace practices including industry specific skills. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements.

Attendance Pattern

- Year 1: Tuesday & Thursday afternoons
- Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility

You must be working towards:

- National 5 in either Maths, Economics, Accounts or Business
- Progression to a Higher in either Maths, Economics, Accounts or Business

Please note: all candidates are required to be Credit Checked

Qualification Breakdown

Foundation Apprenticeship in Financial Services SCQF Level 6 - GL53 46:

National Progression Award (NPA) Financial Services

- Financial Services: An Introduction
- Financial Services: The Regulatory Framework
- Financial Services: Communication
- Financial Services: Promoting Positive Customer Relationships
- Financial Services: Personal Finance Awareness
- Work Placement

SVQ 3 Providing Financial Services

- Develop yourself to improve and maintain workplace competence in a financial services environment
- Develop productive working relationships in a financial services environment
- Ensure you comply with regulations in the financial services environment

What opportunities will be available when I finish?

You might go on to do:

- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications

BUSINESS & FINANCE

Human Resources and Law

Glasgow Clyde College – Cardonald Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Human Resources and Law has been developed with the purpose of providing you with basic skills in human resources (HR) administration and the fundamental aspects of Scots law relevant to working in the human resources area. The NPA places a high degree of emphasis upon employability and essential skills.

This course provides you with the opportunity to understand and explain how contracts are formed and become legally binding, how their validity and enforceability can be affected, how they can be terminated and the effect of termination, as well as the consequences of breach of contract.

It is designed to provide an understanding of the importance of effective human resource management in a modern organisation. It also provides you with the knowledge and skills to understand the relationship between employer and employee, and the legislation relating to dismissal, redundancy, discrimination, and equality.

Attendance Pattern

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- 3 passes at National 5, 1 of which should be English



Qualification Breakdown

National Progression Award in Human Resources and Law SCQF Level 6:

- Law of Contract: An Introduction
- Human Resource Administration
- Employment Law: An Introduction

What opportunities will be available to me when I finish?

This NPA will provide you with a secure comprehension of the basic elements of both labour law and human rights which can be carried forward into a career.

You might go on to do:

- Further study at a college of Further Education undertaking National Qualifications, National Certificates, Higher National Certificates, Higher National Diplomas and degrees in legal services, business management or human resources. The level you might enter would depend on the level and relevance of your other qualifications
- Employment and/or training in the legal services, business management or human resources related industry

See relevant job profiles at PlanIT Plus website: www.planitplus.net

CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Applied Anatomy

Glasgow Clyde College – Cardonald Campus

SCQF Level 7 – Open to S5/6 Pupils

Course Outline

This challenging course is aimed primarily at candidates who wish to pursue a medical or sports therapy related course and is designed to provide a good working knowledge of human anatomy in preparation for university study. The unit provides underpinning knowledge for the more technical units, which includes competences and scope of practice as specified by the Society of Sports Therapists. On completion of the unit you should be able to perform applied and surface anatomy procedures on a human body, describe the structure and function of bone, explain the relationship between joint structures and movement, describe the structure and function of skeletal muscle and describe major muscles by position, origin, insertion and action.

Attendance Pattern

Friday Morning (9:15am to 11am). The duration of the course is August to May.

Pupil Eligibility

You must be working towards or have:

- Human Biology Higher grade or Advanced Higher
- one other Higher / Advanced Higher or equivalent
- You should also have a genuine interest in one of the following fields: anatomy, medicine, physiotherapy, sports science and veterinary science

Vocational Option Breakdown

Applied Anatomy SCQF Level 7:

- Applied Anatomy

There are no UCAS points attached to this unit.

Please note as part of the delivery of the course, there will be a 'hands-on' approach to learning anatomical structures, with a requirement for surface contact with other students (i.e. upper limb anatomy will require exposure of the upper arms).

What opportunities will be available to me when I finish?

Combined with some Higher qualifications, this unit may help to enhance your application to university and to prepare you for first year university studies in Anatomy, Medicine, Physiotherapy, Sports Science, Veterinary Science etc.

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Early Education and Childcare

Glasgow Clyde College – Cardonald Campus

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

The Skills for Work (SfW) in Early Education and Childcare course at Glasgow Clyde College can offer you an introduction to the basic knowledge and skills required to prepare you for further study leading to potential employment in the early education and childcare sector. The course is designed as an introduction to Early Education and Childcare at National 4 level and will help you understand some of the demands and responsibilities for working in this sector.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- English National 4

Qualification Breakdown

Skills for Work: Early Education and Childcare SCQF Level 4:

- Child Development
- Play
- Care of Children
- Working in Early Education and Childcare

Please note that there is no placement attached to this course.

What opportunities will be available to me when I finish?

You might go on to do:

- A Modern Apprenticeship in Childcare or Early Years Care and Education, leading to a Scottish Vocational Qualification (SVQ) Levels 2 to 4 in Children's Care, Learning and Development. You would train on the job in a nursery and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
- A one year full time National Certificate (NC) or National Qualification (NQ) course in Early Education and Child Care at a local college of further education
- A one year full time higher education course, such as a Higher National Certificate (HNC) in Early Education and Childcare. You may be able to progress to a Nursery Manager post once you have achieved a degree or equivalent in Childhood Practice

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

First Aid

Glasgow Clyde College – Cardonald Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

The aim of this unit is to allow you to develop the skills to deal effectively with casualties who are injured or who suffer a sudden illness prior to medical aid being available. You will want to learn the current first aid procedures in order to save a life and may want to learn about first aid in the workplace. The unit will give you the skills to take the correct actions promptly and effectively in the event of an accident.

Attendance Pattern

Friday morning (9:15am to 11am). The duration of the course is August to April.

Pupil Eligibility

You need only have an interest in first aid.

Vocational Option Breakdown

SQA Higher First Aid at Work – SCQF Level 6:

The following will be addressed in line with current guidelines:

- The management of first aid
- The theory and practice of life saving procedures
- The assessment, management and treatment of injuries and conditions
- Demonstrate first aid procedures and treatment of injuries and conditions in line with current Health and Safety Executive guidelines

What opportunities will be available to me when I finish?

This qualification may help you decide to take up a career within the health or care sectors.

It will benefit you no matter what career you decide to choose as it is relevant to all industries in relation to health & safety.

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Forensic Science

Glasgow Clyde College – Cardonald Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

This course will begin with the unit Forensic Science: Applications which introduces the fundamental techniques of forensic science. Introducing research skills and technical laboratory testing. The second unit for this course will address the Forensic Science: Practical Techniques which develops your practical skills and awareness of the role of science in society, simulated crime scenes and investigations.

Attendance Pattern

Friday morning (9:15am to 11am). The duration of the course is August to May.

Pupil Eligibility

You must have:

- National 5 Biology, Chemistry and Physics

Vocational Option Breakdown

Introduction to Forensic Science SCQF Level 6:

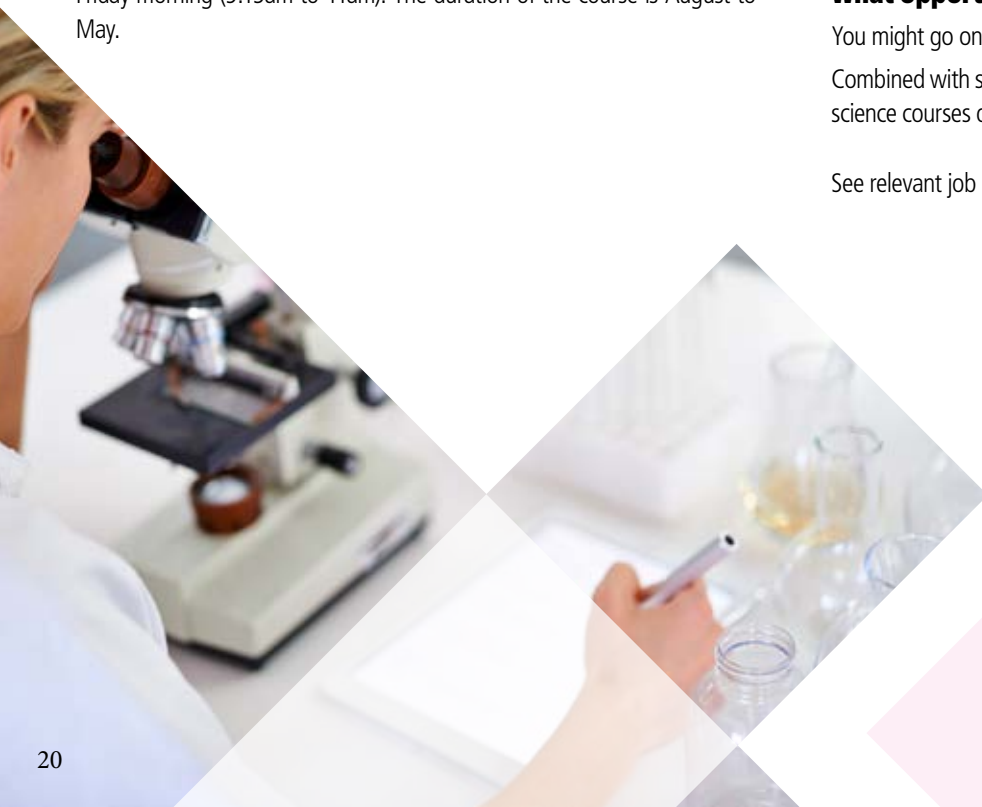
- Forensic Science: Applications
- Forensic Science: Practical Techniques

What opportunities will be available to me when I finish?

You might go on to do:

Combined with some Higher qualifications, you could progress to HNC level science courses or to university to study Forensic Science.

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Health and Social Care

Glasgow Clyde College – Langside Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

This is a course designed to equip you with the knowledge and understanding relevant to the health and social care sector. The NHS, local authorities, voluntary and private organisations make up this sector and provide care to people in a variety of establishments and settings, such as nursing homes, residential care homes, hospitals and resource centres. Care is also provided for people within their own homes, and in day centres and via outreach support in the community.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- English National 5

Qualification Breakdown

Skills for Work: Health and Social Care SCQF Level 6:

- Understanding and Supporting People in Health and Social Care Settings
- Care Principles and Practice
- Working in Health and Social Care Settings
- Health, Safety and Protection Issues in Care Settings

This is a non-graded higher (no exam), a pass will offer 24 SCQF points and 45 UCAS points. This course is very demanding in terms of written work, study at home and group work.

What opportunities will be available to me when I finish?

The demand for services in this sector is increasing and as a result the need for health and social care professional staff and workers is also increasing.

You might go on to do:

- Further study at a college of Further Education undertaking a National Certificate (NC) in Health and Social Care or Social Services or Early Education and Childcare. This could lead to a place on a Higher National Certificate course (HNC) in Social Care, Health Care, Occupational Therapy Support or Early Education and Childcare
- Further study at a University (depending on meeting other entry requirements) in nursing, social work, occupational therapy, teaching, psychology or other social care or social science related courses
- Employment in an entry level job in care – such as a Home Support Worker or Care Assistant, where you would be required to undertake an SVQ Level 2 or 3 during our employment depending on the job role you were successful in securing

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Human Body Structure and Function

West College Scotland SCQF

SCQF Level 8 – Open to S6 Pupils

Course Outline

Human Body Structure and Function is a double credit unit at SCQF Level 8. As such it entails approx. 80 hours of teaching and 80 hours of study and equates to Year 2 of university biology degree programmes. The unit offers you the opportunity to extend your knowledge and develop an understanding of selected body systems and how the human body co-ordinates these systems to maintain homeostasis. In studying these systems, you will also discover what happens when things go wrong, covering conditions as diverse as hyperthyroidism, gigantism and coronary heart disease.

Attendance Pattern

Friday morning (9:15am to 11.30am). The duration of the course is August to April.

Pupil Eligibility

You must have:

- Biology or Human Biology Higher or Advanced Higher, 4 other Higher or Advanced Highers
- You should have a genuine interest in human anatomy & physiology

Qualification Breakdown

Human Body Structure and Function Level 8:

- Structure & function of the skeletal system
- Reflex actions
- Function of the blood and heart
- Structure and function of respiratory system
- Structure and function of urinary system
- Structure and function of digestive system
- Examples of laboratory experiments

What opportunities will be available to me when I finish?

The unit would be an ideal stepping stone between secondary education and university programmes in medicine and dentistry, as well as to biology-based degree routes. Data handling, problem solving and experimental techniques are all developed alongside expanding knowledge on anatomy and physiology.

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Introduction to Nursing

Glasgow Clyde College – Cardonald Campus

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The Introduction to Nursing programme will provide students with an introduction to the nursing profession which will allow them to examine a career in nursing or health care. The course consists of some practical sessions within the college skills lab carrying out basic nursing skills such as bed bathing and prevention of infection.

The roles available within nursing will be explored and the responsibilities of a health care professional will be addressed. Candidates will be introduced to speakers from the health care sector and will attend clinical placement visits to meet with different areas within nursing.

To support employment opportunities, certificates include Emergency First Aid, Health and Safety and an Introduction to Mental Health.

Attendance Pattern

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- National 5 Maths and English

Vocational Option Breakdown

Please note you will be studying 4 Units at SCQF level 5, this is not a Group Award:

- Basic Health Care Needs
- Prevention of Infection
- The Human Body
- Roles and Responsibilities (Skills for Work)
- Emergency First Aid, Health & Safety and Introduction to Mental Health (in-house certificates)

What opportunities will be available to me when I finish?

You might go on to do:

- NC Level 6 Health Care (Pre Nursing course with clinical placement on average 1 day per week). Candidates require to have successfully completed the full Intro to Nursing course plus 3 credit passes at NAT 5 level
- HNC Care and Administrative Practice (Equivalent to First Year Nursing). Candidates require to have successfully completed the Intro to Nursing plus have 2 additional Highers which must include English

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Pharmacy Services

Glasgow Kelvin College – Springburn Campus

SCQF Level 6 – Open to S6 Pupils

Course Outline

The National Certificate (NC) Pharmacy Services course will provide you with the opportunity understand the role of the Pharmacy Technician within the Health Service or retail trade. The specialist subjects, taught by a qualified pharmacist will provide you with an understanding of the regulation of medicines and health professionals in relation to the public.

Attendance Pattern

Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm).

Please note, that unlike other options, this option is continuous attendance from **August to June** and may impact on other subjects attendance.

Pupil Eligibility

You must have:

- English, Mathematics, Chemistry and one other subject at National 5

Qualification Breakdown

National Certificate in Pharmacy Services SCQF Level 6:

- Pharmaceutics: Good dispensing practice
- Pharmaceutics: Legal and Ethical Controls
- Pharmaceutics: Preparation and Use of Pharmaceutical Dosage Forms
- Pharmacology: An Introduction
- Pharmacology: Medicines Used in the Treatment of Clinical Conditions
- Pharmacology: Infection and malignant disease
- Human Physiological Processes
- Medical Terms Associated with Common Medical Conditions: An Introduction
- Microbiology for Healthcare: An Introduction
- Building Blocks

Please note, to obtain full SVQ3, candidates would need to do additional work experience. You will have the opportunity to discuss this further with your lecturer once course commences.

What opportunities will be available to me when I finish?

Further study at a college of Further Education undertaking Higher National Certificates, Higher National Diplomas and degrees in Pharmacy Science or Applied Biological Science. The level you might enter would depend on the level and relevance of your other qualifications

- Employment and/or training in the Health Service or Pharmacy Retail industry

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Playwork and Childcare

Glasgow Clyde College – Cardonald Campus

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Playwork and Childcare course offers you an introduction to the basic knowledge and skills required to prepare you for further study leading to potential employment in the childcare sector and help you understand some of the demands and responsibilities for working in this sector. Relevant job opportunities would be in the following areas; Child Development Officer, Playworker or Nursery Assistant.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have or be working towards:

- English National 5
- Be 16 years old prior to commencement of course



Qualification Breakdown

National Progression Award in Playwork and Childcare at SCQF Level 5

This course is a group award and consists of 5 units at National 5 level which includes a weekly practical training placement and will cover a broad range of issues in each area of the units listed:

- Child Development and Health
- Children and Young People: Process of Play
- Children and Young People: Rights and Protection
- Supporting Children with Additional Support Needs
- Working with Children and Young People (placement unit)

Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

What opportunities will be available to me when I finish?

Successful completion will enable you to apply for registration as a support worker with the Scottish Social Services Council. This may lead to further vocational training and/or potential employment within certain posts in the childcare sector.

You might go on to:

- A Modern Apprenticeship in Childcare or Early Years Care and Education, leading to a Scottish Vocational Qualification (SVQ) Levels 2 to 4 in Social Services: Children and Young People. You would train on the job in a nursery and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
- SVQ Level 2 Playwork

See relevant job profiles at PlanIT Plus website: www.planitplus.net

CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Psychology

Glasgow Clyde College – Langside Campus

SCQF Level 6 – Open to S6 Pupils

Course Outline

The central theme of the Higher Psychology course is to enable you to investigate psychological knowledge and research, which will promote your understanding of individual and social behaviour. You will analyse and evaluate concepts, theories and approaches, and will draw on research evidence to explain human behaviour.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August until May.

Pupil Eligibility

You must have:

- A pass in Higher English at A or B level

Qualification Breakdown

Psychology SCQF Level 6:

- Psychology: Research
- Psychology: Individual Behaviour
- Psychology: Social Behaviour

This course is very demanding in terms of written work, study at home and group work.

Course Assignment

The purpose of the assignment is to assess your use of research and communication skills appropriate to psychology. This assignment requires learners to carry out their own primary research based on a brief provided by SQA and produce a psychological research report. The class will design the research in groups, collect data and analyse.

Reports must be written up individually but support will be given by the tutor.

This assignment will give learners an opportunity to demonstrate the following skills:

- using research skills to generate, select, organise, interpret, analyse and evaluate information in psychology
- using communication skills to present information, including a report on psychological research

What opportunities will be available to me when I finish?

You might go on to do:

- HNC/D courses in social science at college or university degree courses in psychology, neuropsychology, arts, social sciences, sciences, criminology or business studies. The level you might enter would depend on the level and relevance of your other qualifications

Further information on psychology and the prospects it offers can also be found at www.bps.org.uk

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Social Services and Healthcare (Adult Services) – Foundation Apprenticeship

Glasgow Clyde College or West College Scotland

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by two partner colleges, Glasgow Clyde College and West College Scotland (you will have the opportunity to attend one college) who will provide you with the opportunity to gain skills and knowledge of the Social Services and Healthcare sector. Working in social services can be a challenging and rewarding career. Social service workers provide support and help to people who need it, helping them to live full and valued lives in the community. There are many different career opportunities and career pathways, job roles in adult services include personal assistant, care assistant, support worker, supervisor, senior care worker, team leader, care home manager, centre manager and service manager. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements.

Attendance Pattern

Year 1: Tuesday and Thursday afternoons

Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility

You must be working towards:

- National 5 English
- Progression to Higher English by S6

Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

Qualification Breakdown

Foundation Apprenticeship in Social Services Children and Healthcare (Adult Services) - GL52 46:

National Progression Award (NPA) in Social Services and Healthcare

- Social Services in Scotland
- Safeguarding People
- Communication in Care Relationships
- Safe Practice and Wellbeing in Social Services
- Human Development and Social Influences

SVQ Level 2 in Social Services and Healthcare

- Support effective communication
- Support the health and safety of yourself and individuals
- Develop your own knowledge and practice
- Support the safeguarding of individuals

What opportunities will be available to me when I finish?

You might go on to do:

- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications

See relevant job profiles at PlanIT Plus website: www.planitplus.net

CARE, HEALTH, LIFE SCIENCES & SOCIAL CARE

Social Services Children and Young People – Foundation Apprenticeship

Glasgow Clyde College or West College Scotland

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by two partner colleges, Glasgow Clyde College and West College Scotland (you will have the opportunity to attend one college) who will provide you with the opportunity to gain skills and knowledge of the Social Services and Children and Young People sector. This includes working in nurseries; children and family centres; holiday play schemes, out of school care and working. Other services include working with children with disabilities and working with parents and families. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements.

Attendance Pattern

Year 1: Tuesday and Thursday afternoons

Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility

You must be working towards:

- National 5 English
- Progression to Higher English by S6



Please note: all candidates are required to be vetted by Disclosure Scotland as part of the Protecting Vulnerable Groups Scheme (PVG Scheme).

Qualification Breakdown

Foundation Apprenticeship in Social Services Children and Young People - GL7A 46:

SVQ Level 2 in Social Services (Children and Young People) (not full award)

- Support effective communication
- Support the health and safety of yourself and individuals
- Develop your own knowledge and practice
- Support the safeguarding of children

NPA in Social Services (Children and Young People)

- Safeguarding of Children and Young People
- Play for Children and Young People
- Communication with Children and Young People
- Development of Children and Young People
- Promote the Wellbeing and Safety of Children and Young People

What opportunities will be available to me when I finish?

You might go on to do:

- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications

See relevant job profiles at PlanIT Plus website: www.planitplus.net

COMMUNITY & FLEXIBLE LEARNING

Youth Work

Glasgow Kelvin College – Springburn Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

This National Progression Award (NPA) in Theory and Approaches to Youth Work will provide you with an overview of how youth work evolved into its present format, along with practical classroom based group-work activities. Additionally, you will develop an understanding of communication and group work skills necessary to engage with young people in a range of settings.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August until May.

Pupil Eligibility

You must have:

- English National 5
- Have a strong interest in working with young people
- Good verbal and written communication skills are essential
- Experience of working with young people, either in a paid or voluntary capacity

Qualification Breakdown

National Progression Award in Theory and Approaches to Youth Work – SCQF Level 6

- Youth Work -Engaging with Young People
- Working with Communities - Youth Work

What opportunities will be available to me when I finish?

You might go on to do:

- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or PDA. The level you might enter would depend on the level and relevance of your other qualifications

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CONSTRUCTION & ENGINEERING

Building Services Engineering

Glasgow Kelvin College or West College Scotland

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Building Services Engineering will teach you the basic knowledge and skills required to prepare you for further study or potential career in heating and ventilation, plumbing, electrical installation, refrigeration and air conditioning. This new course has been approved by the industry skill sector lead bodies as the preferred entry qualification for the above trades.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to May.

Pupil Eligibility

You must have:

- National 4 Maths

Qualification Breakdown

National Progression Award in Building Services Engineering SCQF Level 5:

- Basic Electrical Installation Operations
- Basic Plumbing Operations
- Basic Heating and Ventilation Operations
- Basic Refrigeration and Air Conditioning Operations
- Energy and the Environment
- Systems, Roles, Responsibilities and Procedures
- Science

What opportunities will be available to me when I finish?

You might go on to do:

- Modern Apprenticeships in Heating and Ventilation, Service and Maintenance, Refrigeration and Air Conditioning or general employment in the engineering or construction industry. A National Certificate in Building Services Engineering, Electrical Installation, Plumbing, Mechanical Engineering or Manufacturing Engineering

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CONSTRUCTION & ENGINEERING

Building Services Engineering

Glasgow Kelvin College or West College Scotland

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

This National Certificate (NC) in Building Services Engineering course can be used to enhance university entrance prospects for engineering courses or lead to direct entry onto HNC Building Services Engineering. The course covers design technology, materials, science, electrical engineering and health and safety with options in air conditioning, refrigeration and heating. Potential careers might include designing, installing and/or maintaining building services. The introduction of new renewable energy technologies make this a very exciting time to get into this field.

Attendance Pattern

Monday and Wednesday all day. The duration of the course is August to June.

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

Pupil Eligibility

You must have:

- National 5 or Higher Maths

Qualification Breakdown

National Certificate in Building Services Engineering SCQF Level 6:

Mandatory Units:

- Health and Safety
 - Graphical Detailing
 - Science
 - Electrical & Electronic Technology
 - Building Services Engineering Technology
 - Mathematics: Technician 1
 - Construction Technology & Design
 - Building Services Engineering: Design Project
- You will study optional units to be discussed with the lecturer once course commences, such as:
- Heating & Plumbing
 - Air Conditioning & Ventilation
 - Refrigeration Technology
 - Planning, Organisation and Control of Resources in Construction

What opportunities will be available to me when I finish?

You might go on to do:

- A degree in engineering
- HNC in Building Services Engineering
- Modern Apprenticeships in Heating and Ventilation
- Service and Maintenance
- Refrigeration and Air Conditioning or general employment in the engineering or construction industry

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CONSTRUCTION & ENGINEERING

Building Services Engineering

Glasgow Kelvin College

SCQF Level 7 – Open to S6 Pupils

Course Outline

The HNC course leads to a national qualification, recognised by employers, universities and professional bodies within the Building Services Engineering sector. The course prepares you for a range of technical, professional and managerial careers in Building Services Engineering. You will undertake a course of study that relates to the design, installation, maintenance and management of HVAC systems within commercial/industrial buildings, and understand the roles and responsibilities such a profession places on the consumption and management of both existing and future energy sources.

Building Services Engineers work with architects to provide their expertise in the design of large commercial/industrial buildings for the installation of vital systems i.e. air conditioning, refrigeration, heating & ventilation, service & maintenance, plumbing and many more vital services required for large building projects to function i.e. shopping centres, office blocks, schools, universities etc.

The HNC course content contains all of the above disciplines with the added value of experiencing the functioning systems within the college workshops.

Attendance Pattern

Monday and Wednesday all day. The duration of the course is August to June.

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

Pupil Eligibility

You must have:

- Higher Maths & Physics



Qualification Breakdown

Higher National Certificate in Building Services Engineering SCQF Level 7:

- Design Principles and Application
- Heating
- Ventilating and Air Conditioning
- Thermofluids and Acoustic Criteria
- Analytical Methods
- Building Services Engineering Science
- Piped Distribution Services
- Health and Safety in the Building Services Industry
- Building Services Project Management
- Final Project

What opportunities will be available to me when I finish?

You might go on to do:

- Glasgow Kelvin College has an articulation partnership with many universities to a degree in engineering
- Modern Apprenticeships in Heating and Ventilation
- Service and Maintenance
- Refrigeration and Air conditioning or general employment in the engineering or construction industry

See relevant job profiles at PlanIT Plus website: www.planitplus.net

CONSTRUCTION & ENGINEERING

Civil Engineering – Foundation Apprenticeship

Glasgow Kelvin College or West College Scotland

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by two partner colleges, Glasgow Kelvin College and West College Scotland (you will have the opportunity to attend one) who will provide you with the opportunity to develop the skills required by modern professional Civil Engineering Technicians and provides an insight to the many career options available. You will study the principles and practices utilised by engineers and consultancy teams working in the field of renewable energy, roads and bridges, flood alleviation, commercial buildings, marine works and environmental protection. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements.

Attendance Pattern

- Year 1: Tuesday & Thursday afternoons
- Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility and Selection

West College Scotland

You must be working towards:

- National 5 Maths and Physics
- Progression to Higher Maths in S6

You will be asked to provide a short personal statement on why you want to attend college and do this Foundation Apprenticeship.

Glasgow Kelvin College

You must be working towards:

- National 5 Maths
- Progression to Higher Maths in S6

If your application meets the above eligibility, your school will be asked to provide a reference and receive an invitation to attend a short interview with college staff.

Qualification Breakdown

Foundation Apprenticeship in Civil Engineering SCQF Level 6 - GL51 46

National Certificate (NC) in Civil Engineering

- Civil Engineering Materials
- Civil Engineering Project
- Civil Engineering Site Work
- Civil Engineering Technology
- Computer Aided Drafting: An Introduction
- Construction Site Surveying: An Introduction
- Health and Safety in the Construction Industry
- Mathematics: Craft 1
- Mechanics for Construction: An Introduction
- Mathematics for Construction Technicians
- Construction Project Management: An Introduction
- Sustainability in the Construction Industry

SVQ level 3 Site Technical Support Portfolio

- Develop and maintain working relationships of personal development Or
- Maintain professional relationships and practice in built environment design

What opportunities will be available to me when I finish?

You might go on to do:

- Modern Apprenticeship in Civil Engineering or other construction technician area (SVQ Level 3)
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications



CONSTRUCTION & ENGINEERING

Construction Crafts

Glasgow Clyde College – Cardonald Campus

SCQF Level 4 & 5 – Open to S5/6 Pupils

Course Outline

The Skills for Work (SfW) in Construction Crafts will help you gain an insight into several of the important trades and make informed choices regarding a career in construction. Training will be provided by Glasgow Clyde College. The course will also provide you with the opportunity to develop employability skills and attitudes, which will help to prepare you for the workplace.

Attendance Pattern

Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm).

The duration of the course is August to May.

Pupil Eligibility

You must have:

- 3 passes at National 4, one of which should be Maths and a Technical subject
- An interest in working in the construction industry
- Some aptitude for graphical forms of communication, as you will be required to read basic drawings
- You are required to work independently and in a team

Qualification Breakdown

You will achieve two Skills for Work qualifications:

Skills for Work: Construction SCQF Level 4:

- Employability Skills
- Decorative Painting
- Plumbing
- Roofing
- Half Brick Walling
- Site Carpentry and Bench Joinery
- Joinery Techniques
- Electrical

Skills for Work: Construction SCQF Level 5:

- Employability Skills
- Decorative Painting
- Bench Joinery
- Half Brick Walling

SCQF Level 5:

- Health & Safety & CSCS Testing
- Fabrication & Welding Engineering

What opportunities will be available to me when I finish?

You might go on to do:

- A Modern Apprenticeship in construction (such as bricklaying) at craft or operative level. You would train on the job, on a building site or workshop, and off the job at a college or training centre. Apprenticeships usually last for three years
- A one year full time course National Certificate (NC) or National Qualification (NQ) course, in a related area of study such as Construction Skills or Construction Crafts at a college of further education

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CONSTRUCTION & ENGINEERING

Construction Crafts

West College Scotland – Paisley Campus

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The Skills for Work (SfW) in Construction Crafts will provide you with an insight into several trades and allows you to make an informed choice regarding a career in construction. Relevant job opportunities would be joiner, bricklayer, roof tiler, painter & decorator and plasterer. This is a very practical course; you will work in a variety of workshops producing products and models to industry standards.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to May.

Pupil Eligibility

You must have:

- 3 passes at National 4, 1 of which should be Maths

Qualification Breakdown

Skills for Work in Construction SCQF Level 5:

- Employability Skills
- Half Brick Walling
- Decorative Painting
- Site Carpentry Bench Joinery

What opportunities will be available to me when I finish?

The construction sector is a major employer and significant contributor to the Scottish economy and there is a need for trainees in all trades in this diverse sector. You will have the opportunity to progress at NQ level in construction with further opportunity to continue on to HNC Construction at college.

You might go on to do:

- A Modern Apprenticeship in one of the main trades at craft or operative level. You would train on the job, on a building site or workshop, and off the job at college
- Apprenticeships usually last for three years
- A one year full time National Progression Award (NPA) in Construction at college

See relevant job profiles at PlanIT Plus website www.planitplus.net



CONSTRUCTION & ENGINEERING

Construction Industry Crafts

Glasgow Kelvin College

SCQF Level 5 – Open to S5/6 Pupils



Course Outline

The National Progression Award (NPA) in Construction Crafts will provide you with an insight into several trades and allows you to make an informed choice regarding a career in construction. Relevant job opportunities would be joiner, bricklayer, roof tiler, painter & decorator and plasterer. This is a very practical course; you will work in a variety of workshops producing products and models to industry standards.

Attendance Pattern

Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9:15am to 3.30pm).

The duration of the course is August to May

Pupil Eligibility

You must have:

- 3 passes at National 4, one of which should be Maths

Qualification Breakdown

National Progression Award in Construction SCQF Level 5:

Mandatory Units:

- Construction Safety Practices: An Introduction
- Construction Occupation Practices: An Introduction
- Efficient Construction Practices: An Introduction

You will study optional units to be discussed with your lecturer once course commences:

- Brickwork
- Construction
- Roofing Skills
- Develop Bench Joinery Skills
- Carpentry and Joinery: An Introduction
- Fundamentals of Cavity Walling
- Preparing and Painting Surfaces

What opportunities will be available to me when I finish?

The construction sector is a major employer and significant contributor to the Scottish economy and there is a need for trainees in all trades in this diverse sector. You will have the opportunity to progress at NQ level in construction with further opportunity to continue on to HNC Construction at college.

You might go on to do:

- A Modern Apprenticeship in one of the main trades at craft or operative level. You would train on the job, on a building site or workshop, and off the job at college. Apprenticeships usually last for three years
- A one year full time National Qualification (NQ) in Construction at college

See relevant job profiles at PlanIT Plus website: www.planitplus.net

CONSTRUCTION & ENGINEERING

Construction Management

Glasgow Kelvin College – Springburn Campus

SCQF Level 7 – Open to S6 Pupils

Course Outline

The Higher National Certificate (HNC) Construction Management course is a unique opportunity to complete a recognised qualification within 1 year and providing you with the opportunity to progress to HND Level or University. This is an excellent course for learners in the Senior Phase of secondary school where learners can enhance their potential prospects for employment in the Construction Industry in a supervisory role.

The HNC in Construction Management is designed to provide in-depth insight into the roles, responsibilities, and duties performed by Construction Management Trainees in the Building Industry and equip you with the knowledge, understanding and skills to allow you to gain employment in the built environment sector and to progress to a higher education or professional body qualification

Attendance Pattern

Thursday and Friday all day. The duration of the course is August to June.

Please note, that unlike other options, this option is continuous attendance from August to June and may impact on other subjects attendance.

Pupil Eligibility and Selection

You must have:

- 2 passes at Higher, 1 of which should be Maths or English
- An interest in working in the construction industry

Qualification Breakdown

Higher National Certificate in Construction Management SCQF Level 7:

- Building Services in Large Buildings
- Building Services: Introduction
- CAD: 2D1
- Construction Materials and Specification
- Construction Site Surveying
- Construction Technology
- Construction Technology: Industrial/Commercial Superstructure
- Domestic Construction
- Health and Safety in Construction
- Site Administration
- Standard Forms of Construction Contracts
- Substructure

What opportunities will be available to me when I finish?

You might go on to do:

- Glasgow Kelvin College has an articulation partnership with many universities to a degree in engineering
- Modern Apprenticeships in Construction
- Construction Management Trainee

See relevant job profiles at PlanIT Plus website: www.planitplus.net

CONSTRUCTION & ENGINEERING

Construction Skills Certificate Scheme (CSCS)

West College Scotland – Paisley Campus

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

In order to access a construction site you are required to possess a current up to date CSCS (Construction Skills Certificate Scheme) Card. CSCS was set up to help the construction industry to improve quality and reduce accidents. CSCS cards are increasingly demanded as proof of occupational competence by contractors, public and private clients and others.

This would enhance any Monday to Thursday construction course.

Attendance Pattern

Friday mornings (9:15am to 11am). The duration of the course is August to December

Pupil Eligibility

It is essential that you have:

- A desire to work in the construction industry
- National 4 in English and Maths

Qualification Breakdown

CSCS SCQF Level 4:

- Health and Safety Essentials
- Introduction to Workplace Safety
- Personal Protective Equipment
- Accidents at Work
- Site Safety Documentation
- Manual Handling
- Safety Signage
- Site Welfare
- Working at Height
- Fire Prevention
- Emergency Procedures including First Aid
- Electrical Safety
- Hand Held Equipment
- Excavation and Confined Spaces

Please note that you are required to work independently and there is no practical element to this course.

What opportunities will be available to me when I finish?

You might go on to do:

- Passing the assessment of CSCS certificate will allow you to prove competency to work on a construction site
- Enhanced CV for apprenticeship application. Improved opportunities to secure full time construction course in College
- You might go on to do a Modern Apprenticeship in construction

See relevant job profiles at PlanIT Plus website: www.planitplus.net



CONSTRUCTION & ENGINEERING

Engineering Systems – Foundation Apprenticeship

Glasgow Kelvin College

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by Glasgow Kelvin College who will aim to provide you with the opportunity to develop the skills and knowledge to enter into a career in Engineering and the Advanced Manufacturing sector. You will gain vocational qualifications that combine sector-specific skills alongside the knowledge that underpins these skills in a workplace setting. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements.

Attendance Pattern

- Year 1: Tuesday & Thursday afternoons
- Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility and Selection

You must be working towards:

- National 5 Maths
- Progression to Higher Maths in S6

Qualification Breakdown

Foundation Apprenticeship in Engineering Systems SCQF Level 6 - GL51 46:

NC Engineering Systems SCQF L6

- Communication
- Engineering: Applying Information Technology
- Mathematics: Technician 1
- Mechanical Engineering Principles L6
- Engineering Systems
- Engineering Materials
- Graphical Engineering Communication
- Electrical Principles
- Electrical Principles
- Health and safety: Engineering
- Pipework systems
- Mechanical Engineering Principles L5

SVQ2 in Performing Engineering Operations SCQF L5 (part of)

- Working Efficiently and Effectively in Engineering
- Complying with statutory regulations and organisational safety requirements
- Using and interpreting engineering data and documentation
- Wiring and testing electrical equipment and circuits
- Forming and assembling electrical cable enclosure and support systems

What opportunities will be available to me when I finish?

You might go on to do:

- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications



CREATIVE & DIGITAL INDUSTRIES & MUSIC

Computer Games Development

West College Scotland

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Computer Games Development provides an opportunity for you to develop your knowledge and understanding of games design and games programming. Computer Gaming is an intensive course and requires you to be self-motivated, enthusiastic and prepared to study out with college. You will be working in labs that are equipped with the latest games software and hardware and foster an atmosphere conducive to creative games development.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- 3 passes at National 4, 1 of which should be Maths
- Due to the competitive nature of this sector, it helps if you demonstrate a real passion for gaming

Qualification Breakdown

National Progression Award in Computer Games Development SCQF Level 5:

- Computer Games Design
- Computer Games Media Assets
- Computer Games Development



What opportunities will be available to me when I finish?

You will have the opportunity to progress to studying the NC in Computer Games Development. If you have Higher Mathematics progression to the HNC/D in Computer Games Development is encouraged.

You might go on to do:

- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree, in the computer games industry, computer games (Design), programmer, or related area of study. The level you might enter would depend on the level and relevance of your other qualifications
- A career in graphic design or as a games tester

See relevant job profiles at PlanIT Plus website: www.planitplus.net

CREATIVE & DIGITAL INDUSTRIES & MUSIC

ICT Hardware System Support – Foundation Apprenticeship

Glasgow Clyde College

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by Glasgow Clyde College and will introduce you to digital roles within this sector and how digital skills are utilised in the workplace. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements.

Attendance Pattern

- Year 1: Tuesday & Thursday afternoons
- Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility

You must be working towards:

- National 5 in either Information Technology, Computing Science or Maths
- Progression to Higher in either Information Technology, Computing Science or Maths in S6

Qualification Breakdown

Foundation Apprenticeship in ICT Hardware System Support SCQF Level 6 - GL55 46:

Diploma for IT & Telecommunications Professionals

- Personal Effectiveness 2
- Health and Safety in IT & Telecom
- IT & Telecom System Operation 2
- Testing IT & Telecom Systems 2
- Working with IT & Telecoms Hardware and Equipment 1

NPA in Professional Computer Fundamentals

- Security Fundamentals
- Network Fundamentals
- Server Administration Fundamentals

What opportunities will be available to me when I finish?

You might go on to do:

- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications



CREATIVE & DIGITAL INDUSTRIES & MUSIC

ICT Software – Foundation Apprenticeship

Glasgow Clyde College

SCQF Level 6 – Open to S5 Pupils

Course Outline

This two year Foundation Apprenticeship is delivered by Glasgow Clyde College who will introduce you to digital roles within this sector and how digital skills are utilised in the workplace. A Foundation Apprenticeship is a work based learning apprenticeship, where you are expected to attend work placements.

Attendance Pattern

- Year 1: Tuesday & Thursday afternoons
- Year 2: Two days per week shared between college and work experience placement at an employer's workplace

Pupil Eligibility

You must be working towards:

- National 5 in either Information Technology, Computing Science or Maths
- Progression to Higher Maths in S6

Qualification Breakdown

Foundation Apprenticeship in ICT Software - GL54 46

Diploma for IT & Telecommunications Professionals

- Personal Effectiveness 2
- Health and Safety in IT & Telecom
- Investigating and Defining Customer Requirements for IT & Telecoms Systems 2
- Data Modelling 1

One optional unit from:

- Event Driven computer Programming 2
- Procedural Programming 2
- Object Oriented Computer Programming 2

NPA in Software Development

- Computing Applications: Development
- Computing: Authoring a Website
- Software Design and Development

What opportunities will be available to me when I finish?

You might go on to do:

- Modern Apprenticeship
- Employment
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree. The level you might enter would depend on the level and relevance of your other qualifications



CREATIVE & DIGITAL INDUSTRIES & MUSIC

Photography

Glasgow Clyde College – Cardonald Campus

SCQF Level 6

Course Outline

Glasgow Clyde College will provide you with the opportunity to gain a full Higher award in Photography. This option covers many facets of society including reportage, landscape, sports and wildlife. It will develop your creativity and will provide you with the opportunity to reflect upon and interpret the world around you. This option will prepare you to produce and evaluate media images.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- A genuine interest in photography
- 3 passes at National 5, 1 of which should be English

Qualification Breakdown

Photography SCQF Level 6:

- Photography: Image Making
- Photography: Contextual Imagery

This course is assessed through submission of a project; there is no final exam. The project component is submitted to the SQA for assessment and consists of one component, a project.

The project will have three sections:

1. 'Research and Investigation'; which includes a structured project proposal
2. 'Development and Production'; which covers both the development and production of photographic images
3. 'Evaluation'; which critically reflects both development and the final images produced for the project

This is a fully graded Higher.

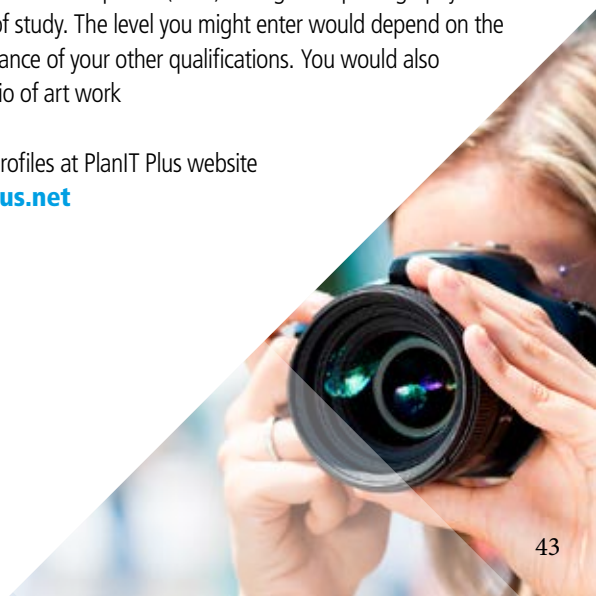
What opportunities will be available to me when I finish?

You might go on to do:

- A one year full time National Certificate (NC) or National Qualification (NQ) course, in a related area of study such as photography or media studies and production at a college of further education
- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree in photography or related areas of study. The level you might enter would depend on the level and relevance of your other qualifications. You would also need a portfolio of art work

See relevant job profiles at PlanIT Plus website

www.planitplus.net



CREATIVE & DIGITAL INDUSTRIES & MUSIC

Professional Theatre Preparation

Glasgow Clyde College – Langside Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Professional Theatre Preparation offers you the opportunity to develop your skills in acting. This course will provide the knowledge and skills and resources that may be called upon when preparing for interviews and auditions, for entry to drama courses and/or the theatre or performing arts profession. This course is designed to develop an appreciation of all aspects of preparing for a career in professional theatre.

It will encourage you to take a detailed, focused and professional approach to preparing for a variety of potential experiences that may lead to professional training and/or employment in the performing arts industry.

You will explore and develop performance skills and develop a deeper insight into the type of work available in the performing arts sector. The course will help prepare you to audition for courses at drama schools or colleges.

Attendance Pattern

Tuesday & Thursday (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must be working towards or have:

- Previous experience of drama, theatre groups, acting clubs, Higher Drama or equivalent
- English National 5



Qualification Breakdown

National Progression Award in Professional Theatre Preparation SCQF Level 6:

- Preparation for Audition
- Drama: Acting Skills

There is one mandatory unit, Preparation for Audition, which will prepare you for the audition process through developing a broad overview of the types of work available within the performing arts sector and preparing for, performing and evaluating your own audition performance. You will then work on the specific practical skill of acting. This course is highly practical in nature and there will be a balance of types of assessment, with an emphasis on practical assignments.

What opportunities will be available to me when I finish?

You might go on to do:

- A full time higher education course, such as a Higher National Certificate (HNC), Higher National Diploma (HND) or degree in Drama
- The level you might enter would depend on the level and relevance of your other qualifications

See relevant job profiles at PlanIT Plus website www.planitplus.net



CREATIVE & DIGITAL INDUSTRIES & MUSIC

Sound Production

Glasgow Clyde College – Anniesland Campus

SCQF Level 6 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Sound Production will offer you the opportunity to develop confidence in using equipment and software and be given opportunities to apply and develop your creative skills, enterprise, employability and planning whilst focusing on the music industry. You will also have the option to develop wider skills in a related area of the recorded music industry depending on your specific area of interest.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- A genuine interest in music
- 2 subjects at National 5

Qualification Breakdown

National Progression Award in Sound Production SCQF level 6:

- Sound Engineering and Production
- Sound: Understanding the Signal Path
- Sound: Music Remixing

What opportunities will be available to me when I finish?

The National Progression Award opens up a very flexible route to progress to full time courses from school or college to Higher Education.

Successful completion of this NPA may provide opportunities for you to be considered for entry to other courses i.e. National Certificate in Sound Production. If you undertake the NPA in Sound Production: Recording you could also undertake further NPA programmes, e.g. the NPA in Sound Production: Live. A portfolio of two or more NPAs may provide opportunities to gain entry to a Higher National Course, e.g. HNC/HND Sound Production SCQF levels 7/8. Successful Sound Production students are capable of working in a variety of positions in the creative industries, including but not limited to:

- Recording Engineer
- Producer
- Live Sound Engineer
- Backline Technician
- Foley Artist

See relevant job profiles at PlanIT Plus website

www.planitplus.net

CREATIVE & DIGITAL INDUSTRIES & MUSIC

Television Production

Glasgow Clyde College – Cardonald Campus

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Television Production will provide you with the techniques to plan and produce a short film. Using industry standard practices and high end equipment the course will offer you the knowledge and practical skills needed to gain an understanding of what is required within the television industry.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- English National 5
- 3 other subjects at National 5
- A genuine interest in television industry

Qualification Breakdown

National Progression Award in Television Production SCQF level 5:

- Media: Directing a Single Camera Production
- Media: Basic Video Camera Operations
- Media: Sound Recording for Single Camera
- Media: Basic Video Editing

What opportunities will be available to me when I finish?

You might go on to do:

- A one-year full time NQ Television with Photography course at a Glasgow Clyde College. Combined with higher qualifications, you could progress to HND Creative Industries: Television

Further information on Television Production and the prospects it offers can also be found at Skillset. <http://creativeskillset.org>

See relevant job profiles at PlanIT Plus website www.planitplus.net



CREATIVE & DIGITAL INDUSTRIES & MUSIC

Urban Music

Riverside Studios

SCQF Level 5/6 – Open to S5/6 Pupils

Course Outline

Throughout the Urban Music course you will learn about remixing which involves making an alternative backing track/ arrangement for a song in a different musical style from the original. You will make up new beats and other parts for songs.

This is achieved by playing, programming new parts or sampling these new parts from other songs and matching them for pitch and tempo with elements of the original song - usually the vocal.

Attendance Pattern

Friday Morning (9:15am to 11am). The duration of the course is August to May.

Pupil Eligibility

You must have:

- A genuine interest in music
- Be musically creative but may have little or no instrument skills

Vocational Option Breakdown

Please note you will be studying 2 Units at SCQF level 5/6, this is not a Group Award:

- Midi Sequencing
- Appreciation of Music SCQF Level 6

What opportunities will be available to me when I finish?

You might go on to do:

- This qualification will compliment your school portfolio and help you gain entry to a full time higher education course, such as a National Certificate (NC), Higher National Certificate (HNC), Higher National Diploma (HND) or degree in Music and Sound Production. The level you might enter would depend on the level and relevance of your other qualifications

See relevant job profiles at PlanIT Plus website www.planitplus.net



FASHION & DESIGN

Fashion Brand Retailing

Glasgow Clyde College – Cardonald Campus

SCQF Level 7 – Open to S5/6 Pupils

Course Outline

Glasgow Caledonian University will offer you an opportunity to study fashion, brand and retail. Fashion Brand Retailing is an exciting and challenging option if you want to further your knowledge of fashion retailing, marketing and design, whilst developing your interpersonal and employability skills and learn university research and referencing techniques. An integral element of the Fashion Brand Retailing course is providing you with the opportunity to meet with personnel in the industry. This is achieved through guest speakers, along with visits to local retail head offices and stores. You will gain an insight into the various career paths available in the fashion retail sector.

Attendance Pattern

Tuesday and Thursday afternoons (2pm to 4pm). The duration of the course is August to April.

Please note: You will travel independently by bus or train – travel tickets should be kept as you will be reimbursed by school.

Pupil Eligibility

You must have:

- National 5 English
- Higher Art and Design is desirable but not essential

Qualification Breakdown

Fashion Brand Retailing SCQF Level 7:

There are two 'themes', each with a specific assessment that you must pass in order to receive a university award for a 20 credit module at Level 1 (equivalent to Advanced Higher Grade C).

Term 1 - August to December:

- Theme 1: The Fashion Supply Chain (students will learn about the various processes involved in taking a product from initial design concept through to presentation for sale on the shop floor)

Term 2 - January to April:

- Theme 2: The Fashion Demand Chain (students will learn about the development of retailing within the fashion industry and about what makes a fashion brand retailer successful)

What opportunities will be available to me when I finish?

You might go on to do:

An undergraduate degree programme at GCU in the following areas:

- BA International Fashion Branding (Fashion Branding, marketing communications)
- BA International Fashion Business (Practical fashion design)
- BA International Retail Marketing (Retail, marketing)

For more information on courses at GCU, please visit their website:

www.gcu.ac.uk You might also consider applying to courses at other universities. Fashion Brand Retailing will give you a good insight into university life and what is required of students at first year level.

See relevant job profiles at PlanIT Plus website **www.planitplus.net**



HAIR & BEAUTY

Barbering

Glasgow Clyde College – Anniesland Campus

SCQF Level 3 – Open to S5/6 Pupils

Course Outline

This course is an ideal introduction for pupils starting out and who want a basic understanding of the industry; this qualification is designed for you to prepare for further learning or training in the hair and beauty sector. You will learn how to prepare the clients for barbering services, shampoo and diagnose hair on a variety of hair types and conditions, cut hair using barbering techniques, style and blow dry. Alongside practical skills you will learn consultation techniques, gowning and preparation of client for services, customer care and product knowledge and communication skills.

Attendance Pattern

Tuesday & Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You should have:

- A genuine interest in barbering
- Enjoy working as part of a team and have a creative flair

You are required to work on each other and must be prepared to get treatments applied to your hair. You will be using hair clippers and scissors on mannequin heads and must demonstrate a level of maturity required for the course.

Qualification Breakdown

Barbering (City and Guilds Level 1) SCQF Level 3:

- Prepare for Hair Services and Maintain Work Areas
- Contribute to Development of Effective Working Relationships
- Shampooing and Conditioning of Hair
- Blow Dry Hair
- Barbering Techniques

All courses involve a mix of theory and practical work, written assessment and portfolio production.

What opportunities will be available to me when I finish?

You might go on to do:

- A Modern Apprenticeship, leading to a Scottish Vocational Qualification (SVQ) Levels 2 & 3 in Hairdressing. You would train on the job in a salon or barber's and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
- A full time National Certificate (NC) or National Qualification (NQ) course in Hairdressing at a local college of further education usually over 2 years
- After training, and with relevant work experience, you can become a salon stylist, supervisor, salon manager or even a salon owner

It is possible to study for a Higher National Certificate (HNC) in Hairdressing and Salon Management

See relevant job profiles at PlanIT Plus website www.planitplus.net



HAIR & BEAUTY

Fantasy Make Up

Glasgow Clyde College – Cardonald Campus

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

The Fantasy Make Up unit will introduce you to the concept of fantasy make up, where you will be encouraged to apply your creativeness in the design and application of make up in the context of a specific fantasy theme.

This would enhance any Monday to Thursday Hair, Beauty or Make up course.

Attendance Pattern

Friday morning (9:15am to 11am). The duration of the course is August to May.

Pupil Eligibility

You should have:

- Be working at National 4 level or above prior to commencement of the course
- A genuine interest in creative make-up
- Enjoy working as part of a team and have a creative flair

Qualification Breakdown

Please note, you will be studying 1 unit at SCQF Level 4, this is not a Group Award:

- Explore and describe the concept of fantasy make up themes
- Design and plan a fantasy make up look from a specific theme
- Prepare and apply the fantasy make up look

What opportunities will be available to me when I finish?

A full time National Certificate (NC) or National Qualification (NQ) course in Hairdressing or Beauty Care at a local college of further education usually over 2 years. Please note you will also need additional National qualifications in addition to these units. You should check the entry requirements on college website.

See relevant job profiles at PlanIT Plus website www.planitplus.net

HAIR & BEAUTY

Hair, Beauty and Make Up East Renfrewshire Style Academy

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

Glasgow Clyde College will provide you with a broad, experiential introduction to hairdressing, beauty and fashion.

Practical and theory sessions are designed to ensure you develop both vocational skills and the underpinning knowledge and understanding required for the hairdressing & beauty industry. Practical experience will include working on classmates to practice and perfect a variety of treatments including current techniques in long hair, makeup, nail and hand care and dress code. Written work will include workbooks, short tests, projects, portfolio production and home study. Emphasis throughout all units is on the employability skills and attitudes which will help to prepare you for the workplace.

This would enhance any other hair & beauty option.

Attendance Pattern

Wednesday mornings (9:15am to 12 noon). The duration of the course is August to May.

Pupil Eligibility

You should have:

- Have a genuine interest in hair and beauty
- Have National 4 or equivalent in English
- Enjoy working as part of a team and have a creative flair

You are required to work on each other and must be prepared to get treatments applied to your hair and remove make up to have make up reapplied. You must demonstrate a level of maturity required for the course.

Vocational Option Breakdown

Please note you will be studying 2 Units at SCQF level 5, this is not a Group Award:

- Current Techniques in Long Hair: Basic
- Hair, Beauty and Make Up: Personal Care and Appearance

What opportunities will be available to me when I finish?

You might go on to do:

- A Modern Apprenticeship, leading to a Scottish Vocational Qualification (SVQ) Levels 2 & 3 in Hairdressing. You would train on the job in a salon or barber's and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
- A full time National Certificate (NC) or National Qualification (NQ) course in Hairdressing or Beauty Care at a local college of further education usually over 2 years. Please note you will also need additional National qualifications in addition to these units. You should check the entry requirements on college website
- After training in a college or salon, and with relevant work experience in a salon, you can become a salon stylist, supervisor, salon manager or even a salon owner. It is possible to study for a Higher National Certificate (HNC) in Hairdressing once you have gained a NC Level 6 in Hairdressing or SVQ level 3 in Hairdressing

All courses involve a mix of theory and practical work, written assessment and portfolio production.

See relevant job profiles at PlanIT Plus website www.planitplus.net



HAIR & BEAUTY

Hairdressing

East Renfrewshire Style Academy

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

Glasgow Clyde College will provide you with a broad, experiential introduction to hairdressing. The focus is on experiencing a salon environment and the development of vocational skills, knowledge and understanding. Practical experience of general salon duties, reception skills, communication and customer care is included. Emphasis throughout all units is on employability skills and attitudes which will help prepare you for the workplace.

Attendance Pattern

Tuesday and Thursday (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You should:

- A genuine interest in hairdressing
- National 4 in English
- Enjoy working as part of a team and have a creative flair

You are required to work on each other and must be prepared to get treatments applied to your hair. You must demonstrate a level of maturity required for the course.

Qualification Breakdown

Skills for Work - Hairdressing SCQF level 4:

- Salon Awareness
- Working in the Salon
- Employability Skills
- Creativity



What opportunities will be available to me when I finish?

You might go on to do:

- A Modern Apprenticeship, leading to a Scottish Vocational Qualification (SVQ) Levels 2 & 3 in Hairdressing. You would train on the job in a salon or barber's and off the job (usually one day a week) at a college or training centre. Apprenticeships usually last for two years
- A full time National Certificate (NC) or National Qualification (NQ) course in Hairdressing or Beauty Care at a local college of further education usually over 2 years. Please note you will also need additional National qualifications in addition to this award. You should check the entry requirements on college website
- After training in a college or salon, and with relevant work experience in a salon, you can become a salon stylist, supervisor, salon manager or even a salon owner. It is possible to study for a Higher National Certificate (HNC) in Hairdressing once you have gained a NC Level 6 in Hairdressing or SVQ level 3 in Hairdressing

All courses involve a mix of theory and practical work, written assessment and portfolio production.

See relevant job profiles at PlanIT Plus website www.planitplus.net

HAIR & BEAUTY

Make-Up Artistry and Beauty Therapy

Glasgow Clyde College – Cardonald Campus

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

Studying at Glasgow Clyde College will ensure you experience a broad introduction to this area of study. Practical and theory sessions are designed to ensure you develop both vocational skills and the underpinning knowledge and understanding required. Practical experience will include working on classmates to practice and perfect a variety of treatments including facials, manicures, make-up and face paint. Written work will include workbooks, short tests, projects, portfolio production and home study. Emphasis throughout all units is on the employability skills and attitudes which will help to prepare you for the workplace.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must:

- have a keen interest in beauty therapy and make-up artistry
- enjoy working as part of a team and have a creative flair

You are required to work on each other and must be prepared to remove make up to have make up reapplied and participate in skin care.

Qualification Breakdown

National Progression Award in Cosmetology SCQF Level 4:

Mandatory Units:

- Working with Customers and Colleagues
- Product Awareness
- Career Options and Choices
- Health and Safety
- Prepare and Assist in a Workplace Environment

Optional Units:

- Beauty Practical Skills
- Make up Artistry Practical Skills

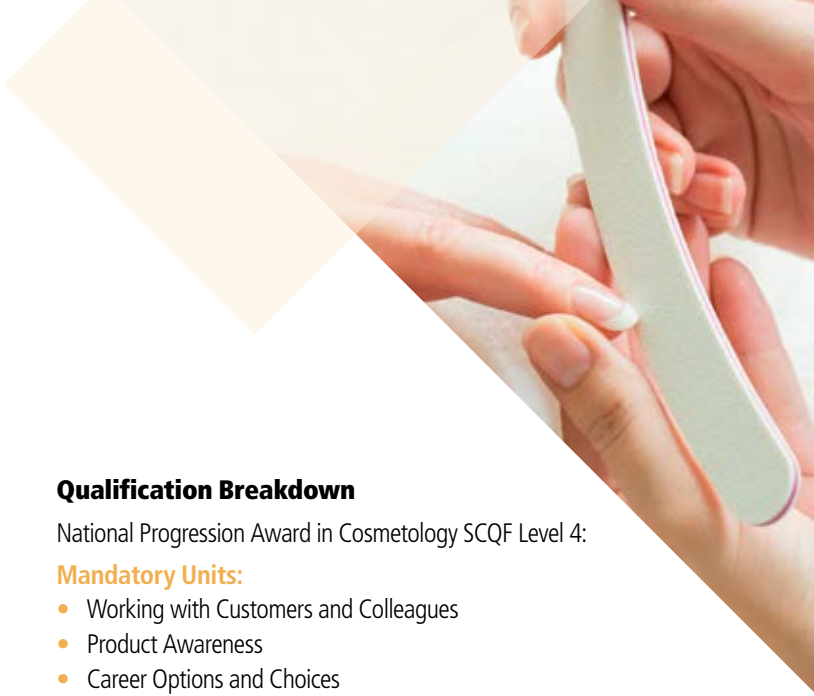
To achieve the NPA Group Award you must successfully complete the five mandatory units listed, and at least one optional unit (although you will study both optional units).

What opportunities will be available to me when I finish?

You might go on to do:

- A full time NC in Beauty Therapy at a local college of further education which can progress to HNC & HND Beauty Therapy or Make Up Artistry
- After training you can be employed in a beauty salon, spa, cruise ship or nail bar

See relevant job profiles at PlanIT Plus website www.planitplus.net



HORTICULTURE, HOSPITALITY & LANDSCAPING

Craft Baking

Glasgow Clyde College – Langside Campus

SCQF Level 4/5 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Bakery at SCQF level 4 develops practical bakery skills in craft baking, bread making, cake decoration and pastry making. This award is aimed at candidates who are interested in pursuing a career in the bakery or catering industries, but do not necessarily have any prior experience.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- An interest in baking, Catering or Hospitality

Qualification Breakdown

National Progression Award in Bakery SCQF Level 4/5:

- Craft Baking: An Introduction
- Bread Making: An Introduction
- Pastry
- Cake Decorating: An Introduction

What opportunities will be available to me when I finish?

You might go on to do:

- Employment
- A full time higher education course, such as a National Certificate (NC), Higher National Certificate (HNC). The level you might enter would depend on the level and relevance of your other qualifications

See relevant job profiles at PlanIT Plus website www.planitplus.net



HORTICULTURE, HOSPITALITY & LANDSCAPING

Grow, Cook and Eat

West College Scotland

SCQF Level 1 – Open to S4/5/6 Pupils

Course Outline

West College Scotland will provide a broad, experiential introduction to the horticulture and hospitality sectors. You will learn about healthy eating along with food preparation and general horticulture duties. The programme ends with you harvesting vegetables and herbs in May and using these to prepare a lunch in June for invited guests and family.

Attendance Pattern

Wednesday (10am to 1pm). The duration of the course is August to June.

Pupil Eligibility

You should have:

- an interest in Horticulture
- an interest in Practical Cookery

Vocational Option Breakdown

One SQA SCQF Level 1 Unit:

- Healthy basic cooking, producing a one-course cooked meal

Gardening Skills – College Certificate

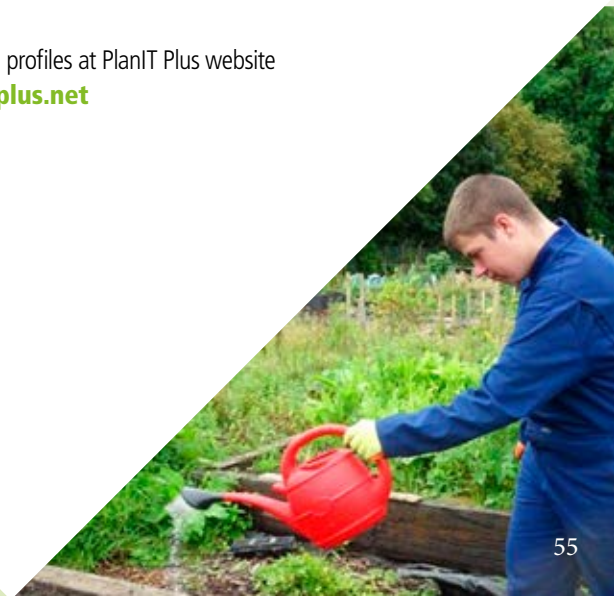
- Indoor Propagation - growing from seed, taking cuttings, feeding, watering and pricking out
- Outdoor Cultivation - ground preparation, weeding, planting out and watering
- Understanding of Health and Safety instructions and why they are important during activities
- Meeting personal targets while in a learning situation
- Completing allocated activities while supervised
- Selecting, cleaning and storing the appropriate materials used

What opportunities will be available to me when I finish?

- A practical based course covering a range of gardening skills used whilst growing a selection of vegetables and herbs
- Progression to horticultural related and personal and social education suite units

See relevant job profiles at PlanIT Plus website

www.planitplus.net



HORTICULTURE, HOSPITALITY & LANDSCAPING

Introduction to Food Service Skills

City of Glasgow College – City Campus

SCQF Level 3/4 – Open to S5/6 Pupils

Course Outline

The Introduction to Food Service course will give you an opportunity to develop a range of employability skills for the Hospitality Industry; including food and drink service skills, food hygiene skills and team working skills. You will build self-confidence and gain an awareness of the opportunities for employment within the Hospitality Industry.

Attendance Pattern

Thursday (9:30am to 2:45pm). The duration of the course is August to May.

Pupil Eligibility

You must have:

- a keen interest in Hospitality

Vocational Option Breakdown

- REHIS – Elementary Food Hygiene Certificate

Introduction to Food Service Skills Certificate City of Glasgow College Award - SCQF Level 4:

Please note, you will be studying 3 units at SCQF Level 4, this is not a Group Award:

- Customer Care
- Local Tourist Attraction
- Introduction to Food Service Skills

What opportunities will be available to me when I finish?

You might go on to do:

- Other National Qualifications in Events, Professional Cookery or other Hospitality related subjects
- Employment and/or training in an accounting related industry

See relevant job profiles at PlanIT Plus website www.planitplus.net



HORTICULTURE, HOSPITALITY & LANDSCAPING

Professional Cookery

West College Scotland – Paisley Campus

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

The National Progression Award (NPA) in Professional Cookery will provide you with the opportunity to develop basic practical skills necessary to work in the catering industry. You will learn skills in professional cookery, whilst working in the training kitchens within the Hospitality department. You will be preparing and presenting food in a realistic working environment throughout the academic year.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You should have:

- An interest in professional cookery as this is as this is a practical course with participants learning to cook in a commercial kitchen
- National 4 English

Please note: you will be handling meat.

Qualification Breakdown

National Progression Award in Professional Cookery SCQF Level 4:

- Food Preparation Techniques: An Introduction
- Food Hygiene for the Hospitality Industry
- Cookery Processes: An Introduction
- Hospitality: Organisation of Practical Skills

Please note: you will be handling meat.

What opportunities will be available to me when I finish?

You might go on to do:

- A full time National Certificate (NC) in Hospitality or Professional Cookery if you have other qualifications
- A Modern Apprenticeship, or Skillseeker training, in the hospitality industry, leading to a relevant Scottish Vocational Qualification (SVQ) Levels 2 and 3. You would normally train on the job or off the job at college, restaurant kitchen, professional catering kitchen or training centre. Apprenticeships usually last for two or three years

You will need to be 18 years of age or older for some of the jobs in this sector.

See relevant job profiles at PlanIT Plus website

www.planitplus.net



HORTICULTURE, HOSPITALITY & LANDSCAPING

Shoestring Cookery

En Croute Catering

Open to S5/6 Pupils

Course Outline

Learn to budget, shop, prepare and present your own tasty meals on a shoestring budget. Working within a professional kitchen, you will learn the most economical and quick meals that you will be able to cook at home for fun. Great recipes, hints and professional tips to make the most of your food spending money. No more unhealthy take-aways or fast food – you will soon be able to prepare better, healthier and quicker meals than you ever thought possible!

Attendance Pattern

Friday morning (9:15am to 11am). The duration of the course is August to May

Pupil Eligibility

You must:

- be interested in cooking as this is a practical course where you will learn to cook in a commercial kitchen

Please note: you will be handling meat.

Vocational Option Breakdown

Covers key areas including basic knife skills, food preparation and presentation.

Subjects covered include cooking methods, making soups, stocks and sauces, presentation and menu planning.

What opportunities will be available to me when I finish?

You might go on to do:

- Other National Qualifications in Events, Professional Cookery or other Hospitality related subjects
- Employment and/or training in an accounting related industry

See relevant job profiles at PlanIT Plus website www.planitplus.net



NAUTICAL

Maritime Skills

City of Glasgow College – Riverside Campus

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

You will explore a variety and range of career opportunities — local, national and global, in the maritime sector, including commercial sea-fishing, the Royal Navy, the Merchant Navy, inland waterways and marine leisure, ports and harbours.

City of Glasgow College will introduce you to the operation of boats and equipment, including: boat handling, the use of ropes, wires and chains and effective anchoring, mooring and securing a vessel are tackled in practical situations. There's an introduction to marine navigation, where you will learn how to use a marine chart to plot position using standard marine instruments, and how to take account of the weather.

You will learn the safety aspects of any job in the maritime sector, including: safe working practices on board ship, life-saving principles, basic first aid and basic fire safety. Basic engineering involved with small boats, such as pumping and steering mechanism are reviewed and the routine care and maintenance of the engine and auxiliaries on a boat.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.

Pupil Eligibility

You must be working towards or have:

- National 5 in English, Maths and one other science



Qualification Breakdown

Skills for Work: Maritime Skills SCQF Level 5:

- Seamanship: An Introduction
- Maritime Environment: An Introduction
- Small Boat Engineering
- Health and Safety in the Maritime Sector
- Employability Skills and Careers in the Maritime Sector

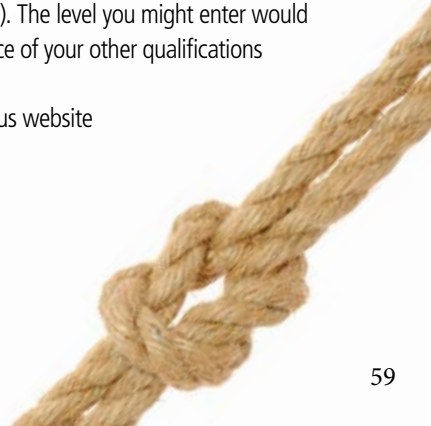
What opportunities will be available to me when I finish?

You might go on to do:

- A full time higher education course, such as a National Certificate (NC), Higher National Certificate (HNC). The level you might enter would depend on the level and relevance of your other qualifications

See relevant job profiles at PlanIT Plus website

www.planitplus.net



PERSONAL DEVELOPMENT

Comedy through Confidence

DirectDevitt Comedy – ERC Style Academy

SCQF Level 6 – Open to S4/5/6 Pupils

Course Outline

The DirectDevitt Comedy Award offers you the opportunity to learn about Comedy and chosen styles. This course will provide you with the experience of performing comedy. By the end of this course you will have skills and abilities in the following: public speaking, comedy writing, self-confidence, communication skills and performance skills.

This course is highly practical and you will build a portfolio of comedy writing which can be submitted through audio, visual and written materials. You will fulfil the roles of writer & performer. As well as experiencing the thrill of live performances and being an active audience member.

Attendance Pattern

Friday morning (9:15am to 11am). The duration of the course is August to December.

Pupil Eligibility

You must have:

- An interest in practical courses
- An interest in the entertainment sector
- An interest in self development
- An interest in employability

Qualification Breakdown

The DirectDevitt Comedy Award – SCFQ Level 6:

- Confidence through Comedy
- Comedy through Confidence

What opportunities will be available to me when I finish?

You might go on to do:

- Completion of the DirectDevitt award can enable candidates to enter the world of Higher education with confidence and places of work with high self-esteem, an ability to use communication skills effectively when working in a group dynamic and ultimately recognition for an original piece of comedy. We also work in partnership with several entertainment employers who offer work experience & further training

See relevant job profiles at PlanIT Plus website www.planitplus.net

PERSONAL DEVELOPMENT

Transitions Programme

City of Glasgow College – City Campus

SCQF Level 3/4 – Open to S5/6 Pupils

Course Outline

To assist pupils with Asperger's Syndrome to make a successful transition from school to Further Education and training. The City of Glasgow Transition programme will give you an opportunity to develop your communication skills, social skills, negotiation skills and confidence.

Attendance Pattern

Thursday 9:30am to 12 Noon. The duration of the course is August to May.

Pupil Eligibility

You must be working towards or have:

- A diagnosis of ASD
- working towards level 3-4 in English and Numeracy
- want to continue your studies in further education

Please note: Interested pupils will attend a taster session and observed as part of a selection process.

Vocational Option Breakdown

City of Glasgow College Award – SCFQ Level 3/4:

- Core Skills
- Communication
- Personal and Social Development
- Skills for Life and Work

What opportunities will be available to me when I finish?

You might go on to do:

- This course will allow a taste of what to expect in further education. It will give you knowledge which could assist in getting employment or alternatively a full time position on a further education course

See relevant job profiles at PlanIT Plus website www.planitplus.net



RETAIL

Retailing

Glasgow Kelvin College – Springburn

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The qualification offers a broad experiential introduction to the retailing industry. You will have opportunities throughout the course to experience and to develop a range of employability skills including communicating with customers, working with others and problem solving.

You will be provided with the opportunity to participate in activities in a learning environment similar to that of a retail environment. This is a practical course that requires you to engage in team-work and discussion tasks.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May.



Pupil Eligibility

You must have:

- 3 passes at National 5, 1 of which should be English
- A genuine interest and enthusiasm for retailing
- Enjoy working as part of a team
- Be 16 years old prior to placement in January 2017

This course is not suitable for those learners who have achieved Higher level qualifications in Business.

Qualification Breakdown

Skills for Work: Retailing SCQF Level 5:

- Working in Retail
- Storing, Replenishing and Displaying Stock
- Satisfying Customer Needs
- Planning and Implementing an Event

Please note: A week's work placement in March 2017 will form part of the course. In recent years, this has taken place in John Lewis, Glasgow.

What opportunities will be available to me when I finish?

You might go on to do:

- Successful completion of National 5 will benefit students wishing to gain entry to full time courses at NQ and HN level in Retail or Business, Employment in the retail industry

See relevant job profiles at PlanIT Plus website www.planitplus.net



SPORTS

Sports and Fitness – Outdoor Sport City of Glasgow College – City Campus

SCQF Level 5 – Open to S5/6 Pupils

Course Outline

The aim of the National Progression Award (NPA) in Sport and Fitness: Outdoor Sport option is to develop skills that enable progression towards becoming an outdoor activities instructor, sports coach, fitness instructor, personal trainer and sports development officer. Glasgow Clyde College will provide you with the opportunity to improve your knowledge and skills in planning, implementing and evaluating the context of Sport & Fitness. In addition it will develop knowledge in sport, exercise, health and wellbeing and outdoor activities.

You will participate in outdoor activities, assist a qualified instructor delivering sport & exercise sessions, understand coaching development, and recognise and correct poor technique.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May

Pupil Eligibility

You must:

- Be actively involved in sports or fitness
- 3 passes at National 5

Qualification Breakdown

National Progression Award Sport and Fitness
– Outdoor Sport SCQF level 5:

- Sport and Fitness: Coaching Development
- Sports Officiating and Organisation – Recreational: Mountain Biking
- Sports Officiating and Organisation – Recreational: Orienteering

What opportunities will be available to me when I finish?

You might go on to do:

- Successful completion of National 5 will benefit students wishing to gain entry to full time courses at NQ and HND level in Sport Coaching with the Development of Sport or Fitness, Health & Exercise

See relevant job profiles at PlanIT Plus website www.planitplus.net



UNIFORMED & EMERGENCY SERVICES

Uniformed and Emergency Services Glasgow Kelvin College – Springburn Campus

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

The Uniformed and Emergency Services Course has been designed to provide you with opportunities to develop generic employability skills in the context of the uniformed and emergency services. The relevant uniformed services for this Course are: the Army, Merchant Navy, Royal Air Force, Royal Navy and Royal Marines. The relevant emergency services for this Course are: the Ambulance Service, Coastguard, Fire and Rescue and Police. The course will provide different learning environments and experiences that include visits, visiting speakers, role play and other practical activities. The skills acquired by learners will prepare them to work within the context of the uniformed and emergency services within Scotland.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm). The duration of the course is August to May

Pupil Eligibility

You must:

- Be interested in Uniformed Services

Qualification Breakdown

Skills for Work: Uniformed & Emergency Services SCQF Level 4:

- Uniformed & Emergency Services;
- An Introduction
- Health Safety Fitness and Wellbeing;
- Engaging with the Community; and
- Working in Teams

What opportunities will be available to me when I finish?

You might go on to do:

- Employment, Uniformed Services or other NC Programmes
- This can also lead to entry level employment, training & volunteering opportunities within the health & social care industry

Further information on psychology and the prospects it offers can also be found:

www.scotland.police.uk/recruitment/

www.apprenticeships.org.uk/...apprenticeships/...services.../emergency-fire-service

www.Army.apprenticeships - British Army

www.Apprenticeships-Military Air & Information – BAE Systems

See relevant job profiles at PlanIT Plus website www.planitplus.net



VEHICLE SYSTEMS

Automotive Skills

West College Scotland

SCQF Level 4 – Open to S5/6 Pupils

Course Outline

The Skills for Work Award in Automotive Skills will give you an opportunity to develop basic practical skills necessary to work in the automotive industry. You will gain experience of carrying out basic vehicle checks, including the specific skills involved in removal and replacement of components and mechanisms of a vehicle. Relevant jobs such as light and heavy vehicle maintenance, motorcycle maintenance, vehicle fitting, auto electrical, accident repair – body and paint operations, parts distribution and roadside assistance. You will gain an overview and an awareness of the skills required by employers within this industry.

Attendance Pattern

Tuesday and Thursday afternoons (1.30pm to 4pm).
The duration of the course is August to May.

Pupil Eligibility

You must:

- Be working towards 3 National 5, 1 of which should be Maths
- Not be registered colour blind

Qualification Breakdown

Skills for Work: Automotive Skills SCQF 4:

- The Garage
- The Technician
- The Car
- The Vehicle Modification Project

What opportunities will be available to me when I finish?

This course will allow a taste of what to expect in the vehicle repair industry. It will give knowledge which could assist in getting a Modern Apprentice position within a garage or alternatively a full time position on a further education course.

See relevant job profiles at PlanIT Plus website www.planitplus.net



VEHICLE SYSTEMS

Cycle Maintenance (Bicycle)

Neilston Trust – The Bank

(City & Guilds Entry Level 3) SCQF Level 3 – Open to S4/5/6 Pupils

Course Outline

The City & Guilds Cycle Mechanics course will provide you with an introduction to cycle maintenance. You will become familiar with the key components of a bicycle and it could assist you in securing employment in cycle tourism or cycle maintenance. You will also gain a real insight into a world of sustainable travel and employment.

Attendance Pattern

Friday morning (9:15am to 11am).

The duration of the course is August to May.

Pupil Eligibility

You must have:

- A genuine interest in bicycles and enjoy working as part of a team
- Be looking to develop the mechanical skills needed to keep a bicycle road-worthy and safe

Qualification Breakdown

Certificate in Cycle Mechanics (City & Guilds Entry Level 3) SCQF Level 3:

- Remove and replace cycle components
- Clean and lubricate cycle components
- Clean & prepare a cycle for use
- Repair a puncture
- Carry out a systematic cycle check
- Build and True a cycle wheel
- Prepare frames and forks for cycle assembly
- Augment a cycle
- Service cycle headset assemblies
- Change a cycle frame

What opportunities will be available to me when I finish?

You might go on to do:

- Employment in cycle tourism or cycle maintenance. You might go on to work in one of the many cycle shops and/or recycle/repair & training centres around the UK and abroad. A popular skill to have if working on a summer camp or equivalent

See relevant job profiles at PlanIT Plus website www.planitplus.net



VEHICLE SYSTEMS

Vehicle Maintenance

West College Scotland

(City & Guilds Entry Level 3) SCQF Level 3 – Open to S5/6 Pupils

Course Outline

The City & Guilds Vehicle Maintenance course will provide you with an introduction to car maintenance, where you will gain an overview and an awareness of the skills required by employers within this industry. A vehicle technician's work is really varied and you could find yourself doing anything from stripping down an engine, to changing an exhaust, fitting new tyres or using computer systems to retune an engine. Relevant job opportunities would be mechanic, auto technician, panel beater, recovery driver, bodyshop estimator and workshop controller.

Attendance Pattern

Monday, Tuesday, Wednesday (1.30pm to 4pm) and Thursday all day (9.30am to 4pm).

The duration of the course is August to May.

Pupil Eligibility

You must:

- Have 3 passes at National 4
- Have a keen interest in cars
- Be a good communicator
- Be a team player
- Not be registered colour blind
- Be prepared to commit to the course

Qualification Breakdown

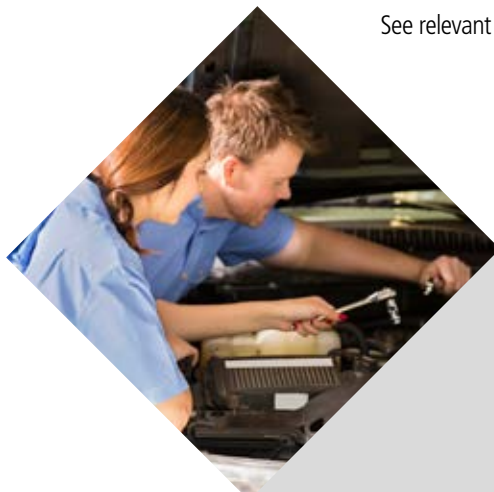
Vehicle Systems Maintenance (City & Guilds Entry Level 3) SCQF Level 3:

- Engine lubrication
- Engine cooling
- Fuel and exhaust systems
- Electrical systems
- Spark ignition systems
- Braking systems
- Transmission systems
- Steering and suspension systems
- Wheel and tyre systems
- Body and interior cleaning

What opportunities will be available to me when I finish?

- This course will allow a taste of what to expect in the vehicle repair industry. It will give knowledge which could assist in getting a Modern Apprenticeship position within a garage or alternatively a full time position on a further education course

See relevant job profiles at PlanIT Plus website www.planitplus.net



INFORMATION

What if I don't like some of the elements or aspects of my course?

You will be asked to fill in questionnaires to let training providers know what you think of your vocational course. It's important to keep talking to your pupil support teacher at school so that any problems can be dealt with quickly and effectively. We want to ensure that you enjoy your vocational course and that you attend regularly and successfully complete the course.

How do I get there?

Courses take place in a variety of training establishments; we will arrange transport to and from your placement or training centre. We will let you know the transport details in advance of your course starting. Transport will be by bus or taxi with some pupils travelling independently, you will be advised in advance if this is the case and will be reimbursed of all travel costs.

How are the vocational course options different from the subjects that I take at school?

Vocational courses have a strong focus on building skills for life and skills for work. They can lead to awards such as Scottish Vocational Qualifications (SVQs), City and Guilds (C&G), Higher National Certificates (HNCs) and National Certificates (NCs). This booklet will tell you about the awards and provides a breakdown of each qualification.

How will the courses be certified?

When you receive your certificate from the Scottish Qualifications Authority (SQA), your vocational courses will appear alongside the awards for courses you have completed in school.

Health and Safety

Risk assessments are completed to ensure that health and safety regulations are met in full. Your parent/carer will be asked to complete a consent form before you start your vocational course. If you enrol for a course which requires personal protective clothing or equipment, this will be provided for you.

What is The Scottish Credit and Qualifications Framework?

The Scottish Credit and Qualifications Framework (SCQF) is a system where school, vocational, university degree and post graduate qualifications are aligned with one another and placed on levels. National 5 is an SCQF level 5 qualification and a Higher Grade is an SCQF level 6 qualification. (Please see page 9 for the framework).

What is the difference between a National 4 or a National 5 qualification taken in school or at college?

National 4 and National 5 qualifications are at the same level on the SCQF framework whether they are taken in school or at college.

Which S4 pupils should opt for the vocational courses in this leaflet?

Places are limited for S4 pupils and must be discussed with your pupil support teacher. Vocational courses are challenging, flexible and offer plenty of scope to suit different preferred learning styles. They are ideal for pupils who want to leave school at the end of S4 or progression into an S5 Vocational course.

It sounds great - how do I apply?

Places are limited; therefore you should speak to your pupil support teacher who will discuss your options. You should also read the option details of the course you are interested in and discuss with your parent/ carer.

Disclaimer

East Renfrewshire Council will endeavour to deliver courses in accordance with the descriptions set out in this booklet. The Council reserves the right to make variations to the contents or methods of delivery of courses, to discontinue courses and to merge or combine courses if such action is reasonably considered to be necessary by the Education Department.

The information given in this booklet is believed correct at the time of publication. The Education Department reserves the right, at its discretion, at any time and for any reason, to make changes to the services offered and set out in this booklet without prior notice including, but not limited to, the following:

- to withdraw the offer of a course which fails to recruit the minimum number required by regulation
- to make changes to syllabuses and courses for reasons including meeting technological or academic developments or employers requirements particularly in specialist options

East Renfrewshire Council is an equal opportunities authority and applications will be accepted from all regardless of ethnic origin or disability.



For further information please contact:

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