



MAIDENHILL PARENT COUNCIL

CHILD PROTECTION POLICY FOR PARENT COUNCIL VOLUNTEERS

(Version 1.1)

Maidenhill Parent Council aims to ensure that children and young people are protected and kept safe from harm while they are with volunteers of this organisation. In order to achieve this, we will ensure our volunteers are carefully selected, supervised, screened and trained where necessary.

1	Volunteers
1.1	All potential volunteers for Parent Council activities will sign a Child Protection Policy Agreement.
1.2	The Parent Council will ensure that all volunteers are aware of this Child Protection Policy and that they sign the agreement form prior to volunteering at any event, to confirm their awareness and understanding of this policy
2	Screening
2.1	Volunteers for “regulated work” will be asked to join the PVG Membership Scheme, if it is so required.
2.2	The “ <i>Guidance on the Protection of Vulnerable Groups (PVG) Act for Parent Councils</i> ” provided by Connect (Scottish Parent Teacher Council) will be referred to, in order to assess if joining the PVG Membership Scheme is required, or not.
3	Supervision
3.1	All volunteers should operate a system of mutual supervision at every event, i.e. every adult should make sure that other adults are acting appropriately and are not placing a child at risk or putting themselves in a situation where they could be accused of harming a child.
3.2	The Parent Council shall hold an incident book and each event will have a separate entry, giving the date, type of event and whether or not there were any incidents. This entry in the incident book should be signed by two helpers. If any enquiries are raised at a later date, the incident book will be used as evidence.
3.3	If an adult needs to deal with an incident during an event, they should inform another adult helper what they are about to do and why and then report back once they have dealt with it. This should be recorded in the incident book.
4	Compliance
4.1	The Parent Council will comply with the requirements of the Protection of Vulnerable Groups Act.
4.2	We will not knowingly allow anyone who is barred from working with children, or under consideration, to work in a volunteer role with our organisation.
4.3	We will advise Disclosure Scotland if an individual harms a child or puts a child at risk of harm.

