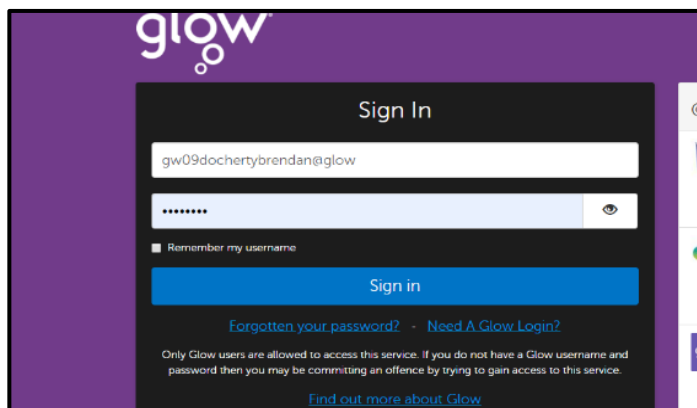




Parental Guide to Online Learning



Logging in to Glow



Your child has practised logging in to Glow using their username and password.

Their username starts with **gw**.

If you are unable to find the webpage please use a search engine, such as Google, to search for:

'Glow sign in RM'.

Your child has been issued with their Glow username.

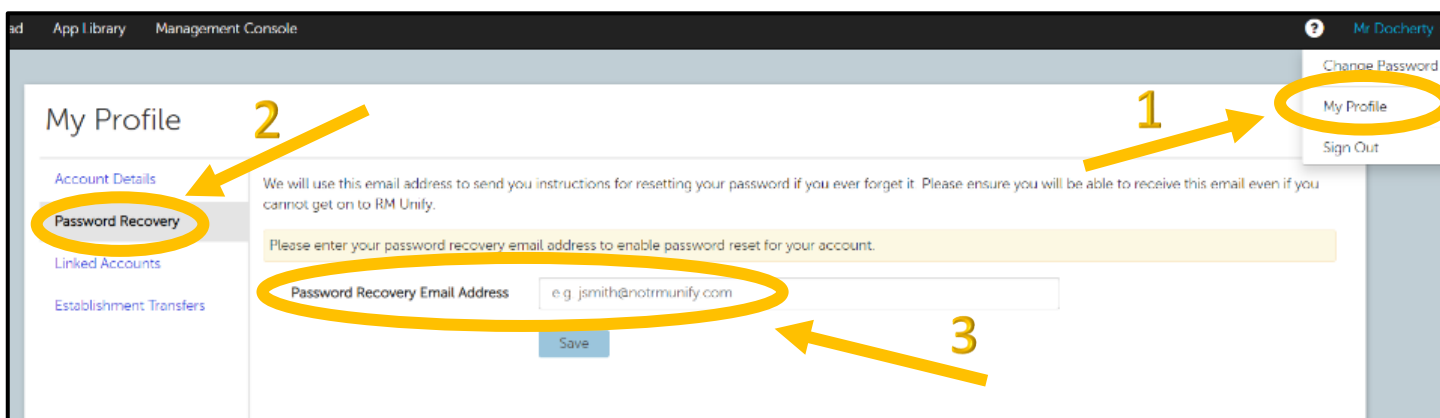
The children have set their passwords in class and have practised accessing Glow independently.



You can also download the Google Classroom App to a number of tablets/devices. Your child can log in to the app using their Glow username followed by **@er.glow.scot**. For example,

gw20testmaidenhill@er.glow.scot

Recovering Glow Passwords

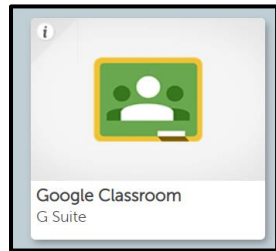
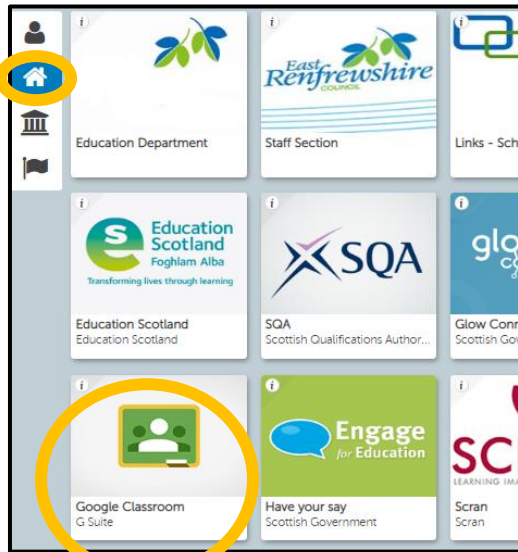


Once your child has logged in to Glow, you will be able to set up an additional email address to recover their password.

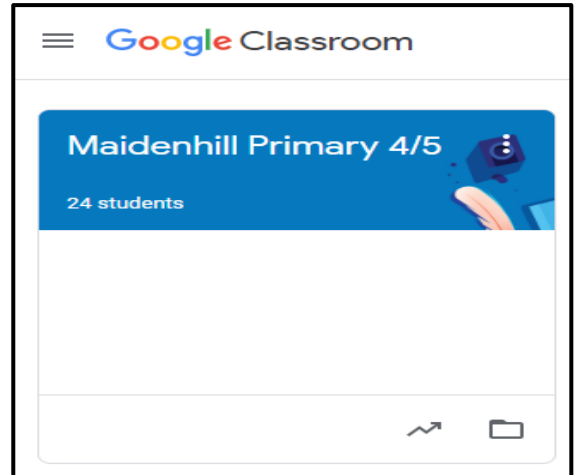
Their password can be reset remotely by class teachers; please do not hesitate to get in contact if your child is unable to access Glow.

Accessing Google Classroom

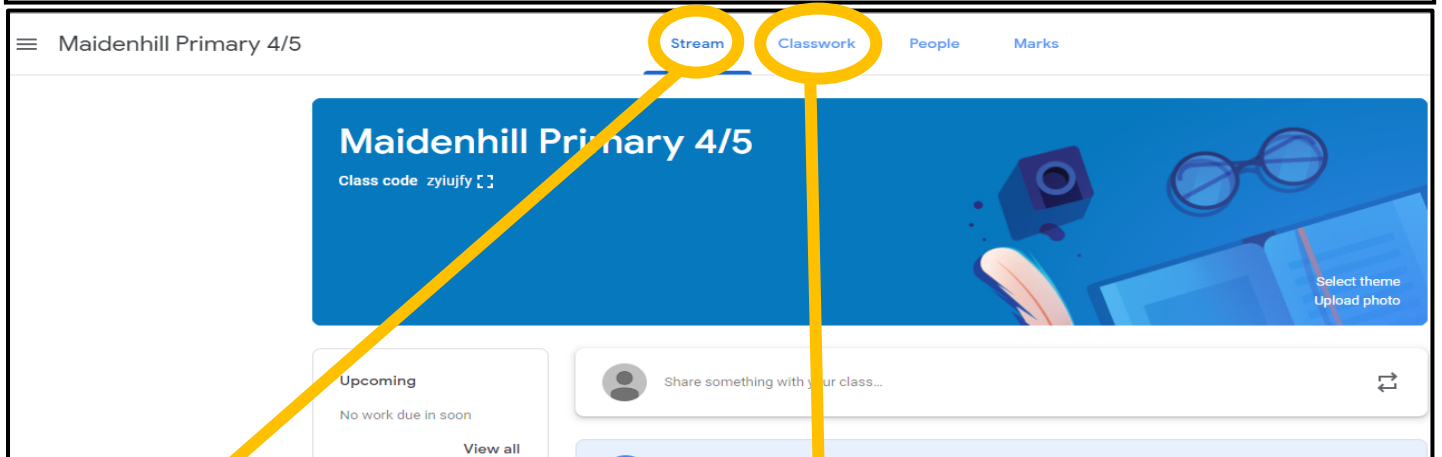
The Google Classroom tile can be found on your child's Launch Pad.



Once your child has clicked on the Google Classroom tab, they will be taken to a page where the classes they are a member of are shown.

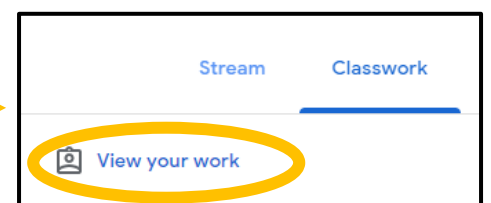


When your child clicks in to their class, they will see page that looks similar to this:

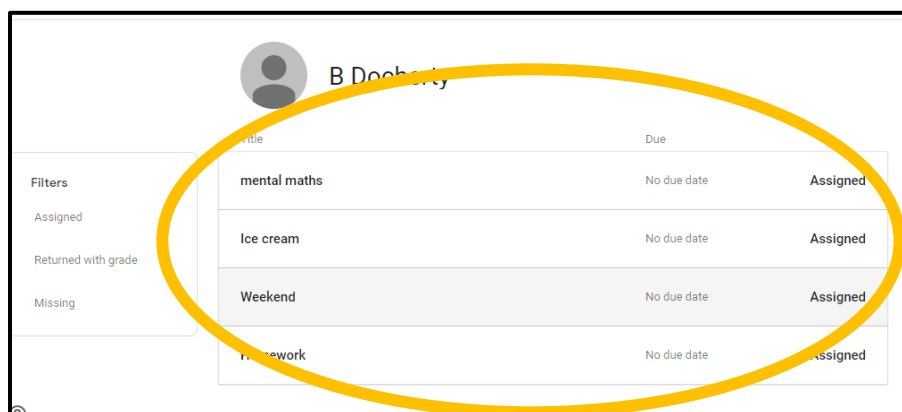


The 'Stream' tab shows your child the latest updates from their class teacher.

The 'Classwork' tab allows your child to access specific tasks set by their class teacher.

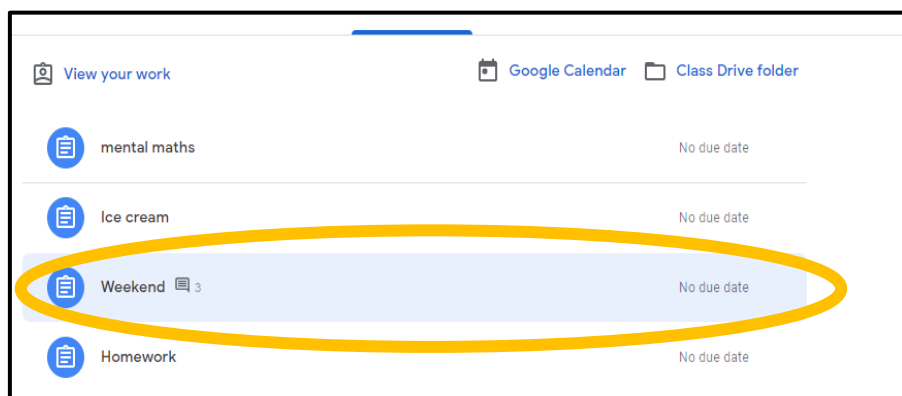


Completing Specific Tasks on Google Classroom



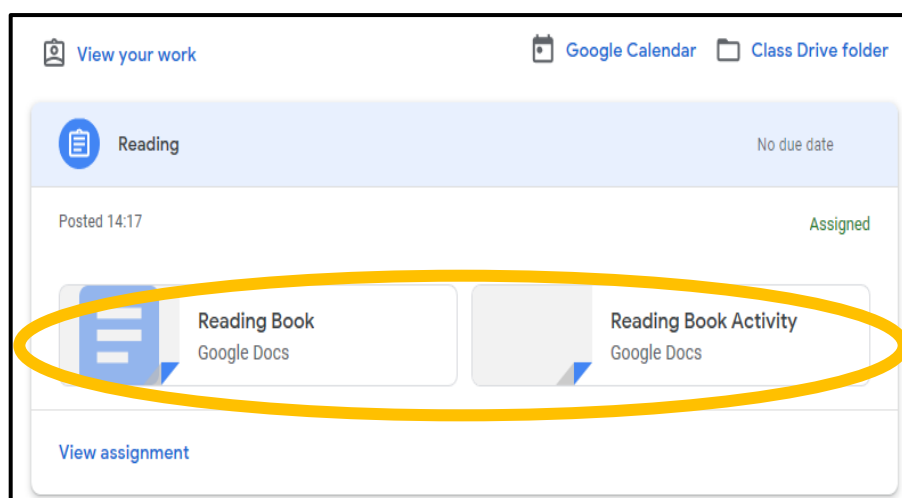
1

Once your child has clicked on 'View your work', they will be able to access tasks set by their teacher.



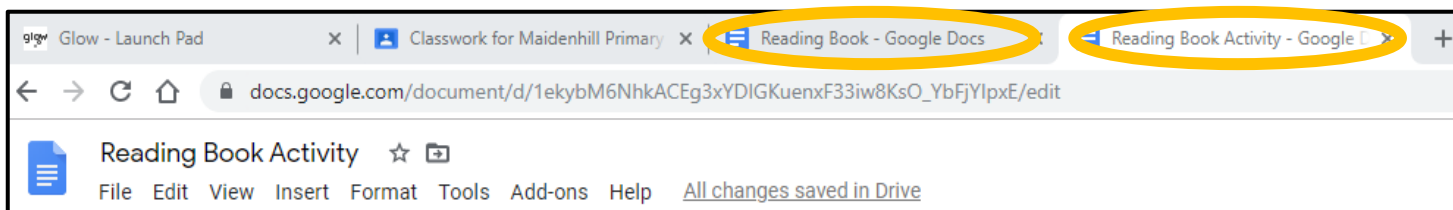
2

They will be able to select any task they have been assigned.



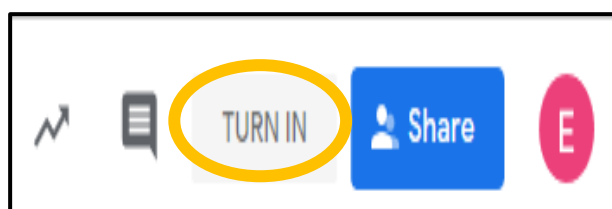
3

When your child clicks on the piece of work, the document will open.
All documents save automatically and your child's teacher will be able to identify their work.



Your child will be able to open more than one document at a time and can move between activities using the tabs in the task bar.

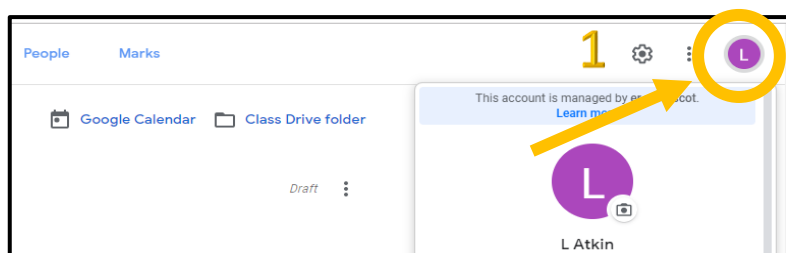
4



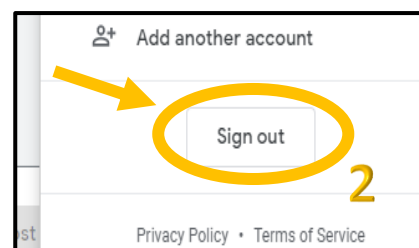
Once your child has completed the assigned task, they can return it to their teacher using the 'TURN IN' button on the top right of the document.

Logging Out of Glow

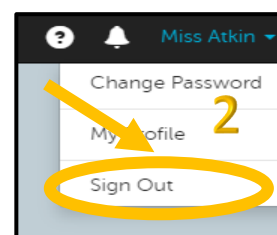
Once your child has completed their tasks, they will need to log out of Google Classroom and Glow separately.



Google
Classroom



Glow



Our Plan for Online Learning

- From Tuesday 24th March, teachers will post a daily plan of learning opportunities on the shared classroom space within Google Classrooms. This will be posted by 10 am.
- Children require their GLOW password to access their Google Classroom. Children have been practising this in class and most older children should be confident, having been using them for some time now. If, however, your child forgets their password, please get in touch via schoolmail@maidenhill.e-renfrew.sch.uk and we will endeavour to get back to you as soon as we can. Your child's username will be sent home within our Home Learning packs.
- Teachers will also provide guidance on how they expect the learning to be completed. Up to 2 jotters will be issued to children in order to allow them to complete learning tasks, although it is planned that many tasks will be completed online.
- Between 3pm and 4pm on each day, teachers will provide guidance to children on how they can self-mark or self-assess their learning. Parents' assistance in helping their children to mark/ assess their work will be important.
- In the event that a teacher is not able to make a daily update, daily plans for a longer period (ie. a week) may be uploaded all at once. This will be followed by weekly self-assessment guidance.
- Teachers will try to acknowledge the children's efforts, but will not be able to make specific comments on progress and effort online.
- All parental communication should be made in the first instance via schoolmail@maidenhill.e-renfrew.sch.uk
- General information and updates will be communicated in the first instance by e-mail. General communication may also be posted on our Twitter feed and website.
- Our plan is obviously dependant on our staff being fit for work. We will aim to communicate to you any changes in this plan as soon as possible.

I am sure that you appreciate that this is an unprecedented situation and our plan may require to be moderated and updated as time goes on. Your patience and understanding will be much appreciated. There is no way that online learning will replicate the rich learning experiences that children have in school everyday, but our teaching staff are committed to trying their very best in these challenging circumstances.