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| Date of Meeting  | Key points discussed  | Actions  |
| 15/01/20 | * Welcome + introductions
* What we want to achieve this year mind maps
* Sports leader logo / badge
* P7 jobs for the next meeting
 | * N/A
* Mrs McDougall and Miss Itcovitz to collate ideas
* Children to design before next meeting on 5/2/20.
* P7’s to come prepared on 5/2/20.
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| 5/2/20Chair – SeanVice – TomMinutes – OllieMedia - Lochlan | * Discussed everyone’s ideas from the previous meeting. Shared what was going to be possible or not e.g. we can’t build a swimming pool or build a football pitch on the banking.
* Logo – showed the children’s ideas and voted on a winning design. Sophie’s group won.
* Discussed what we would like to use our fundraising money for – new equipment or for charity. Children picked raise money for charity. They suggested a variety of charities and voted, choosing Glute 1 as the winner.
* Talked about sports experts and what that means – getting P4-7’s to go into younger classes to support with particular sports where they are experts.
* Took a group photo for the Sports Leaders Blog.
 | * N/A
* Winning team to finalise design by 4/3/20.
* Mrs McDougall and Miss Itcovitz to look at dates for fundraising event. (Potentially Sports Day – 5th June?)
* Children to gather list of experts from their class and bring to the next meeting.
* Mrs McDougall and Miss Itcovitz to upload photo onto blog.
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| 4/3/20 | * Cleared out the container
* Discussed the upcoming Sport Relief event and gave out some jobs to P7 helpers.
 | * Ask everyone to make a big effort to keep the container looking neat and tidy so that everyone is able to find what they are looking for quickly.
* Children to prepare their particular areas for the Sport Relief day on Friday 13th March.
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| 25/3/20 |  |  |