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| Date of Meeting | Key points discussed | Actions |
| 15.1.20  Niamh and Melissa – Media.  Chairperson, Vice and secretary will begin from next meeting. | * Green Flag Achieved * Next Steps on letter * What is under umbrella of Eco-Committee and JRSO * How are our classes eco-friendly * What Kirkhill school already does to be Eco-friendly * What we want to see improved in the future | * See Action Plan for Eco-Committee term actions **🗸**   For next time:   * KH – Add pupils’ action point to p6a blog so pupils can access until Eco-Blog set up * Pupils – research UN Sustainable Development goals and select three goals for Kirkhill (one linked to litter, one to UN and one other) to discuss at next meeting. **🗸** * KH – Complete Action Plan **🗸** * KH – Update DJ before next meeting **🗸** * KH and DJ – Speak to RH about previous eco work and log in to register for Environmental Review (next step in green flag process) **🗸** |
| 5.2.20  Chairperson (lead meeting with CT) – Niamh  Vice Chairperson (supports CP) – Reece  Secretary (take minutes, action points and add to blog) – Niamh  Media (take photos to add to blog) – Miss Barrett | * Action Points from last meeting.**🗸** * Mrs McKinlay – recycle expert, community links * Pupils shared research UN Sustainable Development goals and suggested three goals for Kirkhill (one linked to litter, one to UN and one other) * Environmental review implemented in small groups * One of our main goals is litter * Not yet decided on the other two main goals * Niamh sent email to 'collections@bbanner.co.uk' about recycling ink cartridges | * See Action Plan for Eco-Committee plan   For next time:   * Pupils to select two goals to focus on * Update Eco Blog with minutes 5.2.20 * Update Eco Blog with photos from meeting 5.2.20 * Update DJ – Complete Action Plan **🗸** |
| Chairperson (lead meeting with CT) – Melissa  Vice Chairperson (supports CP) – Niamh  Secretary (take minutes, action points and add to blog) – Reece  Media (take photos to add to blog) – Talha | * Action Points from last meeting. |  |
| Chairperson (lead meeting with CT) – Misha  Vice Chairperson (supports CP) – Melissa  Secretary (take minutes, action points and add to blog) – Niamh  Media (take photos to add to blog) – Reece | * Action Points from last meeting. |  |
| Chairperson (lead meeting with CT) – Talha  Vice Chairperson (supports CP) – Misha  Secretary (take minutes, action points and add to blog) – Melissa  Media (take photos to add to blog) – Niamh | * Action Points from last meeting. |  |
| Chairperson (lead meeting with CT) – Reece  Vice Chairperson (supports CP) – Talha  Secretary (take minutes, action points and add to blog) – Misha  Media (take photos to add to blog) – Melissa | * Action Points from last meeting. |  |