Non-Chronological Reports

We write non-chronological reports to give people information on a particular subject.
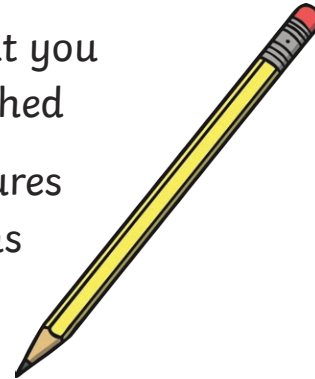
Examples

- non-fiction book
- information leaflet
- fact sheet or fact file

Structure

- use a title
- write an introduction
- put your information into sections
- give each section a sub-heading
- use facts that you have researched
- include pictures with captions

Language Features

- use formal language, e.g. habitat, astronaut, monarch
- remember your full stops and capital letters
- add apostrophes to show possession, e.g. The Queen's birthday.
- use 'that', 'because', 'when' and 'if' to create longer sentences