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| **Senior Phase Faculty Revision Tips** |
| **Faculty** | **BIT** |
| **Subject** | **Administration and I.T** |
| **Level** | **N5** | **H** |
| Tip 1 | Develop resilience strategies in order to complete problem solving tasks. | Develop resilience strategies in order to complete problem solving tasks. |
| Tip 2 | Develop an awareness of Office 365 software packages. | Develop time management skills when completing practical tasks. |
| Tip 3 | Develop time management skills when completing practical tasks. | Develop an awareness of command words and ensure these relate to your answers. |
| **Online Resources** | TypeRacer<https://play.typeracer.com/>TeachICT.com<http://www.teach-ict.com/gcse_new/gcse_ict_quizzes.htm>Glow – Google Classroom and MS Teams | Glow – Google Classroom and MS Teams |