

# *Choosing a School for Your Son or Daughter*

Most school children attend their local primary or secondary school, but parents can choose to apply for a place for their son or daughter in another school.

If you are interested in making a placing request for a school in East Renfrewshire and want to find out more, visit the council website where you can download a placing request form and information on how placing requests are decided.

If you require any advice regarding making a placing request please contact Ann Nairn (details below).

If you are interested in finding out specific information about a particular school you should contact the school directly or visit the East Renfrewshire Council website.

If you want to make a placing request for your son or daughter for the school session beginning in August 2013 you should return your completed placing request form to Ann Nairn before 31 January 2013 to:

PLACING REQUESTS, East Renfrewshire Council Offices, Education Department, 211 Main Street, Barrhead, East Renfrewshire G78 1SY.

## **THE PRIMARY SCHOOL REGISTER**

East Renfrewshire Council has set up one week when you should register your son or daughter at your local primary school for school education in East Renfrewshire. You must register at your catchment school, even if you intend to make a placing request to another school or to defer your place and keep your son or daughter at home for another year. The school will be able to provide you with a placing request form. You will require to complete this form and return it to the Education Department at the address listed below. Please note that if you live in the combined Robslee/Giffnock catchment area you should register your child at Giffnock Primary School.

If you intend to educate your child privately or at home you should still register at your local catchment school.

You may choose to enrol your son or daughter in either the local denominational or local non-denominational school. This choice will determine the secondary school to which your child will transfer.

If he or she is aged five between 1 March 2013 and the end of February 2014 you should come along to the primary school between 1.30 and 3.30 any day during the week of Monday 14 January 2013 to Friday 18 January 2013.

You should bring your son or daughter's birth certificate, your child benefit statement or a bank statement showing your child benefit award, a copy of your current council tax notice and mortgage statement or rental agreement.

A leaflet is available with information on registering your son or daughter either from your local primary school, on the council website, or by contacting Ann Nairn:

By telephone on 0141 577 3578

By email at [ann.nairn@eastrenfrewshire.gov.uk](mailto:ann.nairn@eastrenfrewshire.gov.uk)

By writing to the Council Offices at:

East Renfrewshire Council Offices, Education Department, 211 Main Street, Barrhead, East Renfrewshire G78 1SY

Council Website: [www.eastrenfrewshire.gov.uk](http://www.eastrenfrewshire.gov.uk)

JOHN WILSON

Director of Education