

Education

Thornliebank Primary School & ELCC
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Head Teacher: Alasdair McDonald

Date: December 7 2017

Dear Parent/Carer

Severe Weather Contingency Plans

As the weather gets decidedly colder, I thought it might be a good idea to remind you of our contingency plans in the unlikely event of a school closure due to severe weather. Any decision to close the school and/or ELCC during the course of the day will be taken in conjunction with East Renfrewshire's Education Department.

The procedures that we intend to follow are:

1. Contact parents swiftly if a decision is made to close the school through our text messaging system, via our website, twitter feed or by e-mail.
2. Allow children to leave immediately when an identified adult comes to collect them.
3. As pupil numbers reduce, we will gather children in the gym hall. We will always maintain appropriate pupil/staff ratios.
4. The Leadership Team will remain in school until all children are collected.

Information regarding a closure **prior to the start of the school day** can be obtained through the following channels:

- Local radio, particularly Radio Clyde
- East Renfrewshire's Website
- East Renfrewshire's Twitter service

In order that we are prepared, we requested at the start of the school session that you nominate someone who you agree can collect your child should the school be closed at short notice and you are unavailable. This person should be someone who lives locally and could reach the school when transport may be difficult. This could be a friend, neighbour or parent of another child in the school. If you have not yet nominated someone, I would be grateful if you could contact our school office.

Parent Support in Action

A huge thanks to Mr MacKenzie and Mr Gordon who gave up their time on a Saturday afternoon to clear the large fixed planter from our infant playground. It wasn't an easy task and we couldn't have done it without their expert help.

Many thanks also to the Parent Council members who decorated our Christmas trees. Their help and aesthetic eye are much appreciated.

Staffing- Leadership Team Remits

We welcome Miss Alison Shaw to the post of Acting Principal Teacher on Monday December 11. Miss Shaw will take over Mrs McDonald's pastoral responsibility for our children in P4-7 and Mrs McGarvey will continue to take pastoral responsibility for children in P1-3. Mrs McGarvey remains responsible for all children with specific medical needs across the school and Miss Shaw and myself will be the first points of contact for children experiencing learning difficulties.

End of Term Reminder

School closes at 2.30pm on Wednesday December 20. Our ELCC will remain open until 4pm although children can be collected before this time if this is more convenient. We will re-open on Thursday January 4 at 8.55am.

December 15	ELCC Nativity	9.45 and 2.00
December 18	P1-3 Nativity	9.30 and 1.45
December 20	School closes for Christmas holiday ELCC closes for Christmas holiday	2.30 4.00

Yours sincerely

Alasdair McDonald

Head Teacher