



St Mark's Primary Parent Partnership
Roebank Drive
Barrhead
Glasgow
East Renfrewshire
G78 2JA

St Mark's Parent Partnership Meeting
Wednesday 4th September 2024
4.30pm – 5.30pm
Location of meeting: St Mark's Primary School

| Agenda item | Minutes |
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| Welcome and attendees | Mr Hutcheson, Mrs Neil, Kari Pearce and Marie Sweeney, Jennifer Williams Welcome to new members Jen, Alina and Kirsty |
| Apologies | Keighley Fulton, Louise Kennedy, Anna Marie Johnstone, Carly |
| Chairperson's Report | KP went through the chairperson report within the report there was an explanation of what parent partnership/council is and events and a note that we should meet at least 4 times a year. Within the report we chatted through what the objectives from the past year were and the objectives for the year to come. |

Minutes taken by Marie Sweeney

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| | <p>Finishing the chairperson report was a final word from Anna Marie who has now resigned as chair. This had a note of how long Anna Marie was in parent council and that she spent many years as chair. Anna Marie stated how much she enjoyed her time as chair and a note that she is looking forward to her final year still being part of PP.</p> |
| Treasurer's/ Financial Report | <p>MS went through what events that have been funded by PP last year.</p> <p>MS also chatted about how we won the Halloween parade ran by everything about Barrhead.</p> <p>MS chatted about other highlights being –</p> <ol style="list-style-type: none"> 1. A parishioner within St Johns donated £150 which allowed us to pay for the hall hire and DJ for the P7 leaver's party. 2. Parent Paul Townsend also paid for all the food that was provided at the leaver's party. 3. PP provided a fun day consisting of an ice cream van allowing all the children to get a ice cream or sweet and inflatables. |
| Appointment of Office Bearers | <p>All roles need to be looked at for the upcoming year. This will be discussed at the next meeting on the 3rd Oct and agreed then.</p> |
| Headteacher's Report | <p>Mr Hutcheson presented the school improvement plan for 2024-25 points covered were:-</p> <ol style="list-style-type: none"> 1. Learning provision 2. Leadership and management 3. Successes and achievements – with a focus on anti-racist principles <p>My Hutcheson chatted about some a gift that has been giving to the school from Jean Lara. He explained that Jean is the sister of Mrs Helen Low a teacher who previously worked within St Marks. She has kindly gifted the school money before which the school used to build the trim trail.</p> |

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| | <p>The money that she has gifted this time is hoped to be used towards a new astro turf within the MUGA.</p> <p>Mr Hutcheson has applied for a environment land trust tax break to help fund this and hopeful potentially a trim trail at the back playground within the school.</p> <p>Jennifer raised that it might be a good idea to contact parent (Frankie) as she works within the council for funding bids etc and could possibly point us in the right direction for securing this money.</p> <p>There has been many first aid incidence within the MUGA due to its current ground. WE chatted about the long term maintenance of this going forward if it does not get replaced.</p> |
| Fundraising Events | <p>For discussion:</p> <p>100 Club – live in parent pay from 5th Sept – communicated out in whatsapp chats</p> <p>Christmas Fayre in partnership with school – pencilled in date of 29th Nov – Mrs Guy has requested that the school choir sing at the Christmas fayre. It was discussed they could maybe do the Christmas coffee morning.</p> <p>Christmas Family Fun night – this will be replayed by the Christmas so not Christmas family fun night</p> <p>Christmas Cards – we will be doing these again this year more details to follow</p> <p>Race Night, Whiskey Tasting – ideas for events discussed but not confirmed</p> <p>Summer Fete – Instead of a summer fete we will plan the summer fun day for the kids again. With the ice cream van and the inflatables.</p> <p>Coffee Mornings – spread-out throughout the school year possibly Easter and Christmas</p> |

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| | <p>like last year</p> <p>Each event will need a lead co-ordinator to organise with support from the RoPP (rest of parent partnership). – This was discussed as we need a lot more help from parents at event.</p> <p>We have agreed to confirm dates or events and share with all parents at the school asking for helpers at each event. We will use Microsoft forms to collate the information.</p> |
| AOB | <p>MS showed some documents that she has created to help new members when they join.</p> <ol style="list-style-type: none"> 1. A form of office bearer roles and the contacts that will be useful for each role. 2. A document with upcoming events and dates or parent partnership meetings when the teachers need to attend and meetings that are only for parent council <p>The school ties still need to be paid for so MS will pick up the invoice from Audrey's and organise the payment of these.</p> <p>MS also to ask Audrey for display board that she suggest that can be used at parties and events.</p> <p>Mr Hutcheson gave a staff update:- Mrs Harvey – Mat Leave Mrs Carney is a new member of staff replacing Mr Price</p> |
| Date of next meeting | 3 rd October 2024 7-8.30 St Lukes HS |