

This policy has been written by the school, building on national best practice, East Renfrewshire Council Digital Strategy and the Scottish Digital Learning Strategy 2016.



Convention on the Rights of the Child

Article 28: Young people should be encouraged to reach the highest level of education they are capable of.

Article 29: Children's education should develop each child's personality, talents and abilities to the fullest. It should encourage children to respect others' human rights and their own and other cultures.

RATIONALE

The aims of the Scottish Government's digital learning and teaching strategy 'Enhancing Learning and Teaching through the use of Digital Technology' (2016) are to:

- Develop the skills and confidence of educators in the appropriate and effective use of digital technology to support learning and teaching
- Improve access to digital technology for all learners
- Ensure that digital technology is the central consideration in all areas of the curriculum and assessment delivery
- Empower leaders of change to drive innovation and investment in digital technology for learning and teaching

St Mark's Primary has a wide range of digital devices available to support and enhance learning across the curriculum. These are timetabled to ensure that all learners have regular access to digital technology. The school recognises the benefits of offering the opportunity to use personal digital devices in school to support learning. It is the intention of this policy to facilitate and support the use of personal devices in school to further meet the individual needs of all learners. Personally owned devices may be connected to ERC's Education Network to support and enhance learning. However, it is not a requirement for learners to bring their own device to school even if they own one. When using personally owned devices it should be noted that:

- The use of personal devices falls under East Renfrewshire Council's Responsible User Agreement which all learners must agree to, and comply with.
- The purpose of the use of personal devices at school is exclusively educational. Personal use of devices should not take place anywhere in school.
- Use of 3G or 4G service will not provide the safety benefits of ERC's Education Networks' filtered Internet access; and
- Use of a 3G or 4G service may cost money.

Bring Your Own Device (BYOD) is an addition to the curriculum and is not a compulsory element of a learner's education. The purchase, maintenance, safety, insurance and security of all personal devices must be borne by the parents/learners.

Aims

To support the implementation of the Digital Learning and Teaching Policy by improving access to digital technology for all learners.

Responsibilities in relation to use of personal devices

- The use of a personal digital device is not to be a distraction in any way to teachers or learners. Personal devices must not disrupt class in any way. Playing games, accessing social networks or other non-school academic related activities are not permitted.
- Learners shall not distribute pictures, video or any other material relating to pupils or staff (distribution can be as small as emailing/texting to one other person or as large as posting image or video online).
- Learners must check their personal device daily to ensure the device is charged, free from unsuitable material and free from viruses etc. before bringing the device into school.
- Learners must check their personal device daily for basic Health and Safety compliance to ensure it is free from defects. Any personal ICT device that has obvious Health and Safety defects should not be brought into school.

Consequences for Misuse/Disruption

The current procedures following inappropriate use are:

1. If a personal device is confiscated once it will be returned to the learner at the end of the school day with a warning that this must not happen again.
2. If a personal device is confiscated a second time it will be returned to the learner at the end of the school day and the parents notified.
3. If a personal device is confiscated a third time parents will be asked to collect it at a time that is mutually convenient. If a device has been repeatedly confiscated, the student will lose the privilege of bringing the device to school.

School Liability Statement

As BYOD is not a compulsory part of a learner's education, the decision to bring a personal device into school rests with them and their parent(s)/guardian(s), as does the liability for any loss/damage that may result from the use of a personal device in school. Learners bring their personal devices to use at St Mark's Primary School at their own risk. Learners are expected to act responsibly with regards to their own device, keeping it up to date via regular anti-virus and operating system updates and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices.

St Mark's Primary School is in no way responsible for:

- Personal devices that are broken whilst at school or during school-sponsored activities.
- Any data lost on personal devices.
- Personal devices that are lost or stolen at school or during school-sponsored activities.

- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).
- Parents should ensure they have adequate insurance cover in place to cover the cost of repair/replacement of a personal device in the event of loss/damage to the device.

Bring Your Own Device User Agreement (terms and conditions of use)

By using your own personal device in school you agree to the terms and conditions of this Policy.

Please note: currently approved device types are: **Laptops and Tablet Computers only. (No smartphones)**

By connecting a personal device to the schools system, you confirm that you:

1. have understood the school's Bring Your Own Device Policy (BYOD) and agree to be bound by the rules and regulations contained in the East Renfrewshire Responsible User Agreement.
2. understand that the use of a personal device in school is a privilege not a right and agree to use the device for learning only.
2. agree not to connect to any wireless or networking service other than that supplied by East Renfrewshire Council while using your personal device in school.
3. understand that students are solely responsible for the correct care, safety and security of their personal device when in school.

Please acknowledge that you have read, and agree to, the terms and conditions above by completing and returning the form below.

I have read St Mark's Primary School's Bring Your Own Device Policy and agree to the terms and conditions of use.

Pupil's Name: _____

Class: _____

Pupil's signature: _____

I have read St Mark's Primary School's Bring Your Own Device Policy and agree to allow my child to bring their own device to school.

Parent's signature: _____

Date: _____