

**St. Mark's Primary School**  
**Parent Partnership Meeting**  
**Action Note**  
**Thursday 6<sup>th</sup> February**  
**3.30pm**  
**St. Mark's Primary School**



**Present:** Annamarie Johnstone, Louise Kennedy, Cara Louise Geddes, Frankie Robertson, Carly McGurn, Paul Townsend, Emma Cuthbert, Lynn Costello, Anthony Hutcheson (HT), Mrs Baker (acting DHT)

**Apologies:** Mrs Neil (PT), Father Joe Burke, Paul Gibson

Agenda Item	Discussion Notes	Person Responsible
<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>• Lottery licence for raffle – no update as yet.</li> <li>• Final amount from Christmas to be provided at next meeting</li> </ul>	Louise Kennedy - Treasurer
<b>Standing items</b>	<p><b>Chairs Update</b></p> <ul style="list-style-type: none"> <li>• <u>Cluster event</u> at St. Thomas' was a great success. It was noted that only a few parents from St. Mark's attended – it was agreed that £50 would be donated to the cluster fundraising pot for P7 to Lockerbie.</li> <li>• <u>St. Mark's to plan and host 2020-2021 fundraising cluster event</u> – sub group to be established to plan and deliver event.</li> <li>• <u>Spring disco's</u> to take place on 1<sup>st</sup> April 5.30-6.30 &amp; 6.45-8pm. New consent forms will be sent out via school to all those wishing to attend. All volunteers welcome – jobs to be assigned allowing for better organisation on the evening. DJ booked. Facility to be booked.</li> <li>• <u>Family night</u> – Friday 13<sup>th</sup> March, St. John's Church Hall, 7-10pm. £10 per family (2 adults &amp; 2 children), £5 per adult, £3 per child. Total of 140 tickets to be made available through parent pay &amp; letter sent out via school. Paul Gibson has offered to have tickets printed for event. All asked to seek donations of raffle prizes for event.</li> <li>• <u>P7's Leavers Night</u>: Thursday 25<sup>th</sup> June 2020 Photo booth booked £145 – Ruth Lancaster</li> </ul> <p><b>Office bearers updates</b></p> <ul style="list-style-type: none"> <li>• East Renfrewshire's HealthiER Minds guide was launched for parents &amp; staff – A framework for supporting your child's mental health &amp; wellbeing. More information available at: <a href="https://blogs.glowscotland.org.uk/er/healthierminds/more">https://blogs.glowscotland.org.uk/er/healthierminds/more</a></li> </ul>	Louise Kennedy - Treasurer  Ruth Lancaster Frankie Robertson  Anna Marie Monaghan Paul Gibson  Frankie Robertson

	<p><b>Head Teachers Report</b></p> <ul style="list-style-type: none"> <li>• Mr Hutcheson noted that he was enjoying his first few at the school and it was lovely to be here.</li> <li>• Transition review highlighted positive feedback and good relationships – similar to HMIe outcomes.</li> <li>• Julie Kelly would be taking up new post on 14<sup>th</sup> February in St. Vincent's Primary school from 14<sup>th</sup> February.</li> <li>• 2 class teacher vacancies will go out to recruitment.</li> </ul> <p>Depute Head teacher post would go to advert in March in the hope that the successful applicant would take up post in May 2020.</p> <ul style="list-style-type: none"> <li>• A meeting was held with Ruth Adams – regarding the start of works on new car park in former grounds of Arthurlie Family Centre – work to commence before the end of school year possibly April 2020. Left over green space around school to be looked at for possible uses by children, parents &amp; community. Idea suggestions welcomed.</li> </ul> <p><b>Church Report</b> – None</p>	
	<p><b>Communication</b></p> <ul style="list-style-type: none"> <li>• It was requested that more information be made available about things going on in the school, this is being looked into by Mrs. Neil through establishing working group.</li> </ul> <p><b>Cluster club</b></p> <ul style="list-style-type: none"> <li>• To be discussed at next meeting</li> </ul> <p><b>AOB</b></p> <p>Uniform &amp; clothing bank</p> <ul style="list-style-type: none"> <li>• Donations welcomed</li> <li>• It was suggested that smaller uniforms be sent in June to nursery for pupils starting in August 2020.</li> </ul> <p>Photographer &amp; videographer booked for communions.</p>	
<b>DONM</b>	<b>Thursday 5<sup>th</sup> March – 7pm - at St. Luke's High School</b>	