 St. Mark’s Primary School

Summary Minutes of Meeting

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| **Date**: 23 February 2018 |
| **Present:**All Library Committee Leaders from P1-7 and Mrs Hemphill All Literacy Leaders from P1-7 and Miss Cumming |
| **Discussion Points:**Joint Meeting with the Library Committee* Share ideas and confirm activities
* Create an assembly to share activities
* Create posters to promote World Book Day
* Share information for parents/ carers via email, website and Twitter.
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| **Points for Action*** Display posters around the school and remove following World Book Day
* Speak to Principal Teachers about assembly slot
* Promote within own classrooms
 | **Responsible Person**Library CommitteeLiteracy Leaders Mrs Hemphill Miss Cumming  |