

ST LUKE'S HIGH SCHOOL PARENT COUNCIL

A meeting of St Luke's Parent Council took place at 6.30pm on Tuesday, 11 June 2013, in the Conference Room.

PRESENT

Parent Representatives – Mr G Thomson (Chair), Mr P Canning (Vice Chair), Mrs L Young (Treasurer) Mr J McLafferty (Fundraising Committee Chair), Mr D Cassidy, Mr G Collins, Mr B Mackenzie, Mrs P A McGrath, Mrs N Morran, Mrs J Park and Mrs L Wilkie.

Staff Representatives – Mrs P Scott (Headteacher) and Mr I McLean (Parental Involvement Co-ordinator)

Clerk – Mrs P Smith.

1. Opening Prayer

2. **Apologies** – H Byrne, A Cassidy, F Di Bona, M Chalmers, J Geddes, D Gourlay, H Gourlay, G McBride, C McCloy, E McEwan, E Mitchell, N Morran, S Nicoll, T O'Hara, T Reilly, C Smith and F Woods.

3. **Minutes of the Last Meeting** – were adopted as read and signed by the chairperson.

4. Matters Arising from the previous minutes

There were no matters arising.

5. Correspondence

- ERC Standards & Quality Report – can be viewed on the school website.
- S C E S News - Copies were distributed at the meeting.

6. School Improvement Plan 2013/14

The Plan has now been completed and passed to E R C for approval..

7. Caritas Awards Ceremony

21 St Luke's students received awards at the ceremony held in the Armadillo on 2nd June 2013. P Scott is proud of the students who had devoted so much of their own time towards gaining the Award. She thanked parents/carers for their support.

8. Staffing Update

- Clare Creighton (Acting Depute Headteacher) leaves at the end of the session to join E R C's Quality Improvement Team.
- Norma Morrison (Business Studies) and Anne Marie Crozier (English) both retire at the end of June.
- Martin McCabe takes up the acting post of Principal Teacher of Behaviour Support
- 3 of the current newly qualified teachers – Monica Sooman, Tony Low and Gillian Dowling have gained contracts for one further year at St Luke's.
- 6 newly qualified teachers have been allocated to St Luke's for session 2013/14.

9. Feedback from Chairs' Meeting 22/05/13

Minutes of the meeting were emailed to members.

G Thomson recommended the topic on the new Nationals which can be viewed on the Parentzone website.

Parental involvement – Williamwood High's Parent Council have placed, on their website, an appeal to parents for help in finding employment for students or to assist in interview technique.

St Luke's Parent Council felt that this could be adapted and shown on their website.

10. Cluster Funding Update

More than £1,000.00 was raised and will be distributed amongst the Cluster.

11. End of Year Report to Parent Forum

Copies of the report have been distributed to parents.

12. A O C B

- Dates of Parent Council meetings for session 2013/14 were agreed, and a schedule will be drawn up and distributed to members.
- Recruitment & Selection training will be required in the new session.
- G Thomson thanked all members who were leaving for their contribution .
- P Scott thanked all parent members for their input during session 2012/13
- P Smith will not continue in her role as clerk in the new session.

13. Closing Prayer & Date of Next Meeting

The next meeting takes place at 6.30pm on Tuesday 8th October 2013, in the Conference Room.

Chairperson's signature _____

Date _____