

# BURSTING WITH IDEAS FOR YOUR CAREER GROWTH?



Gain the skills you need  
to make it real with our **FREE\***  
Distance Learning courses!

**Offer ends soon, enrol today**

Scan the QR code or visit [www.westcollegescotland.ac.uk/courses/distance-learning/#flash](http://www.westcollegescotland.ac.uk/courses/distance-learning/#flash)

\*This promotion is valid until Friday 20 July 2018 (inclusive) and is available to residents of Scotland only. It includes all our Level 2 certificated courses and Introductory courses, however one applicant can enrol for a maximum of one Level 2 certificated course and three Introductory courses at the same time only.

**WEST COLLEGE**  
**SCOTLAND**



# GAIN THE SKILLS YOU NEED

with our **FREE\*** online introductory and qualification courses:

## Personal development

Introduction to Communication Skills  
Introduction to Personal Development  
Successful Job Hunting  
L2 Certificate in Equality and Diversity

## Training and coaching

Introduction to Training Needs Analysis  
Introduction to Guidance and Support  
Introduction to Coaching  
L2 Certificate in Team Leading  
L2 Certificate in Information, Advice or Guidance

## Business

Introduction to Marketing  
Introduction to Management  
Introduction to Economics  
Introduction to Customer Care  
Introduction to Human Resource Management  
Introduction to Financial Management  
L2 Certificate in Business Administration  
L2 Certificate in Principles of Customer Service

## Teaching

Introduction to Learning & Development  
Introduction to Assessment & Evaluation  
Plan, Prepare and Deliver Training

## Hospitality

History of the Modern Menu  
Introduction to Food Safety  
Creating Menus for Profit

## Other industries

Introduction to Retail  
Introduction to Construction  
Basic Electrical Awareness  
Introduction to Photography

## Healthcare

Administration of Medicines  
HIV, Hepatitis B and C  
Awareness of First Aid  
Awareness of Health and Safety  
L2 Certificate in Awareness of Mental Health Problems  
L2 Certificate in Understanding Nutrition and Health  
L2 Certificate in Understanding the Care and Management of Diabetes  
L2 Certificate in Principles of the Prevention & Control of Infection in Health Care Settings  
L2 Certificate in Understanding Autism  
L2 Certificate in Understanding Behaviour that Challenges  
L2 Certificate in Principles of End of Life Care  
L2 Certificate in Principles of Dementia Care  
L2 Certificate in Understanding the Safe Handling of Medication

## Child and Social Care

Introduction to Play, Development & Learning  
Promotion of Child Health  
Introduction to Caring for Children  
Moving and Assisting in a Care Setting  
Introduction to Counselling  
Infection Control in a Care Setting  
L2 Certificate in Understanding Dignity and Safeguarding in Adult Health & Social Care  
L2 Certificate in Common Health Conditions  
L2 Certificate in Introducing Caring for Children and Young People

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