



## Our Lady of the Missions: Remote Learning Policy



This policy has been written by the school, building on national best practice, East Renfrewshire Council, Education Scotland and Scottish Government policy.

### Convention on the Rights of the Child

**Article 29:** *Children's education should develop each child's personality, talents and abilities to the fullest. It should encourage children to respect others' human rights and their own and other cultures.*

### Rationale

As we enter into a more prolonged period where children and young people will be expected to undertake learning activities at home, this document aims to reassure you and provide you with suggestions and ideas to ensure that your child benefits as much as possible in these circumstances. At Our Lady of the Missions, we are committed to providing remote learning opportunities to deliver a coherent range of curricular experiences. The policy outlined here reflects a clear commitment to reinforce skills and give pupils access to learning activities which will meet their needs building upon prior learning.

### Our Aims are:

- To provide continuity of learning and skills development
- To ensure planning for opportunities for pupil achievement and attainment
- To ensure we **get it right for every child** ([GIRFEC](#)) and that all young people in our school are **Safe, Healthy, Achieving, Nurtured, Active, Respected, Responsible and Included**
- To respect the **rights of children** as paramount [Rights Respecting Schools Policy](#)

### Roles and Responsibilities

#### The role of staff:

- To provide a learning platform where all children have the opportunity to engage in learning through Google Classroom.
- To promote an ethos of inclusion, respect, fairness and equality
- Ensure that cyber resilience and internet safety is central to all digital technology use [Digital Learning and Teaching Policy](#)
- To observe and monitor children's learning
- To provide support and guidance for pupils
- To keep abreast of research and national agenda
- To engage with effective learning and teaching resources

#### The role of the pupils:

- To ensure everyone feels **valued, respected and included**
- To promote **respect** in relation to the **rights** of others
- To **contribute** their views through Google classroom
- To offer **peer support** and guidance through shared learning

#### The role of parents:

- To support the school values
- To facilitate learning opportunities and routines for pupils
- Provide access to Google Classroom via:
  - laptop
  - chrome book
  - kindle fire
  - mobile phone
  - smart device
- Capture learning and assist pupils to upload to Google Classroom

### **Expectations for learning provision:**

We know that the idea of supporting your child's learning can seem daunting. It is important to remember that you are not expected to become a teacher and that your child does not need to learn in the same way as they do in school. The most important aspect is the relationship that you already have with your child, this will enable you to support and reassure them during this unusual time.

All children and young people will routinely be provided with work from their class teacher. This should form the basis of your child's day around which you can plan other activities. We expect that all pupils will engage with remote learning and follow class timetable as far as possible. All classes from Primary 1 to Primary 7 have a Google Classroom. All teachers are responsible for planning, assessment and for meeting the needs of all children.

Across the week, your child will be set a variety of activities from most curricular areas. However, there is no expectation that children should be undertaking formal learning activities all day every day from 9am-3pm. With your child, plan the day out in advance, doing this will help to reduce pressure or anxiety. Ensure that they have a range of short 'chunks' of time when they are engaged in an activity.

### **Staff will provide:-**

- Daily Literacy and English tasks
- Daily Maths and Numeracy activities
- H&WB skills development
- IDL Activities which allow development of the wider curriculum
- Emphasis on activities which incorporate 'Play' and 'Outdoor Learning'
- Regular check-ins with pupils to provide direction, give feedback and provide an opportunity for pupils to ask questions. Please give teachers time to respond to questions or queries. They will be busy working on other school directed activities but will respond when they can between the hours of 9am-3pm.

Not all activities should require direct adult support, plan so that children can undertake some activities independently in order to ensure that you can continue to work at home, if necessary. It is important to make sure that your child isn't sitting working online all day- factor in time for breaks, lunch, shared activities, time outdoors and play. Independent research and learning should be encouraged. A variety of different activities such as board games, puzzles or outdoor games can help your child to further develop skills such as problem solving, turn taking, cooperating with others and resilience. There is no right or wrong; playing a board game in the evening can be just as valuable as completing a maths worksheet.

The assignment function within Google Classroom should be used to enable pupils to **submit** evidence of their learning. Pupils may also upload screenshots of work completed in their Remote Learning Journal. Teachers should assess and track all learning submissions and provide appropriate feedback, where relevant. Where possible, pupils should log in to their accounts to track progress. Where web-based activities do not offer a tracking/assessment

function then pupils should record their progress and share with the teacher. This could be in a document/spreadsheet or a screenshot of the result.

The Google Classroom help centre offer further support if required.  
<https://support.google.com/edu/classroom/?hl=en#topic=6020277>

**Finally and most importantly, remember that you are not alone.** School staff are keen to support you and your child wherever they can. There's no such thing as a 'silly' question. Please refer to the school communication policy when contacting the school.  
<https://blogs.glowscotland.org.uk/er/public/OurLadyMissions/uploads/sites/96/2019/06/OLM-Communications-Policy-2019.docx>

The January Bulletin will provide you with some additional support and parent guides for supporting your child during Remote Learning.