Our Lady of the Missions: Parent/Carer & Pupil Blended Learning Policy

This policy has been written by the school, building on national best practice, East Renfrewshire Council, Education Scotland and Scottish Government policy.

Convention on the Rights of the Child
Article 29: *Children's education should develop each child's personality, talents and abilities to the fullest. It should encourage children to respect others' human rights and their own and other cultures.*

Rationale
As we begin our new school session, we will be adopting the new 'Blended Learning' model for teaching and learning. This involves providing both direct and remote teaching and learning opportunities to all our pupils. This document aims to clarify the implementation of Blended Learning across Our Lady of the Missions, outlining Health and Safety guidelines, and directions to ensure your child's needs are met.

At Our Lady of the Missions we are committed to providing both direct and remote teaching and learning opportunities to all our pupils.   In order to deliver a coherent range of curricular experiences, our staff are committed to giving pupils access to learning activities which will meet their needs, building upon prior learning.

Aims
- To provide a progressive curriculum which ensures high levels of attainment
- To ensure regular opportunities for pupil achievement
- To ensure we **get it right for every child** (GIRFEC) and that all young people in our school are **Safe, Healthy, Achieving, Nurtured, Active, Respected, Responsible** and **Included**
- To respect the **rights of children** as paramount. See Rights Respecting Schools Policy

Teaching & Learning: Roles and Responsibilities
The role of staff:
- To provide new learning as well as reinforcement and consolidation of prior learning.
- To build upon the skills learned during lockdown as appropriate.
- To promote an ethos of inclusion, respect, fairness and equality
- To ensure that cyber resilience and internet safety is central to all digital technology. See Digital Learning and Teaching Policy
- To provide support and guidance for pupils
- To keep abreast of research and national agenda
- To engage with effective learning and teaching resources
- To foster an open pathway of **communication** between the school and home where appropriate
- To adhere to government Health and Safety guidelines

The role of the pupils:
- To ensure everyone feels **valued, respected** and **included**
- To promote **respect** in relation to the **rights** of others
- To **contribute** their views during direct and remote learning
- To **engage** in learning through our digital platform
- To offer **peer support** and guidance through shared learning

The role of parents:
- To support the school values
- To foster an open pathway of **communication** between the school and home where appropriate

Guidelines for Learning and Teaching

We know that the idea of supporting your child's learning can seem daunting. It is important to remember that you are not expected to become a teacher and that your child does not need to learn in the same way as they do in school. The most important aspect is the relationship that you already have with your child, this will enable you to support and reassure them during this unusual time.

On the days that you are engaging with remote learning, plan the day out in advance with your child, doing this will help to reduce pressure or anxiety. Ensure that they have a range of short 'chunks' of time when they are engaged in an activity. Not all activities should require direct adult support, plan so that your child can undertake some activities independently in order to ensure that you can continue to work at home, if necessary. It is important to make sure that your child isn't working online all day- factor in time for breaks, lunch, shared activities, time outdoors and fresh air. A variety of different activities such as board games, puzzles or outdoor games can help your child to further develop skills such as problem solving, turn taking, cooperating with others and resilience.

Parents/Carers/Pupils will:
- Attend school on assigned dates (Monday/Tuesday or Thursday/Friday) as appointed
- Log in to their GLOW account in order for teachers to communicate through Google classroom, assign materials and track progress.
- Utilise Google Classroom to access remote learning materials which support, complement and consolidate school learning.
- Complete remote learning tasks online or in Remote Learning Journals, ensuring all tasks are handed in/submitted using the GC function.
- Complete 'Weekly Learning Log' and Communication Diary as an opportunity for communicating parental and pupil feedback, issues, concerns
  For support in using Google Classroom see OLM Parent Guides

Staff will:-
- Direct teach on a Monday/Tuesday and Thursday/Friday
- Provide Broad General Education remote learning tasks each Wednesday
- Provide Follow up Literacy, Numeracy and Health and Wellbeing tasks for the days your child is not attending school
- Feedback to pupils in response to questions or requests during both direct teaching and on a Wednesday through Google Classroom. Please give teachers time to respond to questions or queries.

Health and Safety: Risk Assessments

The appropriate public health measures will be in place during this time. These include:
- Enhanced hand hygiene and cleaning practices
- Children cared for in small groups
- Minimise where possible contact between those groups
- Pupils and staff will remain in allocated areas according to stage and house throughout the school day. This will apply to areas inside the school and playground.
- Adhering to social distancing guidelines
- Maximising use of outdoor spaces

Practical Guidelines

Children should:
- Bring their own resources to school as required
- Bring a filled water bottle to school every day
- Wear a clean uniform each day
- Bring clothing appropriate for outdoor learning when attending school
- Have their name clearly labelled on all of their belongings

Parents should:
- Arrange an appointment if access to the school is required and only one person per household is permitted to enter the building
- Leave items outside the main office for their children and advise the office by use of the intercom, if required

Entry & Exits
Parent/Carers are:
- Responsible for ensuring their child enters the school grounds by their allocated gate (see table)
- Responsible for collecting their child from their allocated gate at the end of the day, as required.
- Not permitted to enter the school grounds or school building at any point.
- Reminded to keep social distancing at all times
- Advised not to linger outside school gates
- Advised to stay in vehicle if dropping off pupils by car.

Please refer to the *OLM Entry & Exit Map* on the school website and table below to see where your child should enter the school grounds and line up when they arrive at school each day. Please remind your child to adhere to social distancing guidelines.

Primary	Gate of Entry	Line Location	Door of Entry
P1	Main Gate at Front of School (Left Hand Side)	P1 Playground	P1 Entrance
P2	Lower Gate (from cages)	P2 Playground	P2 Entrance
P3	Main Gate at Front of School (Right Hand Side)	Follow path to right of school office, move through link corridor and line up in P3 Playground	P3 Entrance
P4	Top Gate at top of stairs leading from Main Car Park	P4 Playground	P4 Entrance
P5a, 5b, 5c & 5e	MUGA Gate at bottom of P4 Playground	P5 Playground **P5d follow P6a & 6d guidance**	P5 Entrance **5d: P6 Entrance**
	Car Park Entrance at Junior Department can be used by *both P4 & 5* pupils as required.		
P6 & P5d	P6a, P6d & P5d enter Muddy Movers Gate	P6a, 6d & 5d line up on ramp	P6 Entrance
	P6b & P6c enter via Bottom Gate @Activity Trail	P6b & P6c line up at P6 Direct Classroom Entrance	P6 Direct Classroom Entrance
P7	Enter via Bottom Gate @Activity Trail	Playground with Activity Trail	P7 Entrance

Finally and most importantly, remember that you are not alone. School staff are keen to support you and your child wherever they can. There's no such thing as a 'silly' question. If you are in doubt, please use Google Classroom to communicate with staff or for specific issues linked to Glow access or IT please email the school office School email.