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Our Ref: MMcG/CMcB
Date: 10 October 2024

Mearns Castle High School
Waterfoot Road
Newton Mearns
East Renfrewshire
G77 5GU

Dear Parent/Carer

S4 Parents' Meeting - Tuesday 29 October 2024

Our S4 Parents' Meeting will take place on Tuesday 29 October 2024 from 4.30pm to 7.00pm. Appointments are booked online using our Parents' Meeting Booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Please visit <https://mearnscastle.parentseveningsystem.co.uk> or click on the link on the school website.

Please be advised that in keeping with school policy only one set of appointments per individual pupil is permitted at our Parents' Meetings.

Login with the following information:

Student's First Name: "Known As"
Student's Surname: "Surname"
Student's Date of Birth: "Day/Month/Year"

Appointments can be made from **Tuesday 22 October 2024 at 6.00pm** and will close on **Sunday 27 October at 11.55pm**.

The Bus Park and laybys will be available for parking. You should enter by the front door that is situated at the Bus Park end of the school. Senior staff and pupils will be on hand to help you after you have registered at the front door where a location map will be provided.

Please take a seat near the teacher, who will call for you when your appointment is due. We would ask that you help us and other parents by keeping to the allocated five minute appointment time. If a longer discussion is required it is better to arrange that for another occasion. As this is a busy event we would prefer that you do not bring your children. If this is not possible, please ensure that they remain with you at all times.

Teaching staff will be situated in the Open Area and ground and first floors of the extension. I would ask that any parent who has a disability, which may make movement between these areas difficult, to contact the school office by Friday 25 October to allow us to make appropriate arrangements.



Yours faithfully

Mr M McGarry
Depute Head Teacher S4