

**EAST RENFREWSHIRE COUNCIL: EDUCATION DEPARTMENT**  
*Everyone Attaining, Everyone Achieving Through Excellent Experiences*

Minute of the meeting of the Parent Council Chairs' Forum held on Wednesday 19 February 2020 in Barrhead High School

Present: Cllr Colm Merrick, Vice-chair of Education Committee  
Mhairi Shaw, Director of Education  
Janice Collins, Head of Education Services  
Rosamund Rodriguez, Quality Improvement Officer  
Maurice Gilligan, Skills Development Scotland  
Parent Council Members (as listed)

Apologies: Cllr Paul O'Kane, Joe McLachlan, Parent Council Members (as listed)

In attendance: Pauleen Smith (Clerk to Parent Council)

1. Welcome

Cllr. Colm Merrick opened the meeting and welcomed everyone.

2. Minute of the Previous Meeting/Matters Arising

The minute of the Parent Council Chairs' Forum held on Wednesday 2 October 2019 was agreed.

Mrs Rosamund Rodriguez thanked the parent representatives who attended the West Partnership Families and Communities Workstream and Mrs Janice Collins thanked the parent representatives who attended the Mental Health & Wellbeing / Healthier Minds events.

Mrs Rodriguez reminded parents of the training that is available:

- Connect - Engaging Families and the School Community 4 March 2020
- Recruitment and Selection Training 5 May 2020

3. Skills Development Scotland

Mr Maurice Gilligan, Area Manager Skills Development Scotland, delivered a presentation entitled Career Education Standard – The Role of Parents and Carers, a copy of which is attached. Mr Gilligan also made reference to the resources listed below and extended an offer to attend individual schools' Parent Council meetings.

- SDS [parents and carers section](#) to find out more about using My World of Work with your child.
- Have a look at [what we offer you and your child](#) throughout school.
- Primary School Pupil resources: <https://www.myworldofwork.co.uk/primary-school-pupils>

4. Fundraising

Mrs Rodriguez advised of Connect's easy fundraising ideas and highlighted the issue of selling raffle tickets in advance of an event. Advance sale of raffle tickets requires a gambling licence which is obtained from the Local Authority. The links below provide fundraising ideas and how to obtain a licence:

<https://connect.scot/resources/fundraising-ideas-parent-councils-and-ptas>  
<https://www.eastrenfrewshire.gov.uk/article/2088/Lotteries>

5. National Parent Forum Update

Mr Joe McLachlan submitted his apologies.

6. AOCB

St. Clare's Parent Council Chair asked for schools to share best practice in supporting ASN pupils transferring from Primary to Secondary. Mrs Collins advised that the schools' ASN Co-ordinators do share best practice but suggested that this be a focus at a future Equalities Forum. Mrs Shaw added that Educational Psychologists are involved in discussions with individual families in preparing young people for secondary school and how their needs will be best met. Mrs Shaw advised that a report, making recommendations, following the National ASN Review will be published imminently.

Eastwood's Parent Council Chair asked for clarification with regards to guidance for football, in particular, heading a ball. Mrs Shaw acknowledged the concerns and the research that has been undertaken in this regard. Head teachers are aware and will be reminded of this issue. Mrs Shaw advised that the Football Association is about to publish guidance for youth football training.

Mrs Rodriguez reminded parents that feedback on the Local Improvement Plan is due by the end of March 2020.

7. Time and Date of Next Meeting

7.00pm on Wednesday 10 June 2020 in St. Luke's High School.

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Meeting of Parent Council Chairs held on Wednesday 19 February 2020 in Barrhead High School

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<b>Signature of Parent Council Chairs</b>	<b>School</b>
Jean Hepburn (Chair)	Barrhead High School
Denny Henderson (Chair)	Crookfur Primary School
Gillian Plews (Parent member)	Crookfur Primary School
James Meneely (Chair)	Eastwood High School
Natalie McMillan (Chair)	Neilston Primary School
Claire McKellar (Chair)	Uplawmoor Primary School
Hayley Boyle (V Chair)	Eaglesham Primary School
Sidra Hasan Ahmed (Chair)	Kirkhill Primary School
Angela McIntosh (V Chair)	St. John's Primary School
Helen Byrne (Chair)	St. Luke's High School
Caroline Goodenough (Parent member)	St. Luke's High School
Diane Stobie (Chair)	St. Thomas' Primary School
Leonie O'Connor (Chair)	St. Cadoc's Primary School
Aundrie Wilmott (Chair)	St. Clare's Primary School
Romana Ahmed (V Chair)	St. Clare's Primary School
Simon Cunningham (Chair)	Williamwood High School
Vanessa McCabe (V Chair)	Williamwood High School
Jonathan Edgar (Chair)	Woodfarm High School
<b>Apologies</b>	
Gillian Collins (Chair)	Braidbar Primary School
Simon Calvert (Chair)	Eaglesham Primary School
Keith Vallance (V Chair)	Mearns Castle High School
Rebecca Nicholson (Chair)	Carolside Primary School
Debby Biddles (Chair)	Netherlee Primary School
Kara Philliben (Chair)	Carlibar Primary School