

Education Department

Director: Mhairi Shaw, DCE

Council Offices, 211 Main Street, Barrhead, East Renfrewshire G78 1SY

Mearns Castle High School

Head Teacher: Dean T Smith MA

Waterfoot Road, Newton Mearns, East Renfrewshire, G77 5GU

Phone: 0141 577 2300 Fax: 0141 577 2314

e-mail: schoolmail@mearnscastle.e-renfrew.sch.uk

Our ref: SR/TM

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Dear Parent/Carer

S1 Water Sports Trip

I would like to invite you to an Information Evening for the Water Sports Trip to France. This will give me the opportunity to inform you about details of the trip and answer any questions you may have.

We will meet in the Conference Room at **6.00pm on Monday 9 March 2020**. On arrival at the school please follow the directions. If for any reason you are unable to attend could you try and send someone else in your place as important information is distributed at the meeting. If there are any problems then please contact me.

I will hold a presentation for the pupils about the trip at lunchtime on **Monday 2 March 2020** and I will give each pupil a pack with paperwork to be completed. Please complete the necessary paperwork and **bring this to the Information Evening**.

Can I also take this opportunity to remind you to please check that your child's passport is in date for at least six months after the trip and that your child has their own European Health Card. Could you please bring both items along with you to the meeting.

Finally, the last payment for the trip is due on **Tuesday 31 March 2020**. Our balance has to be paid to PGL so it is very important that this final payment is met.

I look forward to meeting you on Monday 9 March 2020 at 6.00pm.

Yours sincerely,

Miss S Roberts
Trip Organiser