

Education Department

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Our Ref: JT/TM

Date: 16 September 2019

Dear Parent/Carer

Passports

I would appreciate it if you would please bring your child's passport and EHIC card along to the Rome Information evening tomorrow, Wednesday 18 September 2019.

Passports and EHIC cards will then be kept in the school safe until we travel. Teachers will take passports/EHIC cards to the airport on the day of travel.

If you are not travelling on a British passport. Please ensure you have all appropriate documentation.

Yours sincerely

Jennifer Thomson
Trip Leader