



Mearns Primary Parent Council (MPPC) AGM

Minutes

4 September 2017

(6.45pm at MPS premises)

Meeting of	Mearns Primary Parent Council	
Held on	Monday 4 September 2017	
Present	Zhada Robertson (Clerk, parent P2, P5), Sharon Hunter (HT), Denise Donnelly (DHT), Angela O'Connor (Acting DHT), Gillian Herbert (parent P3 / PTA rep), Cheryl Blair (parent P7), Adrian Carragher (parent P5, P7), Bally Dosanjh-Bhatti (parent P2 and P7), Kavi Kumar (parent Nursery and P5), Mahtab Farid (parent P1) and Clare Hayton (parent Nursery and P2). Apologies Roz Horne (parent / P4, P7),	
Item Discussed		Actions
Welcome and Introduction.	Zhada Robertson (MPPC Clerk) thanked and welcomed everyone to the meeting.	
AGM Chair's Reports	<p>On behalf of Chair, Zhada presented the MPPC Chair's report for 2016-2017. She highlighted the following three main issues which the MPPC has engaged with the school senior management and PTA:</p> <ul style="list-style-type: none"> • Optional uniform items were added to uniform at the beginning of 2016-2017 term. MPPC asked whether more than one supplier could produce and supply the tartan uniform items, to ensure competition and more choice for parents. Working in partnership with PTA and school senior management team, considerable progress was made on this. At the beginning of the term 2017-2018, parents had the choice of more than one supplier, although customer service and quality still requires ongoing monitoring. • Parent helpers were recruited to assist with the loaning process of the new literacy and numeracy home learning kits. The rota worked well and assigned teachers were on hand for support and assistance, when needed. • Two parents (including one MPPC member) were trained in ERC's Recruitment and Selection process and represented the MPPC at the interview panel for the appointment of the new Headteacher. 	
Appointment of office bearers	<p>Adrian Carragher was appointed as new Chair of MPPC (seconded by Cheryl Blair).</p> <p>Cheryl Blair and Mahtab Farid were appointed as joint vice-chairs (seconded respectively by Bally Dosanjh-Bhatti and</p>	

	<p>Kavi Kumar)</p> <p>Zhada Robertson was re-appointed as MPPC Clerk (seconded by Cheryl Blair).</p>	
Introduction by Headteacher	<p>Miss Sharon Hunter briefly introduced herself to the new MPPC. She particularly noted the preparation of a parental calendar, which will assist parents in forward planning across whole of 2017-2018 academic year.</p>	<p>HT to send out more information on this to all parents.</p>
Any other business	<p>MPPC promotion at "Meet the Teacher" event on Thurs. 7 September.</p>	<p>MPPC to establish "open comment" stand to gather views of parents on MPPC priorities, in line with MPPC constitution.</p>
Future meeting dates	<p>Monday 13 November 2017</p> <p>Monday 5 February 2018</p> <p>Monday 14 May 2018</p> <p>All meetings to take place at MPS at 6.45pm, unless otherwise indicated.</p>	<p>School office to ensure dates communicated to parents.</p>