

# Minutes of Meeting

Annual General Meeting

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| **Meeting of** | Mearns Primary Parent Council | |
| **Held on** | 18th September 2013 | |
| **Present** | Mark McFadyen (Chair), Iain Clark (Vice Chair), Valerie Chisholm (Minutes Clerk), Catherine Dillon Ruddy (HT), Karen Cumming (DHT), Cheryl Blair, Lorraine Hamill, Karen Brennan, Heather Inglis, Lesley Jamieson, Claire Scott, Aldo Tortolano  Apologies: John Brennan, Angela Thomson | |
| **Item Discussed** |  |  |
| **Welcome and Introduction.** | Mark McFadyen (Chair) welcomed everyone to the meeting and introductions were done around the table. Year groups are all represented from nursery through to P7. Looking forward - how do we support the school and what are our objectives for the year? |  |
| **Minutes of Previous Meeting** | Mark reviewed the minutes of the previous meeting, which were approved. A copy of the minutes to be sent to Fiona Morrison, Head of Service. | Karen Cumming to add to school website and Valerie Chisholm to add to folder in school office and forward to Fiona Morrison. |
| **Correspondence** | None |  |
| **New Business** | Mark went through the Chairperson’s Report and the objectives and Constitution. The group had nothing to add to this. A copy to be sent to Fiona Morrison, Head of Service. | VC |
| **Head Teacher’s Report** | A Successful start to the new term.  HMIe  RIF for Parent Council chair  Report launched  Science visit from Education Scotland  ICT visit from Chief Exec department  GLOW meet with Dr Allan  Education Scotland visit re planning on Monday  Various visitors from other schools re skills development  Staffing  Depute Head Teacher post (Support for Learning) interviews tomorrow  Depute Head Teacher post (P6/7) vacancy – request to advertise pending  Class Teacher post – vacancy – request to advertise pending  Baseline Assessments  Baseline assessment completed for P1 and new Developmental milestones assessment currently being processed  P7 trip to Ardentinny  Ardentinny residential trip – a resounding success with the pupils behaviour being exemplary! A credit to all of us!  Proposed trip for next year. We have three options available:  The Scottish Outdoor Education Centre Belmont (nr Blairgowrie) - cost per pupil £234.65  Lochgoilhead Centre - £170.00  Locherbiemanor - have no availability w/c 8.09.13 only availability around Sept/Oct is w/c 20/10. 2 options - Superbreak Adventure £210.00 or Outdoor Challenge (includes High Ropes and Crate Stacking) £224.00  Payments online  The office are trying to encourage as many as possible to use this facility.  ECO success  ECO 4th Green flag has been issued for the school much to the delight of all. Pupils collating email addresses from families to afford an e-communication strategy for letters etc. |  |
| **Any other business** | **Key Meetings – Equalities meeting**  An Equalities Meeting is taking place in Mearns Castle tomorrow evening (19th September) and Mark asked if any members of the PC were able to attend. Lorraine Hamill agreed to attend to represent Mearns.  **Meet the Teacher Evening**  Karen Brennan asked about the recent Meet the Teacher evening and suggested that the teacher gives a presentation to enable them to speak to everyone at the one time.  **Homework Diaries**  Mark had noticed everyone had the same Homework Diaries now. We were advised that the ones used by the lower school are no longer available.  **Parking issues at the school**  More parking issues, and a recent argument between a bus driver and parent was discussed. |  |
| **Date of next meeting** | The next meeting will be held on **Monday 21st October 2013.**  **Meeting Dates**  **AGM Wednesday, 18th September 2013**  Monday, 21st October 2013  Tuesday, 3rd December 2013  Thursday, 6th February 2014  Wednesday, 26th March 2014  Tuesday, 6th May 2014  **Parent Council Chair meetings**  Tue 1st Oct 2013 – St Luke’s High School  Wed 12th Feb 2014 – Mearns Castle High |  |

Signed as an accurate copy of the approved

Name …………………………………………...

Signature ……………………………………………

Position ……………………………………………

Date ……………………………………………