

# Minutes of Meeting

Annual General Meeting

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| **Meeting of** | Mearns Primary Parent Council  |
| **Held on** | 18th September 2013 |
| **Present** | Mark McFadyen (Chair), Iain Clark (Vice Chair), Valerie Chisholm (Minutes Clerk), Catherine Dillon Ruddy (HT), Karen Cumming (DHT), Cheryl Blair, Lorraine Hamill, Karen Brennan, Heather Inglis, Lesley Jamieson, Claire Scott, Aldo TortolanoApologies: John Brennan, Angela Thomson |
| **Item Discussed** |  |  |
| **Welcome and Introduction.** | Mark McFadyen (Chair) welcomed everyone to the meeting and introductions were done around the table. Year groups are all represented from nursery through to P7. Looking forward - how do we support the school and what are our objectives for the year? |  |
| **Minutes of Previous Meeting** | Mark reviewed the minutes of the previous meeting, which were approved. A copy of the minutes to be sent to Fiona Morrison, Head of Service.  | Karen Cumming to add to school website and Valerie Chisholm to add to folder in school office and forward to Fiona Morrison.  |
| **Correspondence**  | None |   |
| **New Business** | Mark went through the Chairperson’s Report and the objectives and Constitution. The group had nothing to add to this. A copy to be sent to Fiona Morrison, Head of Service.  |  VC |
| **Head Teacher’s Report** | A Successful start to the new term.HMIe RIF for Parent Council chairReport launchedScience visit from Education ScotlandICT visit from Chief Exec departmentGLOW meet with Dr Allan Education Scotland visit re planning on MondayVarious visitors from other schools re skills developmentStaffing Depute Head Teacher post (Support for Learning) interviews tomorrowDepute Head Teacher post (P6/7) vacancy – request to advertise pendingClass Teacher post – vacancy – request to advertise pendingBaseline AssessmentsBaseline assessment completed for P1 and new Developmental milestones assessment currently being processedP7 trip to ArdentinnyArdentinny residential trip – a resounding success with the pupils behaviour being exemplary! A credit to all of us! Proposed trip for next year. We have three options available:The Scottish Outdoor Education Centre Belmont (nr Blairgowrie) - cost per pupil £234.65Lochgoilhead Centre - £170.00 Locherbiemanor - have no availability w/c 8.09.13 only availability around Sept/Oct is w/c 20/10. 2 options - Superbreak Adventure £210.00 or Outdoor Challenge (includes High Ropes and Crate Stacking) £224.00Payments online The office are trying to encourage as many as possible to use this facility.ECO successECO 4th Green flag has been issued for the school much to the delight of all. Pupils collating email addresses from families to afford an e-communication strategy for letters etc. |  |
| **Any other business** | **Key Meetings – Equalities meeting**An Equalities Meeting is taking place in Mearns Castle tomorrow evening (19th September) and Mark asked if any members of the PC were able to attend. Lorraine Hamill agreed to attend to represent Mearns. **Meet the Teacher Evening**Karen Brennan asked about the recent Meet the Teacher evening and suggested that the teacher gives a presentation to enable them to speak to everyone at the one time. **Homework Diaries**Mark had noticed everyone had the same Homework Diaries now. We were advised that the ones used by the lower school are no longer available. **Parking issues at the school**More parking issues, and a recent argument between a bus driver and parent was discussed. |  |
| **Date of next meeting** | The next meeting will be held on **Monday 21st October 2013.****Meeting Dates****AGM Wednesday, 18th September 2013**Monday, 21st October 2013Tuesday, 3rd December 2013Thursday, 6th February 2014Wednesday, 26th March 2014Tuesday, 6th May 2014 **Parent Council Chair meetings**Tue 1st Oct 2013 – St Luke’s High SchoolWed 12th Feb 2014 – Mearns Castle High |  |

Signed as an accurate copy of the approved

Name …………………………………………...

Signature ……………………………………………

Position ……………………………………………

Date ……………………………………………