

**Department of Education****Director:** Mhairi Shaw, DCE

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**Mearns Castle High School****Head Teacher:** Dean Smith

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Our Ref: CS/LS

Date: May 2014

Dear Parent/Carer

Yet again this term, the school, with the endorsement of the Parents' Council, are offering a range of clubs for various groups on a payment basis. The clubs have proved to be very popular and usually fill up very quickly. Entry into each club is on a **first come, first served** basis. If a club does not attract sufficient interest then there is a possibility that the club will be cancelled.

Clubs begin straight after the school day for the duration shown below. Clubs will run for the noted number of weeks and the number of weeks offered varies due to school holidays and in-service days.

Clubs offered will take place every week unless the coach instructs the pupils otherwise in advance.

DAY	DURATION	ACTIVITY	TEACHER	Start Date	Weeks	YEAR GROUPS	COST
Tue	2 hrs	Football (7-a-side) Tournaments	Mr Shaw & Mr Murphy	13 <sup>th</sup> May	5	S1-S3	£15

If you would like your child (ren) to take part in the above club please complete the attached slip and return to the school office before Monday 12<sup>th</sup> May. Clubs are filled on a first come, first served basis and **fees should be paid in advance of the club starting**. The clubs are free to any pupils receiving free meals or a clothing grant.

**Payment:** Payment should be made **online** by simply visiting the school website and clicking on the 'Pay' icon or you can also access by the Council website and click on School Payments. **Payment should be made on receipt of this letter.**

The system will then take you through the payment process. All major credit and debit cards are accepted, with the exception of American Express (AMEX) and Diners (DINE) cards. **NOTE: There is no charge for debit cards but a 2% bank administration charge will be added to all payments made by credit card.**

Please do not hesitate to contact the school office if you have any difficulty.

Yours sincerely

Mr. S. Brown  
Sports Co-ordinator

MEARNS CASTLE HIGH SCHOOL

After School Clubs – Please fully complete, sign and date this form then return to the school office. The deadline for returns is Monday 12<sup>th</sup> May. Clubs are filled on a first come, first served basis.

Pupils Name: ..... Class.....

I would like my child to take part in the following club(s) (Please tick selected clubs)

DAY	DURATION	ACTIVITY	TEACHER	Start Date	Weeks	YEAR GROUPS	COST
Tue	2 hrs	Football (7-a-side) Tournaments	Mr Shaw & Mr Murphy	13 <sup>th</sup> May	5	S1-S3	£15

My child receives free school meals and/or clothing grant.

*Please tick if appropriate*

I have made the appropriate payment using the online system (If applicable)

Parent/Carer Signature: \_\_\_\_\_

Emergency Contact No: \_\_\_\_\_

DATE: \_\_\_\_\_