



## **Education**

**Director: John Wilson BSc (Hons)**

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Our Ref: MS/AT

Your Ref:

Date: 9 February 2012

To: Head Teachers of All Pre-Five, Primary, Secondary and Isobel Mair

Dear Colleagues,

As you know, the education department is undertaking a consultation exercise with our minority ethnic parents.

The consultation has been set up electronically (via survey monkey) and is anonymous. The timescale for completion of the electronic questionnaire will be **15 – 29 February**.

I have included the link to the survey below and ask that you make this available on your school website and, in as far as possible, encourage your minority ethnic parents to respond. We will also supply you with a scanned copy which has been translated in Urdu for any parents for whom you think this would be more appropriate. Please issue to these parents as hard copies and ask that these be returned to the school. Any returns can then be scanned and emailed back to [Jennifer.MacMillan@eastrenfrewshire.gov.uk](mailto:Jennifer.MacMillan@eastrenfrewshire.gov.uk)

In addition to the online consultation, we have arranged for focus groups to be held on **21 and 22 February** and are grateful to you for the names you provided for these.

Jennifer MacMillan, our consultation coordinator, has prepared a letter for these parents, inviting them to attend. Jennifer will forward the letters to you, addressed to the parents being invited, and we would very much appreciate your assistance in issuing the letters to the selected parents.

We will be providing some detail about this consultation exercise to the parent council chairs at their forum meeting on Wednesday, 15 February 2012.

If you have any further questions, please do not hesitate to contact me.

Many thanks in advance for your cooperation and assistance with this exercise.  
You will, of course, be made fully aware of the findings of the consultation process.

<http://www.surveymonkey.com/s/MinorityEthnicParent>

Kind Regards

A handwritten signature in blue ink that reads "Maureen Sneddon". The signature is written in a cursive style.

Maureen Sneddon  
Quality Improvement Officer