



Kirkhill Primary School Handbook

2020-2021





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Introduction from Council



We are proud of our local schools.

East Renfrewshire is widely regarded as having the best and most improving schools in Scotland.

Whatever its size or location, every single school is a key part of that success story.

Across East Renfrewshire schools we want to see everyone achieving and everyone attaining through excellent experiences - this is the vision which guides teaching and learning and ensures that our schools continue to perform so highly.

But, education in East Renfrewshire isn't all about league tables and results.

It's about putting in place the kind of education service where creativity is encouraged, where children are encouraged to do well, where parents trust us to educate their sons and daughters and where teachers and school staff strive for and achieve excellence every single day.

In short, we want to see all of our children and young people achieve their true potential.

By giving challenges to pupils where they are needed, offering extra support at the right time and regularly checking and monitoring performance and with the support of parents and carers at home and working with the school we can make sure the next generation are fully equipped for their life outside school.

I hope this handbook gives you an insight into your local school.

Councillor Paul O'Kane
Convener for Education and Equalities



Welcome from the Head Teacher

I hope you find this handbook informative and interesting.

The friendliness of staff, parents, pupils and the welcoming ethos within the school stands out when you visit Kirkhill Primary School. It is clear we are a school with an extraordinary community, who wish the greatest success for their children with a caring and supportive ethos at the core.



In Kirkhill Primary School we aim to encourage every child to develop their personality, talents and mental and physical abilities to their fullest potential and to equip them with skills, knowledge and confidence to succeed in our ever-changing world. We have high expectations of all of our children and strive to ensure that our school supports all of our pupils to be the best version of themselves possible. At the heart of this is empowerment and consultation and we firmly believe “what you think matters!” and regularly work with our pupils, parents and school community to determine our next steps for improvement. We really value pupil voice and have some fantastic pupil groups within the school who work hard to help us to improve our school and move forward.

Kirkhill is a happy and busy school. We encourage partnerships with parents/carers and the wider community. We have an active Parent Council who support our school in many ways including organising social and fundraising events throughout the school year. We value strong partnerships with our parents/carers and those within our school community and beyond. Good relationships are essential and we believe in partnership and family learning to enable us to work together to best support our children with their learning and development. Throughout the year I hope you will take up the many opportunities there are to become involved in the life of the school. You will be made most welcome.

Above all we will provide your child with a high quality and literacy rich curriculum embracing maths, arts, sciences and technology. We seek to form strong community partnerships to provide excellent learning experiences that will support children to maximise their achievements and raise their attainment. Learning will be challenging and all pupils are expected to aim high.

What makes Kirkhill special is the warm, supportive and nurturing atmosphere and a strong ethos of inclusion, respect and understanding. I am sure you and your child(ren) will enjoy and benefit from all of their experiences here.

Should you wish to discuss your child’s progress or have any other concerns please do not hesitate to contact the school. We will endeavour to deal with any concerns you may have promptly in a caring and sensitive manner.



I look forward to sharing this journey with you and getting to know you and your families.

Liz Edmonstone
Head Teacher



Vision Statement

We are currently launching our new vision and values for the school and will be looking at ways to incorporate these into everyday life at Kirkhill Primary. Over the next few months we will be sharing these with our school community and working hard as a whole school to embed these in what we do every day. We worked last session with our whole school community to choose a vision and values that were important to us at Kirkhill.

Our Vision

At Kirkhill we are #PROUD of our school community. Everyone is encouraged to be creative, strive for excellence and be inspired to attain, achieve and be their best.

At Kirkhill we are #PROUD and empowered to demonstrate our values of;

Perseverence

Resilience and Respect

Optimism

Unity

Diversity



Address

Kirkhill Primary School
Kirkhill Road
Newton Mearns
East Renfrewshire
G77 5RJ

Phone: 0141 570 7200
e-mail: schoolmail@kirkhill.e-renfrew.sch.uk
Website: www.ea.e-renfrew.sch.uk/kirkhill

A paper version of the school catchment area is available in the school office. If you would like to request to see this map, please telephone the school office to make an appointment.
Opening Times

Open 9.00am
Morning interval 10.40 – 10.55am
Lunch 12.35 – 1.20pm
Close 3.00pm

*Emergency Closure of Schools and Establishments – Severe Weather Conditions:
<http://intranet.erc.insider/CHttpHandler.ashx?id=4193&p=0>

School Description

Built: 1960
Present Roll: 656 approximately
Maximum Capacity: 666

The school is non-denominational and co-educational.

Children in the age range 4 – 12 are accommodated in Primary 1 – 7 classes.

Playground Supervision

An adult presence is provided in playgrounds at all break times in terms of the Schools (Safety and Supervision of Pupils) (Scotland) Regulations 1990. There is adult supervision in the playground from 8.45am and in the event of extreme weather this supervision is moved inside and children are allowed indoors. However, please note

that children are not allowed into the school until the supervision is in place.

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Attendance

Parents have a legal duty to make sure that their children attend school. But as well as this, children need to attend school to get the best out of their education.

The school records attendance twice a day (once in the morning and again in the afternoon). Parents must let the school know about any absence which could include sickness, religious observance or bereavement among others as early as possible by contacting the school office. This way we can keep accurate attendance records.





Also, you should avoid taking time off for holidays during term-time. Even towards the end of term when you may think there's not much 'school work' going on, there are lessons and activities for all

pupils which are an important part of their education.

To help with the costs of holiday travel (which can rise during school holidays) the council has teamed up with Barrhead Travel to offer special

discounts and incentives to parents of children at East Renfrewshire Council schools. Call 0871 225 1000 or visit: www.barrheadtravel.co.uk

Kirkhill Primary School's Uniform Items

School Skirts School Trousers School Pinafores (no embroidery or fashion items please)	Mid grey only please
School V Neck Jumpers/pullovers School Cardigans (no embroidery or fashion items please)	Mid grey only please
School Leather Type Shoes School Leather Type Boots (no trainers, no cloth or furry boots please)	Black only please (no other colours at all on shoes please)
Plain School Shirt Plain School Blouse P1 only: Plain Polo Shirt with no school logo (P1 gym days only) School tie: Standard, Elasticated and Clip-on Options available	White Only Please School Tie Colours
School Knee Length Socks School Ankle Socks School Tights	Grey Only Please
School Branded Outer Jackets (any of the following) Polyester Blazer with School Badge (School badges available to buy separate from blazer) Lightweight Shower proof Jacket with School Logo Heavy Winter Waterproof Jacket with School Logo	Navy Navy Navy
School PE Kits School Shorts School T Shirt with School Logo School Tracksuit Jacket Navy Closed Ankle Tracksuit Trousers Trainers	Navy White/Navy Navy/Royal Blue Navy Any Colour



There are forms of dress unacceptable in school, such as items of clothing which:

- Fail to identify children as a pupil of their school
- Are not in keeping with the school ethos
- Potentially encourage factions (such as football colours)
- Could cause offence (anti-religious, political slogans)
- Could cause damage to flooring



Staff





Head Teacher:	Ms Liz Edmonstone
Depute Head Teacher:	Mrs. Lesley J Menzies
Depute Head Teacher:	Miss Karen Cumming
Principal Teachers:	Mrs. Jane Tees
	Miss Lorna MacGregor
	Mr Paul Tyler (Acting)
Office Manager:	Mrs Jillian McGraddie
Teaching Staff:	Miss G Ali; Miss R Baillie Miss J Barrett; Mrs E Blyth; Mrs J Bushell; Miss S Carrick; Miss L Cowper; Miss F Cunning; Mrs A Duffy; Miss E Flynn; Ms E Galloway (NQT); Mrs R Ghaus; Miss R Harvey; Mrs F Hastie; Mrs L Henry; Mrs K Horne; Mrs S Hussain; Mrs D Jamieson; Miss G Johnston (NQT); Miss R Jones; Miss L Kidson; Mrs P King; Mrs S Knox; Mrs A Latif; Mrs W Lord; Miss L MacInnes; Miss N MacLeod; Mrs S McArthur; Miss G MacArthur (NQT); Miss J McCann; Mrs J Miller; Miss A O'Neill; Mrs C O'Neill; Mrs C Robertson; Mr S Russell; Mrs A Smart; Mrs E Wallace.
Pupil Support Assistants	Mrs E Hanlon; Mrs M. Maxwell; Mrs C McNeill; Mrs S Patterson; Mrs E Thompson; Mrs S Sadiq.
Office Staff	Mrs T Davie; Mrs J Wheeler.
Janitorial Staff	Mr M O'Connor; Mr M Nicholson.
Catering Staff	Mrs L Mackie; Mrs W Cunningham; Mrs H McIntyre; Miss L Mackie; Mrs C Rety; Mrs D Sandhu; Mrs L Liddell; Mrs M Nimmo; Miss M Njai;

Holidays

This year's holidays can be viewed clicking the link below

<https://www.eastrenfrewshire.gov.uk/article/7434/School-holiday-dates-2019-to-2020>



School admission arrangements

Before a child enrolls in Kirkhill Primary School, the Education Department will seek documentary evidence to validate a child's entitlement to a catchment place at this school. If appropriate evidence is not submitted the Education Department will withdraw the offer of a place. Documentary evidence can be submitted to the Education Department via the school office. Further detail on required documentary evidence and change of circumstances is available in the Education Department's school admission policy which is accessible on the Council's website via the web address below:



<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=19102&p=0>

When a child who was enrolled in the school as a catchment pupil ceases to reside within the Kirkhill Primary delineated catchment area and his/her parents wish the child to continue to attend the school the parent must submit a placing request to remain. Where it is found that a child is no longer entitled to a catchment place in Kirkhill Primary since they no longer reside in a property in the delineated catchment area associated with the school, and a placing request to remain has not been submitted and approved, the Council may seek to exclude that child from the school.

A child's parents(s)/carer(s) is/are responsible for providing the Education Department with full and correct information about their child(ren) and any changes to that information which may affect their status as a catchment child. In the event that parent(s)/carer(s) fail to do this, the Education Department will view this as a refusal to comply with the rules and regulations of the school; this lack of cooperation will result in the Council seeking to exclude the child(ren) from Kirkhill Primary School.

If information that is submitted is found to be fraudulent the Council may pass the matter to the Procurator Fiscal's Office. The Council will use all means available to it in order to investigate suspicions or allegations of fraud, including but not limited to, surveillance in cases where it is necessary and proportionate to do so.

If you would like to register your child to start Primary 1 in August 2021 please click here:

https://www.eastrenfrewshire.gov.uk/applyforp1?utm_source=Twitter&utm_medium=social&utm_campaign=SocialSignIn

Class Size Maxima

Primary	Number of pupils	P1	25
		P2	30



P3	30
P4	33
P5	33
P6	33
P7	33

<i>Secondary</i>	<i>Number of Pupils</i>
S1	33
S2	33
S3	30
S4	30
S5	30
S6	30
Practical Classes	20

Support needs

Number of Pupils arising from:

Moderate learning difficulties	10
Profound learning difficulties	10
Severe physical impairment	8
Severe learning difficulties	8
Significant hearing impairment	6
Significant visual impairment	6
Language and communication difficulties	6
Social, emotional and behavioural difficulties	6



Curriculum



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Numeracy and Mathematics

Health and Wellbeing

Religious and Moral Education

Social Studies

Sciences

Technologies

Expressive Arts

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Homework

Religious Education Withdrawal

Assessment and Reporting

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Pupil Groups and Clubs



Introduction



In Kirkhill, all children are entitled to experience a broad general education. Through careful planning our staff will ensure that each learner experiences the highest possible standards and are able to be successful learners, confident individuals, responsible citizens and effective contributors to society. For links to websites relevant to Curriculum for Excellence, please see Appendix.

Curriculum

In general, in enrolling a child at this school a parent accepts that the child will receive the curriculum offered, which meets the national guidelines.

This means that, with very limited exception, pupils cannot be withdrawn from particular subjects/parts of the curriculum or specific activities forming part of the curriculum at the school.

The limited exceptions, when a pupil may be withdrawn by parental request, exist in relation to (i) religious observance and instruction and (ii) sex education programmes. Other than these two excepted areas however, pupils are required to participate in all parts of the approved curriculum.

Parents may wish to note that in the event of the school seeking to make major changes to the curriculum on offer, consultation will be carried out with them and other stakeholders through the Parent Council and by other appropriate means.

Literacy and English

The development of Literacy and English language skills plays an important role in all learning.

Our pupils develop and extend their literacy and English language skills when they have opportunities to

- communicate, collaborate and build relationships
- reflect on and explain their literacy and thinking skills, using feedback to help them improve and sensitively provide useful feedback to others
- engage with and create a wide range of texts in different media, taking advantage of the opportunities offered by ICT
- develop their understanding of what is special, vibrant and valuable about their own and other cultures and their languages
- explore the richness and diversity of language, how it can affect them, and the wide range of ways in which they and others can be creative
- extend and enrich their vocabulary through listening, talking, watching and reading
- engage with a wide range of texts and are developing an appreciation of the richness and breadth of Scotland's literacy and linguistic heritage
- enjoy exploring and discussing word patterns and text structures





Numeracy and Mathematics

Our pupils' learning in Mathematics enables them to:

- develop a secure understanding of the concepts, principles and processes of mathematics and apply these in different contexts, including the world of work
- engage with more abstract mathematical concepts and develop important new kinds of thinking
- understand the application of mathematics, its impact on their society past and present, and its potential for the future
- develop essential numeracy skills which will allow them to participate fully in society
- establish firm foundations for further specialist learning
- understand that successful independent living requires financial awareness, effective money management, using schedules and other related skills
- interpret numerical information appropriately and use it to draw conclusions, assess risk, and make reasoned evaluations and informed decisions
- apply skills and understanding creatively and logically to solve problems, within a variety of contexts
- appreciate how the imaginative and effective use of technologies can enhance the development of skills and concepts



Health and Wellbeing

Learning in Health and Wellbeing ensures that children and young people develop the knowledge and understanding, skills, capabilities and attributes which they need for mental, emotional, social and physical wellbeing now and in the future.

Kirkhill, working with partners, takes a holistic approach to promoting health and wellbeing.

Our pupils can expect their learning environment to support them to:

- develop their self-awareness, self-worth and respect for others
- meet challenges, manage change and build relationships
- experience personal achievement and build their resilience and confidence
- understand and develop their physical, mental and spiritual wellbeing and social skills



- understand how and what they eat, how active they are and how decisions they make about their behaviour and relationships affect their physical and mental wellbeing
- participate in a wide range of activities which promote a healthy lifestyle
- understand that adults in their school community have a responsibility to look after them, listen to their concerns and involve others where necessary learn about where to find help and resources to inform choices
- assess and manage risk and understand the impact of risk-taking behaviour
- reflect on their strengths and skills to help them make informed choices when planning their next steps
- acknowledge diversity and understand that it is everyone's responsibility to challenge discrimination



Prior to teaching sensitive aspects of health and wellbeing, such as relationships, sexual health and parenthood, parents and carers will be invited to an information evening at the school. They will have the opportunity to learn how these issues are tackled in the school and chat to staff about how they can be involved at home.

Religious and Moral Education

In Kirkhill, learning through Religious and Moral Education enables our children to:

- recognise religion as an important expression of human experience
- learn about and from the beliefs, values, practices and traditions of Christianity and the world religions selected for study, other traditions and viewpoints independent of religious belief
- explore and establish values such as wisdom, justice, compassion and integrity and engage in the development of and reflection upon moral values
- develop their beliefs, attitudes, values and practices through reflection, discovery and critical evaluation
- develop the skills of reflection, discernment, critical thinking and deciding how to act when making moral decisions
- make a positive difference to the world by putting their beliefs and values into action
- establish a firm foundation for lifelong learning, further learning and adult life





Social Studies

Learning about Social Studies in Kirkhill, will enable our pupils to:

- develop their understanding of the history, heritage and culture of Scotland, and an appreciation of their local and national heritage within the world
- broaden their understanding of the world by learning about human activities and achievements in the past and present
- develop the understanding, of their own values, beliefs and cultures and those of others
- develop understanding of the principles of democracy and citizenship through experience of critical and independent thinking
- explore and evaluate different types of sources and evidence
- learn how to locate, explore and link features and places locally and further afield
- engage in activities which encourage enterprising attitudes
- develop an understanding of concepts that stimulate enterprise and influence business
- establish firm foundations for lifelong learning and for further specialized study and careers



Expressive Arts

In Kirkhill, experiences in the Expressive Arts involve creating and presenting and are practical and experiential. Evaluating and appreciating are used to enhance enjoyment and develop knowledge and understanding.

Our pupils learning in, through and about the expressive arts:

- enables them to experience the inspiration and power of the arts
- recognises and nurtures their creative and aesthetic talents
- allows them to develop skills and techniques that are relevant to specific art forms and across the four capacities
- provides opportunities for them to deepen their understanding of culture in Scotland and the wider world
- is enhanced and enriched through partnerships with professional arts companies, creative adults and cultural organisations



Sciences

In Kirkhill, learning about the Sciences will enable our pupils to:

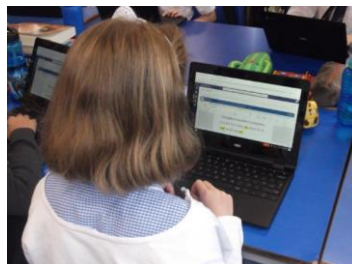
- develop curiosity and understanding of the environment and their place in the living, material and physical world
- demonstrate a secure knowledge and understanding of the big ideas and concepts of the sciences
- develop skills for learning, life and work
- develop the skills of scientific enquiry and investigation using practical techniques
- develop skills in the accurate use of scientific language, formulae and equations
- apply safety measures and take necessary actions to control risk and hazards
- recognise the impact the sciences make on their life, the lives of others, the environment and on society
- recognise the role of creativity and inventiveness in the development of the sciences
- develop an understanding of the Earth's resources and need for responsible use of them
- express opinions and make decisions on social, moral, ethical, economic and environmental issues based upon sound understanding
- develop as a scientifically-literate citizen with a lifelong interest in the science
- establish the foundation for more advanced learning and future careers in the sciences and the technologies



Technologies

In Kirkhill, learning about the Technologies enables our pupils to:

- develop an understanding of the role and impact of technologies in changing and influencing societies
- contribute to building a better world by taking responsible, ethical actions to improve their life, the lives of others and the environment
- gain the confidences and skills to embrace and use technologies now and in the future, at home, at work and in the wider community
- be capable of making reasoned choices relating to the environment, sustainable development and ethical, economic and cultural issues
- broaden their understanding of the role that information and communication technology (ICT) has in Scotland and the global community.





It is important that as our children play and learn they will develop an interest, confidence and enjoyment in ICT skills that can be transferred and applied in different learning contexts.

Safe Use of ICT:

<http://www.eastglenshigh.sch.uk/curriculum/Links/Parents/Parental%20Leaflets/Internet%20leaflet.pdf>



Modern Languages

Learning a new language encourages children and young people to broaden their horizons as they explore the language and its associated culture.

In Kirkhill, our pupils learn French from P1 - P7 and Mandarin from P5 – P7.

In doing so:

- they gain a deeper understanding of their first language and appreciate the richness and interconnected nature of languages
- they enhance their understanding and enjoyment of other cultures and of their own and gain insights into other ways of thinking and other views of the world
- develop skills that they can use and enjoy in work and leisure throughout their life

Other Learning Opportunities

Throughout their time at Kirkhill, pupils will be offered many different cross curricular learning opportunities. These can take the form of outdoor learning in the school playground and surrounding area, school trips to support class topics and visits from outside agencies. These will be detailed on the Curriculum Newsletter issued to parents and carers each term.



A visit to an outdoor centre is planned for Primary 7 every year where the classes involved are afforded the opportunity to participate in a diverse range of outdoor activities. These vary depending on the time of year but can include abseiling, orienteering, and kayaking.



Ethos

"The school is very welcoming. Staff is caring and supportive. Children are very eager learners who are polite and courteous and treat everyone with respect. They are very articulate and well behaved. Staff, parents and children have high expectations of attendance, achievement and behaviour. Children's achievements are recognised, celebrated and shared. They are encouraged to achieve in a wide range of activities. Children feel that they are treated equally and fairly and that their views are valued. Assemblies and 'together times' take place regularly. Across the school, children are very confident in all aspects of their learning and development."

Quote: HMIE report 2009

Homework

We wish our staff, pupils and parents to have a common belief in the value of homework. Staff and parents carry great weight in motivating pupils to do homework and research has indicated that a child benefits where school and home have similar goals and are working together.

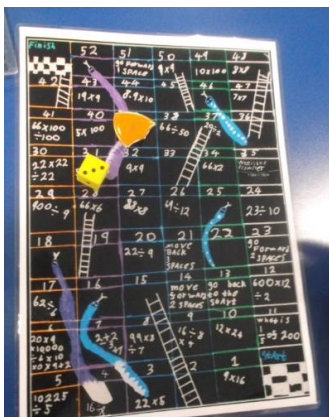
The amount of time spent on homework tasks will vary according to the year group and the given task. As a general guide it is expected that any homework task will take:

Primary 1&2 approximately 15 minutes

Primary 3&4 approximately 15-20 minutes

Primary 5&6 approximately 20-30 minutes

Primary 7 approximately 40 minutes



In most classes, homework will be given out on a Monday and collected in on a Friday, although occasionally homework research tasks may be given over a two week period.

Parents are encouraged to contact the school if they are unsure of any methodology used in the teaching of certain skills. Workshops are arranged to help parents develop a clearer understanding of the curriculum.

Homework will not be issued to pupils going on family holidays during term time, as new work should not be attempted before being taught. The class teacher will be responsible for ensuring that pupils cover any missed work when they return to school.

Homework:

<http://www.ca.erenfrew.sch.uk/curriculumlinks/Links/Parents/Parental%20Leaflets/homeworking%20leaflet.pdf>



Religious Education Withdrawal

Parents have a legal right to withdraw their children from religious education and observance (Section 8, Education Act 1980) and this can be put into effect by notifying the school of their decision.

Assessment and Reporting

We have a structured programme of continuous assessment of pupils. These assessments help the school to provide greater challenges to the children who require it and also to put in place extra support whenever a child needs it. We will also use assessment information to provide greater challenges to the children who require it and also to put in place extra support whenever a child needs it. Standardised testing is used in P1, P3, P5 and P7. These results are used by staff to help plan the next stages in learning and teaching.

Assessment information is also used to provide end of year reports to parents and for discussion during our twice-yearly parents meetings.

Links to websites on Assessment and Reporting can be found in the Appendix.

Please see link below and select 'HT presentation' for a PowerPoint presentation with more information.

<http://blogs.glowscotland.org.uk/er/Kirkhill/curriculum/curriculum-for-excellence/cfe-parent-workshops/>



Scottish National Standardised Assessments (SNSA)

As part of the Scottish Government's National Improvement Framework, all children in P1, P4 and P7 will complete a set of national standardised assessments (SNSAs). Currently, these assessments are in addition to East Renfrewshire's standardised assessments at P1, P3, P5 and P7.

These assessments will add to the ongoing assessment profile that class teachers are able to build up over the course of a session. They aim to provide an additional source of nationally consistent evidence for teachers to use when assessing children's progress. As always, teachers will continue to draw on all of the assessment information available to them when considering children's progress and planning for their next steps in learning.

The SNSAs focus on aspects of reading, writing and numeracy. Children in P1 will undertake 2 assessments (literacy and numeracy) while children in P4 and P7 will undertake 3 (reading, writing and numeracy).

Children do not need to revise or prepare for SNSAs and they will form part of children's daily routine. Assessments will be completed digitally and will be automatically marked online. Each assessment is designed to last a maximum of 45 minutes, although it is unlikely that children will require this full time. The system is designed so that if a child starts to experience difficulty, the questions will get easier. If a child appears to be doing well, the questions will get more challenging. In this way it is believed that the most



accurate picture of a child's progress can be determined. Children are not expected to undertake more than one assessment on any particular occasion.

The online assessment system provides feedback information which teachers will use, along with a wide range of assessment information, to discuss your child's progress in learning. This will usually happen through existing channels of communication, such as parent consultation evenings and summative report cards. Education Scotland is also currently working with teachers and parents to develop guidance on the best ways to report on children's progress.

As the SNSAs should be seen by your child as just another aspect of daily learning, there is no need for parents to prepare their child or practise any specific tasks or activities.

The online assessment system provides feedback information which teachers will use, along with a wide range of assessment information, to discuss your child's progress in learning. This will usually happen through existing channels of communication, such as parent consultation evenings and summative report cards.

The SNSAs can take place at any point during the course of a school session. Usually the children will undertake the assessments during the summer term (April-May) class teachers and the Leadership Team will judge when best to incorporate them into children's daily routine.

Celebrating Achievements

Throughout the year there will be opportunities for parents and carers to see pupils' work and find out more about their learning and areas for improvement. The Seesaw app and Twitter (@KirkhillPS) will share achievements, learning and information to support our pupils and will provide an insight into the classroom. A Curriculum Overview is also sent home detailing the learning to be undertaken by every child each term.

There are open days throughout the year when parents and carers are invited into their child's class.

Our learners are successful, confident, exercise responsibility and contribute to the life of the school, the wider community and as global citizens. Our pupils achieve a range of skills and attributes through a wide range of activities.

As a school, we are committed to recognising a broad sense of achievement. Therefore, in addition to the many ways in which we celebrate achievement within school already we would like you to inform us of any additional achievements that we may not yet know about your child.

We would like you to photograph your child with a certificate, trophy, etc. and in no more than 200 words, please outline the achievement including the pupil's first name only. Please add this information to the proforma here- achievements and email to AchievementsK1@kirkhill.e-renfrew.sch.uk.

Alternatively, you can Tweet achievements and photographs to @KirkhillPS

Your child's achievement will then be displayed on Twitter, on the plasma screen at reception, in the hall during lunch times and before assemblies.

We look forward to receiving your achievements.



Transitions

Kirkhill strives to make the transition to school from nursery and to secondary school from primary as seamless as possible for all our pupils, regardless of needs. There are many opportunities for staff and pupils to visit for a variety of activities and liaise closely, particularly where extended transitions are thought beneficial. Kirkhill is a feeder school for:

Mearns Castle High School
Waterfoot Road
Newton Mearns
Glasgow G77 5GU
Telephone: 0141 577 2300
Fax: 0141 577 2314
Web Address:

<http://www.ea.e-renfrew.sch.uk/mearnscastle>

Email: schoolmail@mearnscastle.e-renfrew

Our transitions policy is available to view on our website:

<https://blogs.glowscotland.org.uk/er/Kirkhill/about-us/policies/>

Please see the Appendix for other websites providing advice to parents on supporting transitions.

Health and Safety

To maintain the health and safety of our staff and pupils, please inform the school office immediately if your child is unwell. Please access our school website at www.ea.e-renfrew.sch.uk/kirkhill to refer to the health and safety guidance on contagious diseases.

Pupil Groups

Children have the opportunity to be active in a variety of pupil groups at Kirkhill including Kirkhill Media Group, Members of the Kirkhill Parliament, Sports Leaders, Librarians, Wellbies, Eco Committee and Pupil Council. Details of all these groups can be found on the school website.





Further Information

Additional Support Needs

**Equal Opportunities and
Social Justice**

Extra-Curricular Activities

School Travel

Admission Arrangements

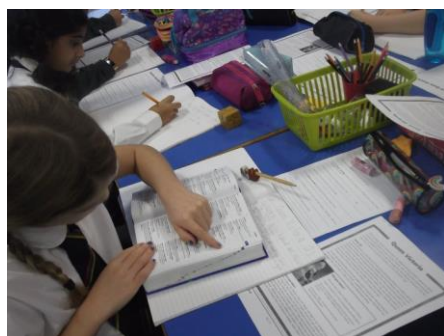
School Lunches





Additional Support Needs

All East Renfrewshire schools use the Staged Intervention framework to assess additional support needs and systematically review and refine those plans to ensure the best outcomes for pupils. This has been designed to allow school staff, partner agencies, pupils and parents to be active participants in the plan. Your child's teacher will discuss the strategies agreed to help support your child, and will welcome your views and any suggestions you might have. The very important review process, when the success of the agreed strategies is discussed is also an area where your views will be sought.



The school's ASN Co-ordinator, Miss Cumming is responsible for assuring the whole school approach and bringing together the various facets of pupil support including pastoral, behaviour and learning.

Class teachers are responsible for the delivery of education and are therefore central to the effective implementation of Staged Intervention at all levels.

Class teachers may be supported by pupil support staff (PSAs, ASN teacher, Stage Managers) to deliver, monitor and review the strategies and actions as detailed in the Child's Wellbeing Plan.

Other agencies working with the school may include Family Learning, Outreach, Request for Assistance, Speech and Language Therapist, School Nurse. When involved, their roles and responsibilities will be stated within the Child Wellbeing Plan.

If you would like to discuss any aspect of your child's wellbeing plan further, please call and arrange a meeting with Miss Cumming, Additional Support Needs Co-ordinator.

Stage Leaders

Stage Leaders may at times be used to provide pastoral care and support for pupils and their families within their stages. If you wish to speak to a member of the leadership team regarding your child's welfare or for curricular support they will happily pass on the information to the class teacher.

Detailed remits for all the members of the leadership team, including stage responsibility can be found on the school website:

<https://blogs.glowscotland.org.uk/er/Kirkhill/about-us/school-staff/>



Equal Opportunities and Social Justice

East Renfrewshire Council Education Department is committed to ensuring equality and fairness for all.

In accordance with the requirements set out by the Equalities and Human Rights Commission, we seek to

- Eliminate unlawful discrimination, harassment and victimization and other conduct that is prohibited by the Equality Act 2012
- Advance equality of opportunity between people who share a relevant protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not.



Kirkhill Primary has clear guidelines and procedures for dealing with incidents of inequality, as advised by the education department. We encourage that any concerns be raised with us. Our Equalities Coordinator is Miss Karen Cumming and can be contacted by email or by telephoning the school.

Extra-Curricular Activities

Enthusiastic staff, parents, Mearns Castle High School S6 pupils and professional coaches offer pupils a wide range of extra-curricular activities during lunch, breaks and after school some examples are:

- Arts & Crafts
- Gardening
- Choir
- Running
- Drama
- Hockey
- Dyslexia Club
- Rugby
- Dance
- Athletics
- Science Club
- Karate



Pupils who are learning instruments either in school or at home are encouraged to participate in musical events during the year.

Any parent who wishes to help with or run an after school club should contact the school office.



School Travel

Transport

The Education Authority has a policy of providing free school transport to all primary pupils who live more than two miles from their catchment school by the recognised shortest walking route. This policy is more generous than the law requires. This means that the provision of transport could be revised at any time. Parents who consider that they are eligible should obtain an application form from the school or council offices.



Free School Transport:

<http://www.ea.e-renfrew.sch.uk/curriculum/Links/Parents/Parental%20Leaflets/Free%20School%20Transport.pdf>

These forms should be completed and returned before the end of February for those pupils beginning school in August to enable the appropriate arrangements to be made. Applications may be submitted at any time throughout the year, but may be subject to delay while arrangements are made.

Where there are vacant seats on a dedicated school vehicle these can be offered as privileged places to pupils not eligible for free school transport. There is a charge for this and full details and an application form can be obtained from the Education Department Offices, Main Street, Barrhead (0141 577 3258/3279). These places are normally allocated in September once it has been established if there are any seats available. Should there be more applications than places available a ballot will take place.

Our School Travel Plan can be viewed here:

<https://blogs.glowscotland.org.uk/en/Kirkhill/files/2018/12/Travel-Plan-2018-Final.pdf>

Pick up Points

Where free transport is provided, it may be necessary to walk a certain distance from home to the pick-up point and from the drop-off point to the school in any one direction. This distance will not exceed the authority's limits (see paragraph 1 above). It is a parent's responsibility to ensure their child behaves in a safe and acceptable manner while boarding, travelling in and alighting from the vehicle. Misbehaviour could result in your child losing the right to free transport. Children are normally transported to and from school to allow arrival before 9.00 am and return after 3.00 pm.



Admissions

Before a child enrolls in Kirkhill Primary School, the Education Department will seek documentary evidence to validate a child's entitlement to a catchment place at this school. If appropriate evidence is not submitted the Education Department will withdraw the offer of a place. Documentary evidence can be submitted to the Education Department via the school office. Further detail on required documentary evidence and change of circumstances is available in the Education Department's school admission policy which is accessible on the Council's website via the web address below:

<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=19102&p=0>

When a child who was enrolled in the school as a catchment pupil ceases to reside within the Kirkhill Primary delineated catchment area and his/her parents wish the child to continue to attend the school the parent must submit a placing request to remain.

Where it is found that a child is no longer entitled to a catchment place in Kirkhill Primary since they no longer reside in a property in the delineated catchment area associated with the school, and a placing request to remain has not been submitted and approved, the Council may seek to exclude that child from the school.



A child's parents(s)/carer(s) is/are responsible for providing the Education Department with full and correct information about their child(ren) and any changes to that information which may affect their status as a catchment child.

In the event that parent(s)/carer(s) fail to do this, the Education Department will view this as a refusal to comply with the rules and regulations of the school; this lack of cooperation will result in the Council seeking to exclude the child(ren) from Kirkhill Primary School.

If information that is submitted is found to be fraudulent the Council may pass the matter to the Procurator Fiscal's Office. The Council will use all means available to it in order to investigate suspicions or allegations of fraud, including but not limited to, surveillance in cases where it is necessary and proportionate to do so.



School Lunches

At Kirkhill we use a 'Cashless' catering service, i.e. your child pays for their lunch using an allocated Pin number. This pin number is unique to your child. We encourage parents/carers to make payment on line via the Payment4schools website or by following the link on the Kirkhill website. Pupils in receipt of free school meals will automatically receive credit each day but only when they are in attendance at school. Please note all P1-P3 pupils are entitled to free school meals.

For all pupils, the lunch room operates a choice of snack and main meals, and either a starter or dessert. All foods are freshly prepared each day. The menu varies from day to day and week to week. A copy of the menu is posted on the council website, with a link from the school website.

<http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1816>

We aim to have a healthy eating approach. If the school catering staff has prior notification, any child needing a special diet can be catered for. Children who bring packed lunches are also accommodated in the dining room and gym hall. In Kirkhill, the eating of lunch is a social occasion where staff and children meet in a less formal setting. We ask that parents support this policy by encouraging good table manners and eating habits at home.

Children of parents receiving income support or job seeker's allowance (income based) are entitled to a lunch without charge. Information and application forms for free school lunches may be obtained from the school, education department and area offices.

Please note that Kirkhill Primary is a nut free school and we would ask parents/ carers to support us in this. Should any child bring in a snack from home that does contain nuts, it will be removed and a suitable alternative will be offered in its place.



ParentPay – online school payment service

We accept payments online using a secure website called ParentPay.

Payment can be made using your credit or debit card. ParentPay will be our preferred method of making payments to school.

- ParentPay is easy-to-use and will offer the freedom to make online payments whenever and wherever you like, 24/7
- Payments can be made by credit/debit card
- Full payment history and statements are available
- Meal and tuck selections will be available to view online for primary pupils only.

For more information go to www.parentpay.com/Parents



Parents and Pupils

Scottish Schools (Parental Involvement) Act 2006

Child Protection

General Information

Free School Meals and Clothing Grants

GDPR

Communicating With Parents

Complaints and Compliments

Parent Drop In Sessions

Useful Dates

School Improvement

School Policies



Parent Councils and the Scottish Schools (Parental Involvement) Act 2006

Kirkhill Primary's Parental Involvement Policy can be found on our website.

Links to Parental Involvement websites can be found in the Appendix.

School Boards were replaced in August 2007 by a new system of Parent Councils. The Act makes provision for all parents to be members of the Parent Forum at a school, and to have their views represented to the school, education authority and others, through a representative Parent Council for the school.

The legislation supports parental involvement in a much wider sense than before. It aims to help all parents to be:

- Involved with their child's education and learning
 - Welcomed as active participants in the life of the school
 - Encouraged to express their views on school education generally and work in partnership with the school
- The Parent Council for our school is known as:

Kirkhill Parent Council

<https://blogs.glowscotland.org.uk/er/Kirkhill/parents/parent-council/>

Our Parent Council Office Bearers are:

Sidra Hasan Ahmed
(Chairperson)

Mark Carter
(Secretary)

Lorraine Flemming
(Treasurer)

You can contact the Parent Council by email
kirkhillpcsec@gmail.com





Child Protection: Keeping our Children Safe and Well

At Kirkhill Primary we work hard to keep our children safe. We take care, welfare and protection of our children very seriously. We believe all children have a right to feel safe within school, home and community.

With our school we strive to provide a safe, secure and nurturing environment for our pupils, which promotes inclusion and achievement. All staff in Education have a statutory and professional responsibility to take action if we have reason to believe a child is suffering, or is at risk of abuse.

Our child protection policy and procedure sets out what we will do if we have reason to believe a child is being abused or is at risk of abuse, either within the home or the community. These policies are designed to ensure that children get the help they need when they need it.

Every staff member undergoes a minimum of one child protection training activity every session. Many of our staff are more extensively trained in specific areas of child protection to support and identify potential child protection concerns.

All school in East Renfrewshire have comprehensive Pupil Support systems in place and we work closely with our partners in Social Work, Health and the Police. The school operates a multi-agency Joint Support Team to ensure that the best possible supports are available to pupils when they need them.

The Child Protection Co-ordinator for the school is the Head Teacher: Miss Edmonstone. If you wish any further information please contact the school office. If you wish to discuss this important matter further, please make an appointment to meet a member of our leadership team. More information can be found on our website;

<https://blogs.glowscotland.org.uk/er/Kirkhill/files/2019/10/Child-Protection-1.docx>

If you are worried or know of a child who could be at risk of abuse or neglect please speak to the Child Protection Co-ordinator or to a member of staff at one of the following numbers:

Barrhead Social Work Office: 0141 577 8300

Clarkston Social Work Office: 0141 577 4000

Strathclyde Police Family Protection Unit: 0141 532



General Information

Administration of Medicines

Pupils who require medication to be administered (over the counter or prescription) must hand in a completed and signed “Administration of Medicines” form. These forms can be obtained from either the school office or the school website:

www.ea.e-renfrew.sch.uk/kirkhill

Late Reporting

Please report to the school office if your child arrives at school after the bell and the doors from the playground are closed.

Lunches

Please ensure that your child knows what their lunch arrangements are i.e. home lunch or school lunch and that they have with them lunch money, lunch ticket or packed lunch.

Home Arrangements

Take a moment, before leaving home to let your child know what the home time arrangements are, i.e. After School Clubs, MACS, bus, walking home, picked up by parent or friend. Children can get very upset at the end of the day if they are uncertain what arrangements are in place.

Parents or guardians of children attending Renfrewshire primary, secondary or special schools during the school session who satisfy the financial conditions detailed below are eligible to apply for free school meals and/or clothing grants.

Free School meals and Clothing Grants

Parents or guardians of children attending Renfrewshire primary, secondary or special schools during the school session who satisfy the financial conditions detailed below are eligible to apply for free school meals



and/or clothing grants. Please contact our school office if you require support applying for free school means or clothing grants and we will be happy to help you with your application.

http://www.renfrewshire.gov.uk/media/4232/Free-School-Meals-and-Clothing-Grants-Application-Form-2019-2020/pdf/003149_FreeSchoolMealsForm_201920.pdf?m=1560157236193

Uniform Bank

Reusing school uniform is a great way to recycle and reduce the cost of the school day for families. We are working in partnership with the Parent Council to establish a bank of uniform items available to all. If you have any items of uniform that you no longer need, we would appreciate you donating them to the school. Families are then welcome to exchange or take items as they wish. Items will be organised and stored in the Family Room and families will be able to swap items all session. Uniform items will be available to all parents/ carers before, during and after school until 3.20pm.

UN Convention on the Rights of the Child

[UN Convention on the Rights of the Child Article 42 - The UNCRC should be known to children and adults](#)

[Unicef is a global charity which protects and supports children.](#)

[The Rights Respecting Schools Award \(RRSA\) recognises achievement in putting the United Nations Convention on the Rights of the Child \(CRC\) at the heart of a school's planning, policies, practice and ethos.](#)

[A rights respecting school not only teaches about children's rights but also models rights and respect in all its relationships: between pupils and adults, between adults and between pupils.](#)

[A convention is an agreement between countries to obey the same law. The United Kingdom agreed to obey the Convention on the Rights of the Child on 16th December 1991.](#)

[We aim to educate our children within a Rights Respecting School. More information can be found on our school website.](#)

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POPP

What is Psychology of Parenting Project (PoPP)?

Children aged between 3 and 6 can sometimes find it difficult to manage their behaviour and emotions. This can make it difficult for them to get on with family members or other children. Parenthood can be extremely rewarding and enjoyable. It can also be demanding, frustrating and exhausting. It's difficult to know how to effectively manage challenging behaviours and achieve a happier, more positive relationship with your child.

PoPP provides positive parenting programmes to help you manage the challenging behaviours and enjoy being a parent. The parenting programmes come in the form of weekly groups for parents to look at ways of helping their child manage emotions and behaviour. Email Popp@eastrenfrewshire.gov.uk for more information.



GDPR (General Data Protection Regulation)

Privacy notice – Education

Information on parents and guardians is stored on a computer system and may be used for teaching, registration, assessment and other administrative duties. The information is protected by the General Data Protection Regulation 2018 and may only be disclosed in accordance with Codes of Practice. For further information please contact the school. East Renfrewshire Council's Privacy Notice can be found on pages 47-49.

Security

The school building is fitted with a secured entry system – the door can only be opened from indoors. It is only as safe as the people who use it. All visitors should press the buzzer at the office at the main entrance, where you will be directed appropriately. Parents dropping off or collecting children from school after 9 a.m. and 3 p.m. should do so via our main entrance. They should follow as directed below: To enter, press the buzzer, and do not let any unknown person in with you; they should go to the school office for entry. Make sure the door is closed firmly behind you. An adult presence is provided in playgrounds at break times in terms of the Schools (Safety and Supervision of Pupils) (Scotland) Regulations 1990. At Kirkhill our janitor and support staff supervise our playground, both at interval and lunchtime. From time to time a decision is made for your children to have their break indoors. Primary 7 buddies, support staff and senior management team supervise the children during this time.

Complaints and Compliments

The school has a complaints and compliments procedure. If you feel you have a complaint or compliment, please contact the Head Teacher via the school office.



East Renfrewshire Council's complaint policy can be found at:

Complaints: <http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1573>

Customer Care Standards

[A streamlined set of Customer Care Standards detailing the minimum level of service customers can expect when contacting us. The customer care standards show our ongoing commitment to providing high quality, efficient responses consistently to all our customers. Further information can be found: https://www.eastrenfrewshire.gov.uk/customerstandards](https://www.eastrenfrewshire.gov.uk/customerstandards)

Parent/Carer Drop ins

There are termly opportunities for any parent who wishes to come along into school to have a chat with any member of the leadership team. All the leadership team will be available in the school staffroom for parents to ask specific questions relating to any aspect of Kirkhill or to just come in to school for a chat and a coffee.

Useful Dates

A calendar of useful dates for parents can be found on the school website:

<https://blogs.glowscotland.org.uk/er/Kirkhill/parents/useful-documents/>

School Improvement

Kirkhill Primary is proud of its many achievements.

Our Standards and Quality Report can be viewed on the school website along with our HMIe Report, Public Performance Report and Pupil Support and Protection Thematic Review.

<https://blogs.glowscotland.org.uk/er/Kirkhill/information/external-reports/>

We have also been recognised as a Rights Respecting School, Eco School, Digital School a Health Promoting School and a Dyslexia Friendly School. In addition, we have achieved the Investor in People award, Enterprise in Education Platinum Award and the Diana Award. All of these can be viewed on our



website. We have a variety of pupil groups in the school working tirelessly towards these and other recognised awards.

<https://blogs.glowscotland.org.uk/er/Kirkhill/information/>

Our school Improvement Plan and Local Improvement Plan can be found at –

<https://blogs.glowscotland.org.uk/er/Kirkhill/about-us/improvement-plans/>

Please see the Appendix for other websites providing information regarding school performance.

School Policies

Links to all our current policies can be found on the school website –

<https://blogs.glowscotland.org.uk/er/Kirkhill/about-us/policies/>

Links to Information about national policies can be found in the appendix

Community Links

At Kirkhill Primary we work closely with our school community and have built up strong links with a variety of agencies and organisations in our local area. Please find the details below of some of the community links that support us at Kirkhill.

Family First

May Blair

Tel/Text - 07800831721

Email: may.blair@eastrenfrewshire.gov.uk

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Broom Church

<https://www.broomchurch.org.uk/>

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Mearns House Care Home

<https://www.carehome.co.uk/carehome.cfm/searchazref/mearns-house>

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Young Carers

<https://www.eastrenfrewshirecarers.co.uk/young-carer/>

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Off Grid Kids

<https://offgridkids.co.uk/>

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MACS

<https://www.macs.uk.com/>

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East Renfrewshire Good Causes

<http://www.ergoodcauses.co.uk/>

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Useful Contacts

Kirkhill Primary School

Kirkhill Road
Newton Mearns
East Renfrewshire
G77 5RJ

Phone: 0141 570 7200

E-mail:
schoolmail@kirkhill.e-renfrew.sch.uk

Website:
www.ea.e-renfrew.sch.uk/kirkhill

Education Department

Mhairi Shaw
Director of Education
East Renfrewshire Council,
Education Department,
211 Main Street,
Barrhead
G78 1XB.

Customer First

Council buildings,
211 Main Street,
Barrhead,
East Renfrewshire
G78 1SY.

General enquiries
Phone: 0141 577 3001

Council tax
Phone: 0141 577 3002

E-mail:
customerservices@eastrenfrewshire.gov.uk

Opening hours
Monday - Friday: 8am - 6pm



Appendix – Links to Useful Websites

Parental Involvement

Guidance on the Scottish schools (parental Involvement) Act 2006 provides guidance on the act for education authorities, Parent Councils and others -

<http://www.scotland.gov.uk/Publications/2006/09/08094112/0>

Parentzone provide information and resources for parents and Parent Councils.

<http://www.educationscotland.gov.uk/parentzone/index.asp>

Mediation

<http://www.ea.e-renfrew.sch.uk/parents/asn/mediation.htm>

Curriculum for Excellence

Information about how the curriculum is structured and curriculum planning –

<http://www.educationscotland.gov.uk/thecurriculum/>

Information about the outcomes a learner can expect to experience and achieve across literacy, numeracy and health and wellbeing, as well as the eight curricular areas –

<http://www.educationscotland.gov.uk/thecurriculum/howisthecurriculumorganised/experiencesandoutcomes/index.asp>

Advice, practice and resources to support the experiences and outcomes on literacy, numeracy and health and wellbeing –

<http://www.educationscotland.gov.uk/learningteachingandassessment/learningacrossthecurriculum/responsibilityofall/index.asp>

Assessment and Reporting

Building the curriculum 5: a framework for assessment provides guidance around the assessment framework-

http://www.educationscotland.gov.uk/Images/BtC5Framework_tcm4-653230.pdf

Information about Curriculum for Excellence and how progress is assessed –

http://www.educationscotland.gov.uk/the_curriculum/howisprogressassessed/stages/index.asp

Curriculum for Excellence Factfile – Assessment and Qualifications –

http://www.educationscotland.gov.uk/publications/c/publication_tcm4624968.asp



Information on recognizing achievement, reporting and profiling –

<http://www.educationscotland.gov.uk/learningteachingandassessment/assessment/achievement/index.asp>

Transitions

Curriculum for excellence fact file – 3-18 Transitions – provides information on the transitions children and young people will face throughout their education and beyond –

http://www.educationscotland.gov.uk/publications/c/publication_tcm4660285.asp

Choices and changes provides information about choices made at various stages of learning –

<http://www.educationscotland.gov.uk/supportinglearners/choicesandchanges/index.asp>

The additional support for learning page provides links to relevant legislation and guidance, including the arrangements that should be in place to support children with additional support needs –

<http://www.scotland.gov.uk/Topics/Education/Schools/welfare/ASL>

Supporting Children's Learning code of Practice includes specific requirements on education authorities and others under new legislation in relation to transition –

<http://www.scotland.gov.uk/Publications/2011/04/04090720/21>

Enquire is the Scottish advice service for additional support for learning –

<http://www.enquire.org.uk/>

Parenting Across Scotland offers support to children and families in Scotland –

<http://www.parentingacrossscotland.org/>

Kirkhill has also hosted many parent workshops delivering information on Curriculum for Excellence. Information and resources from these are available on the school website:

<https://blogs.glowscotland.org.uk/en/Kirkhill/curriculum/curriculum-for-excellence/cfe-parent-workshops/>

Support for Pupils

Parenting Across Scotland offers support to children and families in Scotland –

<http://www.scotland.gov.uk/Topics/Education/Schools/welfare/ASL>

Information about the universal entitlement to support that underpins Curriculum for Excellence –

<http://www.scotland.gov.uk/supportinglearners/whatisupport/universalsupport/roleofkeyadult.asp>

Supporting Children's Learning Code of Practice (Revised edition) – provides Statutory guidance relating to the Education (Additional Support for Learning) (Scotland) Act 2004 as amended –

<http://www.scotland.gov.uk/Publications/2011/04/04090720/21>



Getting it right for Every Child and young Person, is essential reading for anyone involved or working with children and young people, including practitioners working in adult services with parents and carers –
<http://www.scotland.gov.uk/Topics/People/Young-People/gettingitright>

School Improvement

Scottish Schools Online – provides a range of school information, including contact details, school roll, facilities, website, and inspection reports –
<http://www.educationscotland.gov.uk/scottishschoolsonline>

Education Scotland's Inspection and Review page provides information on the inspection process –
<http://www.educationscotland.gov.uk/inspectionandreview/index.asp>

The Scottish Survey of Literacy and Numeracy (SSLN) is an annual sample survey which will monitor national performance on the inspection process –
<http://www.scotland.gov.uk/Topics/Statistics/Browse/School-Education/SSLN>

Amazing Things – information about youth awards in Scotland –
<http://www.awardsnetwork.org/index.php>

Information on how to access statistics relating to School Education –
<http://www.scotland.gov.uk/Topics/Statistics/Browse/School-Education>

School Policies

National policies, information and guidance can be accessed through the following sites –
<http://www.scotland.gov.uk/Topics/Education>
<http://www.scotland.gov.uk/Topics/Health>

<http://www.scotland.gov.uk/People/Young-People>

Local policies can be located on the council website –
<http://www.eastrenfrewshire.gov.uk/>

Use of Photography in schools: <http://www.ea-renfrew.sch.uk/curriculum/Links/Parents/Parental%20Leaflets/PhotographingChildrenandYoungPeople.pdf>