



In the event of severe weather conditions, Head Teachers are guided by the Education Department's **Standard Circular 10b**. Following an assessment of the situation, in consultation with relevant staff in the Education Department, a decision will be made on whether or not to close the school.

If an emergency closure of the school is to be carried out, the following procedures will take place:

We will contact the transport providers to ensure that the school buses and taxis will be available. If they are not, then pupils will require to wait in school to be collected by parents.



We will put information on the school's website and Twitter account (@IsobelMair, @IsobelMairFC) about the arrangements for the closure. There will also be up to date information on ERC's Twitter page (@EastRenCouncil). It is important that in the event of any severe weather parents make regularly monitor ERC's and the school's websites. The website will be regularly updated with any important information.



On arrival at school Parents will be greeted at the main entrance by a member of staff, who will then arrange for their child/children to join them to be taken home. In extreme circumstances, some pupils may not be able to get home and may have to remain in school beyond the school day. This situation will be discussed with parents and, with support of senior school staff and the Education Department, pupils will be accommodated in school until arrangements are put in place for their safe transport home.



If the school will not be opened due to an emergency (e.g. weather conditions)

We will put information on the school's website and Twitter account (@IsobelMair, @IsobelMairFC) about the arrangements for the closure. There will also be up to date information on ERC's Twitter page (@EastRenCouncil). It is important that in the event of any severe weather staff make every effort to regularly monitor ERC's and the school's websites. The website will be regularly updated with any important information.

We will also text and / or email parents / carers with information on the school closure and refer you to the school and council's websites (if you have recently changed your phone number please let the office know)



When the school has been safely closed, we will liaise with the Education Department on subsequent arrangements. At the earliest appropriate opportunity, we will then carry out an assessment of the conditions for re-opening the school. Arrangements for re-opening the school will be communicated to parents via the school's website, twitter, text and other local media. Should the school require to be closed for more than one day, information will be posted on the school's website/ Twitter account to allow pupils to continue their learning.

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<https://twitter.com/IsobelMair>