

GLENWOOD PARENTS COMMITTEE MEETING MINUTES



GLENWOOD FAMILY CENTRE, FRIDAY 13TH OCTOBER 2023, 2PM

ATTENDEES

Marion	Cunningham	Depute Head of Centre
Daneen	Gallagher	Child Development Officer
Nathalie	Kaur	Parent/Chairperson
Louise	Veza	Parent/Treasurer
Jen	McCormick	Parent/Secretary
Maria-Luisa	Hunter Andreuccetti	Parent Committee Member
Kirstie		
Steph	Seidel	
Mairead	Brophy	
Caroline		

1. Parent Committee structure

Louise agreed to continue her role as Treasurer, Nathalie agreed to be our new Chairperson this year and Jen takes on the role of secretary.

2. Update from Marion Cunningham

- a. There have been some new staff joining the centre recently, all information has been shared via Newsletters and the website.
- b. Dates of parent social and fundraising events to be shared on the website and communicated to families in a timely fashion.
- c. The new outdoor garden space the nursery has recently acquired will require landscaping and development; Mrs Brown is currently sourcing quotes.
- d. There will be a request for parents to help to plant some saplings in the garden in November, exact date TBC.
- e. Staff i-pad covers (to take pictures for childrens' journals) are on the request list for fundraising contribution.

3. Summary of accounts

Account balance in currently £1518. This includes the monies gained from ASDA green token scheme. The Stevensons invoice for school ties however is still pending, when this is paid the total will be approx. £1100.

4. Charities & Events

- a. Current charities are Down Syndrome Scotland, MacMillan and Children in Need. Some other local charities were discussed but it was agreed that three is the optimal number to support on an ongoing basis with special consideration of course given to others for one off events etc.
- b. MacMillan coffee morning went very well and raised £200+.
- c. Children in Need, Friday 17th November this year. Plan TBC by nursery but likely to be a bucket donation collection.

5. Halloween

There will not be a specific party for Halloween instead the children will be invited to wear costumes on some of the days during that week. **Action:** Nursery to re-communicate this.

6. Christmas Cards

- a. Moira has placed an order with Cauliflower Cards. They will be sent home with children next week (term fine children after this). They need to be completed and handed back by 31st October.
- b. Payment to be made online.

7. Social Event – Spring 2024

- a. It was agreed we would move away from a 'shopper evening' to something less formal with the emphasis on fun and meeting other parents with an element of fundraising.
- b. **Action:** Louise to approach Giffnock North to understand availability before the Easter Break.

8. Nativities

- a. These will run on Tuesday 19th December.
- b. Volunteers will be required to serve refreshments on the day.
- c. Volunteers will be required to wrap presents on Wednesday 13th December between 9am-11am.

9. Meeting format and date of next meeting

- a. Parents had expressed an interest in meeting face to face, but this presents problems for some to attend. It was decided that the next meeting should be virtual via Microsoft Teams and it will be an agenda point then, potentially looking at running face to face every alternate meeting.
- b. Next meeting will be held via Teams on Wednesday 8th November at 7pm.