**Glenwood Parents Committee Meeting Minutes**

**19:30 hours – Tuesday 22nd of September 2020**

In attendance:

Claire Watson Katherine

Victoria Lindsey

Gail Kane Caroline Wilkinson

Julie Shields – Depute Head of Centre

**1/ Introductory Remarks: Julie Shields – Deputy Head of Centre**

* Thank you to all parents and carers who have been extremely good at following the social distancing COVIT-19 rules. This has enabled the process of transition following lockdown to be very smooth.
* The Family Centre has been awarded a Green Flag for environmental works, which is a real achievement for all involved.

**1/ Creation of the Parents Committee: Members were asked to volunteer for the following roles -**

Chairperson: Caroline Wilkinson

Deputy Chairperson: Gail Kane

Secretary: Lindsey

Treasurer: Victoria

**2/ Agreement around frequency of meetings, etc**

Frequency: Monthly, 1st week of the month if possible

Start time: 19:30 hours via Zoom

Duration: One hour

Day of the week: Wednesday – as Mrs Brown has a commitment on Tuesday evenings

**4/ Glenwood Parents Committee Budget 2020/21**

The current budget balance is £558:34.

Victoria is going to ask Gail Hailstones if we can have our deposit at the Maccabi in Giffnock refunded as the Pamper Evening planned for 2020 was cancelled. This is believed to be £50.

**5/ Funding of Family Centre staff outdoor clothing from the 2020/21 budget**

* Jackets are £49:99 each x 4 sets
* Outdoor trousers are £20 each x 4 sets

It was agreed that the Parents Committee are happy for these to be funded from the 2020/21 available budget.

**6/ Fund Raising Ideas for 2020/21 Session: To help create the garden within the new Centre**

There shall be two fund raising events during the 2020/21 session – one in October 2020 and the second in March 2021.

At the end of October it has been proposed to hold an “Obstacle Course” within this Family Centre for all children, which will be sponsored. Monies can be paid to the nursery via Parent Pay or by handing cash into the office.

6/ **Christmas Celebrations 2020: Taking into account COVIT-19 restrictions**

* Julie Shields is going to contact East Renfrewshire Council to understand how the Family Centre parents / guardians can support children throughout the area, potentially using the Giving Tree.
* Julie Shields is also going to contact a Glasgow based charity (Starter Packs) regarding how we can support this group at Christmas.
* Parents may be asked to volunteer to wrap Christmas gifts for the children – more information to follow.

Christmas planning shall be discussed more fully at our October meeting.

**7/ Date of next Parents Committee Meeting: Wednesday 28th of October at 19:30 hours via Zoom**

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| **Date:** | **Activity:** | **Volunteers Required:** |
| Wednesday 28th of October at 19:30 hours over Zoom | Parents Committee Meeting | Please feel welcome to join us! |