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**P7 Residential Trip to Lockerbie Manor  
Monday 13<sup>th</sup> March to Friday 17<sup>th</sup> March 2023**

27<sup>th</sup> August 2022

Following our information evening we have had a very positive initial response from parents expressing an interest in their child participating in the forthcoming residential trip to Lockerbie Manor. For your reference, and in particular if you were unable to attend, we have put the PowerPoint from the Information Evening on our website under the 'Parents' tab. The excursion is always one of the highlights for our Primary 7s and we hope that as many of our children as possible are able to come.

The anticipated cost is £295. If for any reason this alters at all you will be advised before the final payment, however it is not expected to change. All payments should be made via the 'ParentPay' on-line system and there is a link to this facility via the school website. An activation letter for ParentPay has already been issued to you but if you have any queries please contact the school office.

We realise that this may be a lot to pay at one time and therefore you are able to make payments in instalments. You can begin to make payments for this excursion from today and all payments ought to be completed by Friday 24<sup>th</sup> February 2023. We do however require the initial, minimum deposit of £50 by Friday 30<sup>th</sup> September 2022 to secure your child's place.

We have outlined a suggested payment plan below, though you can make any payments, after the deposit, at any time from now until the 24<sup>th</sup> February 2022:

- £50 deposit to be paid by Friday 30<sup>th</sup> September 2022
- £60 instalment to be paid October 2022
- £60 instalment to be paid November 2022
- £60 instalment to be paid January 2023
- £65 final instalment to be paid by Friday 24<sup>th</sup> February 2023

We are aware that this is a considerable amount of money and should you have any concerns or questions about payment, or indeed any other matters, then please do not hesitate to contact us.

Kind regards,

Rob Lawson  
Head Teacher



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