



## Library committee Action Plan

Date Range of this Plan: Oct 2019 – June 2020

Action	Who's in charge?	When will it be done by? (If ongoing, when did it start?)	How can we monitor it?	How will we know when we're successful?	How much will it cost?	Did it work? Any ideas for the future?
To form a new library committee	Miss Convery to lead 10 P5 pupils	September 2019	Regular meetings	Ongoing meetings involving all partners to discuss literacy across the school	N/A	Yes, committee members appointed.
To set up a library rota	Miss Convery and whole committee	October 2019	Supervision by Miss Convery and feedback from committee members	Weekly rota will be followed and library environment will be maintained	N/A	Committee members decided to visit Library three days per week and rotate between classes.
To update the library Committee Webpage for school website	Miss Convery and Mr Small, following input from committee	Ongoing	Supervision by Miss Convery. Feedback from committee members, pupils and parents	Webpage will display current information and be updated regularly	N/A	
To promote First Minister's Reading Challenge	Miss Convery and committee when appropriate	Ongoing	Regular communication with and feedback from all partners (Committee, pupils, staff, parents and other agencies)	All pupils will receive Reading Passports and use these regularly to record and discuss reading. Events will take place across the school to promote the FMRC.	N/A	
To promote a love of reading and literacy across the school by adopting relevant literacy theme days	Committee (and Miss Convery when appropriate)	Ongoing	Supervision by Miss Convery and feedback from committee members	Relevant literacy theme days will be celebrated across the school	tbc	




 Action finished

 Action in progress

 Not started yet



To research magazine use throughout the school and determine best use of subscriptions	Committee (and Miss Convery when appropriate)	October 2019	Supervision by Miss Convery and feedback from committee members	Survey carried out across the classes and magazine subscriptions amended or cancelled	tbc	
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-  Action finished
-  Action in progress
-  Not started yet