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Education Department
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**GIFFNOCK PRIMARY SCHOOL
RESIDENTIAL EXCURSION
Lockerbie Manor Adventure**



**P7 Residential Trip to Lockerbie Manor Adventure
Monday 9th March 2020 to Friday 13th March 2020**

Following our information evening we have had a very positive response from parents expressing an interest in their child participating in the forthcoming residential trip to Lockerbie Manor. For your reference, and in particular if you were unable to attend, we have put the PowerPoint from the Information Evening on our website under the 'Parents' tab. The residential excursion is always one of the highlights for our Primary 7s and we hope that as many of our children as possible are able to come.

The anticipated cost is £275. If this alters at all you will be advised before the final payment. All payments should be made via the 'ParentPay' on-line system and there is a link to this facility via the school website. An activation letter for ParentPay has already been issued to you but if you have any queries please contact the school office.

We realise that this may be a lot to pay at one time and therefore you are able to make payments in instalments. You can begin to make payments for this excursion from today and all payments ought to be completed by Friday 21st February 2020. We do however require the initial, minimum deposit of **£50 by Friday 27th September 2019** to secure your child's place.

We have outlined a suggested payment plan below, though you can make any payments, after the deposit, at any time from now until the 22nd February 2020:

£50 deposit to be paid by Friday 27th September 2019
£55 2nd instalment to be paid by Friday 25th October 2019
£55 3rd instalment to be paid by Friday 29th November 2019
£55 4th instalment to be paid by Friday 24th January 2020
£60 final instalment to be paid by Friday 21st February 2020

We are aware that this is a considerable amount of money and should you have any concerns or questions about payment, or indeed any other matters, then please do not hesitate to contact us.

Yours sincerely,

Rob Lawson
Head Teacher



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