



**Giffnock Primary School
Digital Leaders Meeting**



Date: 2nd November 2017

Minutes/ Action Points: Mrs Allaway

Present: Rosie, Alfie, Cameron, Scott, Isobel, Katie, Georgia

Absent: Ruadhan, Theo, Kara

Article 12: You have the right to an opinion and for it to be listened to and taken seriously.

Article 15: You have the right to be with friends and join or set up clubs or organisations.

Discussion points	Notes	Action
Issue of minutes / folders	Folders and minutes issued to members present	Alfie will take Ruadhan, Theo, Kara their folders after lunch.
Tech Team idea Display board Tech Team Request Tech Team Lanyards Short speech for introducing to classes	Shared things for the display board and introduced idea of Tech Team. Members are very keen to get started. Short speeches prepared for introducing this to classes and teachers.	Members to introduce Tech Team idea this afternoon to the classes. Groups as follows: Nursery/P1a/P1b – Theo + Georgia P2a/P2b/P7b – Kara + Alfie P3a/P3b/P6a – Katie + Ruadhan P4a/P4b/P6b – Cameron + Isobel P5a/P5b/P7a – Scott + Rosie
Digital Learning Information Evening (30 Nov) Digital Leaders Involvement Letter to go home	Mrs Allaway shared the idea for Digital Leader involvement in this evening. Group members excited about it. Emphasised that this was not obligatory.	Letter to be finalised with Mr Lawson. Mrs Allaway to issue letter by Monday Return slip by Mon 13 Nov
P6/P7 to assist Mr Lawson with feedback at Parents Evening Creating Form with the questions.	Mrs Allaway checked with the P6/7 members about their involvement. Keen to help make up the questionnaire.	Meet Friday lunch time at 12.30 to create the MS Form.
AOCB: New badge given to Scott to replace his faulty one. Scott suggested QS Maths as a good resource – Mrs Allaway will check it out. Mrs Allaway to consider the time of meetings to ensure that all members can attend.		
Next Meeting: Thursday 15 th November @ 1pm in Library Focus: Planning and preparing for Digital Learning Information Evening.		