

Dear Parents and Carers

As a new parent or school visitor, you will be made most welcome to Cross Arthurlie Primary School. This handbook will hopefully help you to understand more about our school and how we support our children's learning in order to provide the very best education for all. We have a very positive school ethos and our pupils feel safe, happy and well supported in school. Children are taught by highly skilled teaching staff, in an atmosphere conducive to effective learning and teaching. Children are supported by trained, caring support staff.

#### **Vision**

High quality learning experiences, meeting the needs of all learners in a positive and nurturing community.

#### **Aims**

Our main aim in Cross Arthurlie is that all children are happy, safe and achieving their full potential.

We aim to encourage all children to take responsibility for upholding their own and others' rights.

We aim to create a curriculum that best meets the needs of all stakeholders.

#### **Values**

Fairness, honesty, loyalty, respect, responsibility and kindness are important qualities we endeavour to develop in all our pupils.

We look forward to working in genuine partnership with you. We hope to involve you as fully as possible in your child's learning, school activities and school improvements.

Please do not hesitate to contact the school with any concerns you may have regarding your child.

Mrs Fiona MacDonald

Head Teacher

# Contents

Page 1, 2	Contents
Page 3	Contact Details School Barrhead Cluster Parent Council School Hours Management Team Staffing Concerns, Compliments and Complaints Communication:Twitter Enrolement
Page 4, 5	Absences Attendance at School Pupil absences/appointments Emergency Closure
Page 6, 7	Parental Involvement Newsletter Electronic Communication Parent/Care Questionnaire Parent Meetings and Pupil Progress Parent Council
Page 8,9,10	School Ethos Shared Values School Aims School Partnership Positive Attitude and Behaviour Anti-Bullying Equalities School Uniform
Page 11,12,13,14,15,16	The Curriculum Curriculum Structure Literacy and English Numeracy and Mathematics Health and Wellbeing Other Curricular Areas Sensitive Aspects of Learning
Page 16	Assessment and Reporting Formative Assessment Summative Assessment Standardised Testing Monitoring Progress

Page 17	Transitions Pre 5 to Primary Primary to Secondary Transition within Primary
Page 18,19,20	Support for Pupils Joint support Team Dyslexia Child Protection
Page 18,19,20	School Improvement School Improvement Planning Standards and Quality Report
Page 22 – 35	Practical Information Meals On line payments Medical and Health Infectious Diseases Supervision Buddies Extra Curricular Activities Out of School Care School Transport Term Dates and Holidays Useful addresses and websites

## Contact Details

Cross Arthurlie Primary School  
Fern Drive  
Barrhead  
Glasgow  
G78 1JF

Head Teacher: Mrs Fiona MacDonald

email: [schoolmail@crossarthurlie.e-renfrew.sch.uk](mailto:schoolmail@crossarthurlie.e-renfrew.sch.uk)

website: [www.crossarthurlie.e-renfrew.sch.uk](http://www.crossarthurlie.e-renfrew.sch.uk)

Telephone: 0141 570 7140

Fax: 0141 570 7141

Parent Council:

<http://www.educationscotland.gov.uk/parentzone/gettinginvolved/parentcouncils/index.asp>

Present Roll: 321

Total Capacity: 420

Parents should note that the working capacity of the school may vary dependent upon the numbers of pupils at each stage and the way in which classes are organised. The school is co-educational and multi-denominational covering the stages of Primary 1 to Primary 7.

### **Barrhead Cluster**

Cross Arthurlie Primary School is part of the Barrhead Cluster. The other primary schools in the cluster are Carlibar Primary and Hillview Primary. The cluster secondary school is Barrhead High School.

### **School Hours**

Morning 9.00am to 12.35pm

Interval 10.40am to 10.55am

Lunch Break 12.35pm to 1.20pm

Afternoon 1.20pm to 3.00pm

Primary 1 pupils attend school for the whole day and dismiss with the rest of the school at 3.00pm from the first day at school.

### **Admissions**

Cross Arthurlie Primary caters for both boys and girls from Primary one to seven and is non-denominational which means children of any religion /ethnic group may enrol. In January 2019 we had 325 primary aged pupils enrolled at the school. Every session the classes are formed according to the number of pupils enrolled and teachers allocated to the school. This means that we may have to form composite classes. Composite classes are made up of children from more than one stage, e.g. P 5/6. All composite classes are formed in accordance with East Renfrewshire's policy. Further information on this can be found on the East Renfrewshire website :

<https://www.eastrenfrewshire.gov.uk/Home>

## Management Team

Head Teacher – Mrs Fiona MacDonald – Key responsibility, whole school plus P1 & P2 & Nursery

Depute Head Teacher – Miss Gillian Rice (Key responsibility ASD & P5-7)

Principal Teacher – Mrs Cathy Duncan – (Key responsibility P3 & P4)

## Staffing

In the primary school we have 17.2 FTE supported by 3.5 FTE Pupil Support Assistants. In the nursery we will have a class teacher, a Senior Child Development Officer and 5 Child Development Officers.

In addition to our class teachers we also have a music teacher, Mrs Duggie, who visits the school every second week and delivers lessons to Primary 3 - 5.

Children from P4 – P7 have the opportunity to receive violin tuition from Mr Docherty and P6/7 pupils can receive guitar lessons from Mr Finnigan

## Concerns, Compliments and Complaints

The contact details provided, above will allow any parent or carer to be in touch with the school should they have any concern, compliment or complaint. In the first instance your enquiry will be directed to the most appropriate member of the management team and you will be able to discuss any issues with them either over the phone or in person. Cross Arthurlie also adopts an open door policy, so feel free to visit the school to discuss any issues at any time. Should any issue require our attention we will endeavour to respond within 24 hours.

## Communication

We are keen to keep parents informed about what's happening in school and do so in a variety of digital and non-digital ways. The school website :

<https://blogs.glowscotland.org.uk/er/CrossArthurlie/> contains a wide range of information and is updated on a regular basis.

We also have two accounts on Twitter : @crossarthurlie and @xaschoolsport which provide information on what's happening in the life of the school.

## Enrolment

Children who are starting school for the first time normally enrol in January. Advance notice of the actual dates will be placed in the local press and information will be available from local nurseries and playgroups. Notice is also given through our school website, East Renfrewshire Council's website, newsletters and displays in the local community.

Before a child enrolls in Cross Arthurlie Primary School, the Education Department will seek documentary evidence to validate a child's entitlement to a catchment place at this school. If appropriate evidence is not submitted the Education Department will withdraw the offer of a place. Documentary evidence can be submitted to the Education Department via the school office. Further detail on required documentary evidence and change of circumstances is available in the Education Department's school admission policy which is accessible on the Council's website via the web address below:

<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=19102&p=0>

When a child who was enrolled in the school as a catchment pupil ceases to reside within the Cross Arthurlie Primary delineated catchment area and his/her parents wish the child to continue to

attend the school the parent must submit a placing request to remain. Where it is found that a child is no longer entitled to a catchment place in Cross Arthurlie Primary since they no longer reside in a property in the delineated catchment area associated with the school, and a placing request to remain has not been submitted and approved, the Council may seek to exclude that child from the school. A child's parents(s)/carer(s) is/are responsible for providing the Education Department with full and correct information about their child(ren) and any changes to that information which may affect their status as a catchment child. In the event that parent(s)/carer(s) fail to do this, the Education Department will view this as a refusal to comply with the rules and regulations of the school; this lack of cooperation will result in the Council seeking to exclude the child(ren) from Cross Arthurlie Primary School. If information that is submitted is found to be fraudulent the Council may pass the matter to the Procurator Fiscal's Office. The Council will use all means available to them in order to investigate suspicions or allegations of fraud, including but not limited to, surveillance in cases where it is necessary and proportionate to do so.

### **Absence**

We encourage all parents and carers to contact the school by telephone should their child/children be absent for any reason. The school office is open from 8.45am and we ask that parents and carers inform us by 9.30am of any absence.

Any parent or carer who wishes to communicate their intention to take their child out of school for any reason should request this to the Head Teacher in writing. Only in exceptional circumstances will these absences not be recorded as unauthorised. Again, members of the clerical staff can help you with any enquiry you might have about this.

### **Attendance at School**

Section 30 of the 1980 Education Act lays a duty on every parent of a child of 'school age' to ensure that their child attends school regularly. Attendance must be recorded twice a day, morning and afternoon. Regulation 7 of the Education (School and Placing Information) (Scotland) Amendment, Etc. Regulations 1993 Act requires each child's absence from school to be recorded in the school register as authorised or unauthorised (as defined by the Scottish Executive).

The attendance of all pupils is monitored weekly by the Head Teacher. Where attendance drops below 90% or there is a pattern of absences the Head Teacher will contact parents to discuss this further and offer support. The Education Authority has the power to write to, interview or refer pupils to the Children's Reporter, if necessary.



### **Pupil absence/sickness/appointments**

We are aware that throughout the session, pupils may need to be off school through illness or for other family reasons. Please telephone the school office between 8.45 a.m. and 9.00 a.m. on the first day of their absence. If we have had no information about your child by 9.30

a.m. the school office will contact you. For this reason, please ensure that your contact details are up to date.

#### What do I do if my child has an appointment during the school day?

Parents should give their child a note to bring into school giving details of the time of the appointment and when the parent/ other nominated adult will collect them from school. Depending on the type of appointment the absence may be recorded as authorised or unauthorised. All children should be collected from the main office by an adult; we are unable to allow older siblings or any relation under the age of 16 to collect a child from school.

The following link will take you to the relevant information on attendance:

<http://www.erc.education/stdcircs/docs/SC1-10/SC5.pdf>

#### **Emergency Closure**

Should the school need to close during the school day due to unforeseen circumstances, we will contact you by phone, email or by text. Please ensure that you have left up-to-date contacts details with the school so that this can be done efficiently.

Should there be circumstances that would cause the school to be unable to open in the morning, parents and carers are encouraged to listen to local radio for further details. The local authority website will carry any information of school closures, as will the school fund local authority's Twitter feed. The URL for both of these sites is noted below:

[www.eastrenfrewshire.gov.uk](http://www.eastrenfrewshire.gov.uk)

[www.twitter.com/EastRenCouncil](https://www.twitter.com/EastRenCouncil)

[schoolmail@crossarthurle.e-renfrew.sch.uk](mailto:schoolmail@crossarthurle.e-renfrew.sch.uk)

Twitter - @crossarthurle



# Parental Involvement

This section gives information about how parents and carers can become actively involved in their children's education. It also outlines the ways in which we communicate your child's progress with you.

## Newsletter

A monthly school newsletter will be made available each month around the first Friday of the month. This will be emailed to you. Should you prefer a hard copy please contact the school. This newsletter will also be posted on the school website. The letter will outline some of the current news in the school and update you on the progress of the School Improvement Plan.

## Electronic Communication

We may contact you by text or email to offer reminders of upcoming school events. The school's Twitter feed and website is a good place to find information about the on-going life of the school.

## Parent/Carer Questionnaires

In the late Spring of each year we will invite all parents and carers to complete a questionnaire that will give us some helpful information about future planning for the school. These questionnaires will ask about ethos and the work of the session's School Improvement Plan. We invite everyone to offer a response and we will use these responses to help construct the School Improvement Plan for the following session.

## Reporting on Pupil Progress

We are keen to ensure that you have access to information about your child/children's progress at school as regularly as possible. We do so in a variety of ways, some of which are outlined below:

- Parents' Evenings, which are twice yearly, one in late October, one in March
- Annual written report, available in June
- Jotters and work samples twice a year
- Open Afternoons, twice a year
- Blog updates on school website monthly

## Parent Council

The Parental Involvement Act 2006 makes provision for all parents to be members of the Parent Forum at a school, and to have their views represented to the school, education authority and others, through a representative Parent Council for the school.

The legislation supports parental involvement in a much wider sense than before. It aims to help all parents to be:

- Involved with their child's education and learning
- Welcomed as active participants in the life of the school
- Encouraged to express their views on school education generally and work in partnership with the school.



The Parent Council also has a role in the appointment of Head Teachers and Depute Head Teachers.

The Head Teacher and local councillors may attend all meetings as advisors to the Parent Council and have the right to speak although, not being members of the Parent Council, no right to vote. Parent Council meetings take place on the first Tuesday of each month at Barrhead High School at 7.00pm. Parents wishing to attend meetings should contact the school office in advance.



In Cross Arthurlie Primary we welcome and engage with parents in many ways.

Some of the activities on offer over the course of the year are:

Bookbug: A weekly group for parents with pre- school babies and children to sing along to old and new nursery rhymes and songs and look at books together.

Stay and Play: A weekly session for parents to spend time with their child playing and developing their learning using a variety of games.

Families Reading Together: A weekly lending library where a class takes a book home for the whole family to read together.

Positive Parenting: A course to discuss and gain new ideas and tips on being a parent and managing behaviour at home.

Curriculum Workshops: Individual workshops for parents as appropriate to the needs that arise.

Families Connect: a weekly group for parents and staff to support family learning





## School Ethos

The creation and maintenance of a positive school ethos is a clear priority in Cross Arthurlie. We do in many different ways, ensuring that in the playground, in classrooms and across the school in general our positive ethos is reinforced by staff and pupils alike. I hope that the information in the paragraphs below gives you a clear sense of the ways in which we promote a positive ethos and the shared values of the school.

### Shared Values

The shared values of the school are the basis upon which we promote a positive attitude to life in school. We endeavour to develop the shared values of fairness, honesty, loyalty, respect, responsibility and kindness in all our pupils. We discuss these values often through Health and Wellbeing and they are emphasised through circle time, assemblies and within the running of the school on a day-to-day basis. We strive to offer the best learning opportunities for each child and we emphasise the importance of the children giving of their very best at all times, no matter the activity.

### School Aims

Cross Arthurlie School has a reputation for high educational standards. This is attributed to the combination of a conscientious staff, eager pupils and the continued support and co-operation of parents. We are ever conscious of the physical, emotional and social well-being of our pupils. We try to foster in our children good working habits, inquisitive and enquiring minds, the ability to solve problems independently and pride in their work, their school and their environment. We endeavour to provide quality learning experiences which encourage equal opportunities for all children. Staff share responsibility for monitoring their practice and this in turn is overseen by senior promoted staff.

Our main aim in Cross Arthurlie is that all children are happy, safe and achieving their full potential. We aim to encourage all children to take responsibility for upholding their own and others' rights. We aim to create a curriculum that best meets the needs of all stakeholders.

In order to achieve these aims we endeavour to:

- provide a broad and balanced curriculum with quality programmes of study building on children's previous skills, knowledge and understanding
- raise standards of attainment, especially in numeracy and literacy, and to achieve better results in national and local measures of achievement
- meet children's needs by delivering well-planned learning experiences which encourage independent learning and active involvement in learning and which make good use of assessment as part of teaching
- provide support for children's learning, social and emotional wellbeing and monitor progress

and attainment

- further develop and promote the school's ethos of achievement, raise expectations of pupil potential and encourage entrepreneurial skills in all children.

### **School Partnerships**

We maintain a close link with the local community, local businesses and our school chaplain, Rev. P Gordon, who is a regular visitor to school assemblies. Local organisations such as the fire service, police, community wardens and environmental health contribute to wider school life. We support a range of charities, raising money regularly for the local food bank, Poppy Scotland, Children in Need, to name a few. Also on the theme of local and global citizenship, the school has a range of pupil committees that seek to foster a sense of ownership of the school and positively impact on the immediate and wider community. These committees include Pupil Council, Eco-Committee, Sports Committee, Equalities Committee and Junior Road Safety.

### **Positive Attitude and Behaviour**

Promoting positive attitude and behaviour is a key feature of the day-to-day work of staff at all levels of the school. One of the ways we use to promote this aspect of school life is our House System. Each of the pupils and members of staff belong to one of four houses and they work together towards winning the House Trophy. Positive attitude and behaviour is reinforced through this system and it creates a greater sense of belonging and pride in their house and the school. There are three house events every year – a quiz, a talent contest and sports day – which bring the school together and help create the close sense of community that we seek to promote as much as possible. House Captains are also responsible for organising an assembly each term. These times of ‘togetherness’ – assemblies, house events and end of term services – help create the sense of belonging amongst the children.



Any instance of poor attitude or behaviour will be dealt with within the discipline policy of the school. Any incident that is of a significant nature will be reported to parents and carers directly. We always seek to address these incidents in a restorative fashion, emphasising to the children the impact that their attitude and behaviour is having on those around them.

### **Anti-bullying**

At Cross Arthurlie, we are committed to providing a safe, supportive environment for all. Following the guidelines set out in East Renfrewshire’s policy, we are able to monitor and log any incidents as they occur. We take a pro-active approach to anti-bullying and our staff are supported by the leadership team to deal with any issues in the appropriate way.

### **Equalities**

East Renfrewshire Council Education Department is committed to ensuring equality and fairness for all. In accordance with the requirements set out by the Equalities and Human Rights Commission, we seek to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct that

is prohibited by the Equality Act 2012.

- Advance equality of opportunity between people who share a relevant protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

Cross Arthurlie has clear guidelines and procedures for dealing with incidents of inequality, as advised by the Education Department. We encourage that any concerns be raised with us. Our Equalities Co-ordinator is the Head Teacher, who can be contacted by email or by telephoning the school.

### **School Uniform**

The wearing of school uniform is widely encouraged and helps contribute to the children's feeling of belonging to the school community. This, in turn, helps build that positive ethos that we value so highly in Cross Arthurlie.

All schools in East Renfrewshire are following the Education Department's Dressing for Excellence Policy. In Cross Arthurlie we actively promote and encourage the wearing of school uniform. The Cross Arthurlie uniform is

- Navy school blazer with school badge
- Navy/grey trousers, skirt or pinafore
- White shirt and school tie
- Navy school sweatshirt/cardigan/jumper
- Black school shoes
- Navy school fleece/rain jacket
- White polo shirt

School sweatshirts, polo shirts, fleeces, etc can be purchased from our school uniform supplier. Details will be given when your child enrolls. In warmer weather, some children choose to wear a blue and white gingham dress.

Given that there is substantial parental and public approval of uniform, schools in East Renfrewshire are encouraged and supported by the Education Committee and Education Department to actively promote the wearing of approved items of school uniform. In promoting the wearing of uniform, account must be taken in any proposals to prevent any direct or indirect discrimination on the grounds of sex, race, age, disability, sexual orientation and religion or belief. Any proposals should be the subject of widespread consultation with parents and pupils.

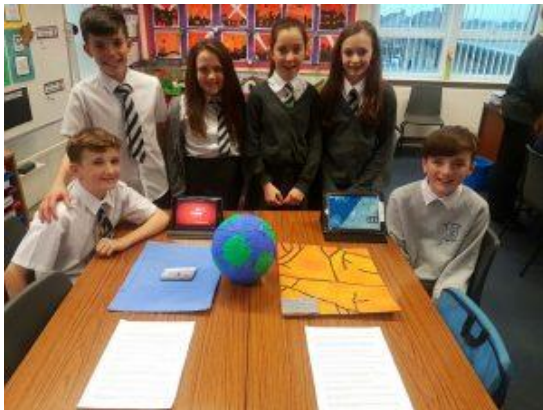
There are forms of dress which are unacceptable in school, such as items of clothing which:

- fail to identify children/young people as a pupil of their school
- are not in keeping with the school ethos
- potentially, encourage friction (such as football colours)
- could cause offence (such as anti-religious symbolism or political slogans)
- could cause health and safety difficulties, such as loose fitting clothing, dangling earrings
- could cause damage to flooring
- carry advertising, particularly for alcohol or tobacco, and
- could be used to inflict damage on other pupils or be used by others to do so.

Under no circumstances will pupils be deprived any educational benefit as a result of not wearing uniform and, in particular, pupils will not be denied access to examinations as a result of not wearing school uniform.

### **Clothing Grant**

Parents of children receiving income support, job seeker's allowance, family credit, housing benefit, or council tax rebate, will normally be entitled to monetary grants for footwear and clothing. Approval of any requests for such grants made by parents in different circumstances is at the discretion of the Director of Education. Information and application forms may be obtained from schools and from Area and Education Offices.



# The Curriculum

In general, in enrolling a child at Cross Arthurlie a parent/carer accepts that the child will receive the curriculum offered, which meets the national guidelines. This means that, with very limited exception, pupils cannot be withdrawn from particular subjects/parts of the curriculum or specific activities forming part of the curriculum at the school. The limited exceptions, when a pupil may be withdrawn by parental request, exist in relation to (i) religious observance and instruction and (ii) sex education programmes. Other than these two excepted areas, however, pupils are required to participate in all parts of the approved curriculum. Parents may wish to note that in the event of the school seeking to make major changes to the curriculum on offer, consultation will be carried out with them and other stakeholders through the Parent Council, Pupil Council and by other appropriate means. I trust these following paragraphs will give an insight in the curriculum.

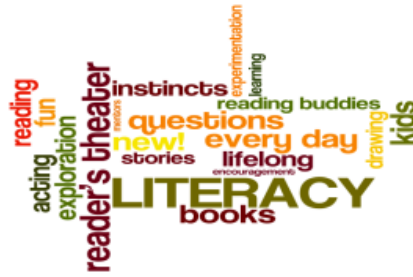
## Curriculum Structure

There are five levels within the Curriculum for Excellence Framework: early, first, second, third and fourth, which should be covered before the senior phase. Children will progress through these levels at their own pace and parents/carers should note that each level represents quite a wide timescale. The curriculum is based around nationally agreed aims – the four capacities – that all children should become successful learners, confident individuals, responsible citizens and effective contributors.

Every pupil in Scottish schools has an entitlement to a broad general education. This broad general education takes place from the early years to the end of S3 and is represented by learning across all of the experiences and outcomes to the third curriculum level together with those selected for study at the fourth.

The national curriculum has eight curricular areas, three of which – Literacy & English, Numeracy & Mathematics and Health & Wellbeing – are considered the responsibility of all members of staff. The next paragraphs will give some detail of how we deliver these curricular areas.





## Literacy and English

The school has implemented Curriculum for Excellence experiences and outcomes, for Literacy and English, incorporating the new 3-18 advice and recommendations. This means that from P1 to P7, there should be depth, continuity and progression in our pupils' learning.

Literacy and English is divided into three organisers: Reading, Writing and Listening & Talking. Where appropriate, teachers make links in learning to ensure children's learning has a relevant context and is meaningful. Teachers use a variety of learning and teaching approaches to help ensure all learners are motivated and challenged.

In the early stages all children will receive Literacy & English homework. As they progress, however, and can read aloud fluently, it becomes less essential to hear every child reading prepared work every day. Reading does, however, go on in classrooms every day in other ways and teachers encourage children to read from unprepared text, for example, from reference books or other subject text books.

Teachers teach the skills of reading. These skills include looking for main ideas, analysing vocabulary and word choice and predicting story endings. Parents can help with reading by hearing children's homework and by encouraging children to read from other sources, by reading to them or with them or hearing them read from a book of their own choice. Parents can ask children questions about their reading e.g. Why did that happen to the boy? What do you think will happen next?

Children in Cross Arthurlie learn French in all stages. We are also a 'Confusious Hub' which means the children learn about Chinese culture and are taught Mandarin by a native Mandarin speaker.



**Numeracy and Mathematics**

The school has implemented Curriculum for Excellence experiences and outcomes for Numeracy and Mathematics. This means that from P1 to P7, there should be depth, continuity and progression in our pupils’ learning.

The mathematics experiences and outcomes are structured within three main organisers: Number, Money and Measure; Shape, Position and Movement and Information Handling, each of which contains a number of subdivisions. The mathematics framework as a whole includes a strong emphasis on the important part mathematics has played, and will continue to play, in the advancement of society, and the relevance it has for daily life.

A key feature of the mathematics framework is the development of algebraic thinking from an early stage. The experiences and outcomes encourage learning and teaching approaches that challenge and stimulate children and young people and promote their enjoyment of mathematics.

Teachers use a variety of Learning and Teaching approaches, including Active Learning and interactive boards, to engage all pupils in their development of mathematical skills.

The children are also supported by parents through daily mental maths homework.





## Health and Wellbeing

Cross Arthurlie Primary School understands the importance of developing the mental, emotional, social and physical wellbeing of all pupils and is fully committed to being a health promoting school. Our Health and Wellbeing education programme aims for children to make informed decisions, experience challenge and enjoyment and encourages them to experience positive aspects of healthy living and activity for themselves.

Cross Arthurlie reflects a holistic approach where good health and wellbeing is central to effective learning. Learning focuses on developing knowledge and understanding, skills, capabilities and attributes which children will need for mental, emotional, social and physical wellbeing now and in the future. Children will experience certain aspects of health and wellbeing through focused programmes of work. These include:

- Mental, emotional, social and physical wellbeing
- Planning for choices and changes
- Physical education, physical activity and sport
- Food and health
- Substance misuse
- Relationships, sexual health and parenthood.

We encourage children to experience regular physical activity and develop an active lifestyle. Children participate in Physical Education (P.E.) twice a week. The school follows a programme, which allows children to experience a variety of physical activities, including team sports. In addition to planned P.E. sessions children are encouraged to be active at break times and lunchtimes, during travel and beyond the school day. East Renfrewshire Active School Co-ordinators work with staff and pupils throughout the school helping with practical

advice and also helping set up after school opportunities for pupils. Outdoor learning also contributes to physical activities and enhances learning in different areas of the curriculum.

### **Other Curricular Areas**

The other curricular areas – Sciences, Religious and Moral Education, Social Studies, Technologies and Expressive Arts – are covered in line with the principles and practices outlined within Curriculum for Excellence guidance. For more information please contact the school directly or visit the Education Scotland website at [www.educationscotland.gov.uk/thecurriculum/](http://www.educationscotland.gov.uk/thecurriculum/)

### **RME**

Parents have a legal right to withdraw their children from religious education and observance (Section 8, Education Act 1980) and this can be put into effect by notifying the school of their decision.



### **Sensitive Aspects of Learning**

If any parent/carer wishes to discuss, or requires any more information about, sensitive aspects of learning, such as education for sexual health, you should contact the school. We would always seek to inform parents and carers in advance of undertaking this work with the children so that you have a clear idea of the work that will be covered by the class teacher. It is also a parent or carer's right to have their child/children withdrawn from acts of religious observance in school. We would ask that parents and carers be mindful of the difference between religious observance and religious education and, should you wish your children to be withdrawn, please be in touch with the school directly.

### **Celebrating Achievement**

We believe that celebrating success and achievements empower pupils to aim for higher levels of attainment. We work hard to promote a strong ethos of achievement by promoting a can do attitude in pupils and staff. Achievements are celebrated and recorded in many different ways including:

- Whole school open afternoons
- Newsletters
- Whole school, stage and pupil led assemblies
- Extra curricular clubs and external competitions
- Awards
- VIP assemblies
- Twitter and School Website

# School Improvement

## **School Improvement Planning**

The school, in consultation with all stakeholders and in reference to self-evaluation, produces an annual School Improvement Plan. The document is designed to be a working document that outlines the improvement agenda of the school each session. For a copy of this year's Improvement Plan please visit the school website at [www.crossarthurlie.e-renfrew.sch.uk](http://www.crossarthurlie.e-renfrew.sch.uk).

## **Standards and Quality Report**

In addition to our School Improvement Plan, at the end of the year we produce a Standards and Quality report which outlines the achievements of the school and its pupils over the preceding twelve months. This document is also available on the school website.

## **Standards and Quality Report**

Below is a copy of the Parent Standards and Quality leaflet that was shared with parents this session:

year	Reading	Writing	Numeracy
2014-15	85.8%	79.2%	87.5%
2015-16	82.6%	79.0%	84.8%
2016-17	73.4%	69.5%	77.3%
2017-18	89.5%	85.1%	83.6%

The percentage of children at P1, P4, P7 who met the expected levels of attainment as identified within A Curriculum for Excellence are outlined in the table above.

#### METHOD OF GATHERING EVIDENCE

We considered a range of evidence to evaluate the key work of the school. Below are just a few examples:

- ✓ staff and learner evaluations
- ✓ talking with children
- ✓ visiting classes
- ✓ tracking achievement and attainment
- ✓ moderation at school, cluster and authority level
- ✓ focus groups and surveys carried out by parents, pupils and staff
- ✓ East Renfrewshire Education Department's review of Transitions within the Barrhead Cluster.

#### NEXT STEPS FOR 2018-2019

- ✓ Improve teaching and learning in reading
- ✓ Improve teaching and learning in maths
- ✓ Develop skills in digital literacy and learning

#### CAPACITY FOR IMPROVEMENT

There is a very good capacity for the school to improve. Through the provision of rich learning experiences, the involvement of everyone and a culture which values and supports children we are confident that your children will become the Confident Individuals; Successful Learners; Effective Contributors and Responsible Citizens both now and in the future.

Telephone: 0141 570 7140  
[schoolmail@crossarthurlie.e-renfrew.sch.uk](mailto:schoolmail@crossarthurlie.e-renfrew.sch.uk)

Follow us on [Twitter](#):

[@crossarthurlie](#)

[@XAPrimarySportSchool](#)

Website:

<https://blogs.glowscotland.org.uk/er/CrossArthurlie/>

## CROSS ARTHURLIE | PRIMARY SCHOOL

STANDARDS AND QUALITY  
SUMMARY REPORT 2017-2018

*Everyone Attaining,  
Everyone Achieving through  
Excellent Experiences*



**Foreword, Mrs MacDonald,  
Headteacher**

In Cross Arthurlie we are always looking to improve the work that we do and to make sure that we fulfill our vision of providing:

*"High Quality Learning Experiences, meeting the needs of all learners in a positive and nurturing community."*

Each year we reflect on the achievements of the school and plan for the next year. The Standards and Quality Report details our achievements and areas we need to continue to develop and School Improvement Plan details how are going to improve in focused areas. Both of these documents are available in full from the school website but I hope that this leaflet gives you a helpful summary of our achievements for 2017-2018 and the areas in which we hope to continue to improve during session 2018-2019.

If you have any questions about anything within this leaflet please contact the school and I'll be happy to help.

Yours



*The Priorities for 2017-2018 were:*

- *Improving children's writing*
- *Supporting children in becoming more independent learners*
- *Improving sports, health and well-being*

Using quality indicators recommended by Education Scotland and set out in the document *How Good is Our School?* our Standards and Quality report sought to answer 3 key questions:

1. How good is our leadership and approach to improvement?
2. How good is the quality of care and education we offer?
3. How good are we at ensuring the best possible outcomes for all our children?

*The following were identified as areas of strength for the school:*

**Leadership and Improvement**

- ✓ Parents, children and staff are involved in evaluating the school
- ✓ The new leadership team are working well together and other staff and children have opportunities to develop leadership skills
- ✓ We have worked well with other staff in the Barrhead cluster

**Care and Education**

- ✓ More targeted support for children who need it most
- ✓ Children taking increased responsibility for their own learning through Building the Learning Power, outdoor and play based learning
- ✓ Improvements to teaching and learning in writing

**Outcomes for children**

- ✓ Regular celebrations of achievements
- ✓ Improved attainment in core areas
- ✓ More children participating in more after school activities

## Assessment and Reporting

Assessment takes many forms and happens every day at school. Our aim is to build robust assessment techniques into the teaching and learning process, giving teaching staff a clear idea of the strengths and areas for development for each child in each curricular area. It should be noted that the overall progress of the children is established by looking at the range of assessment that takes place, not just through one assessment technique. The paragraphs below outline some of the assessment techniques that are used in school.



### Formative Assessment

Formative assessment takes many different forms and the teaching staff are highly skilled in this type of assessment. In short, formative assessment is designed to gather information about pupil progress as they work in order that teachers might more clearly plan the next steps that children will take. This type of assessment is carried out each day, built into the learning process and is carried out across all areas of the curriculum.

### Summative Assessment

From time to time children will take part in a piece of assessment at the end of a unit of study. These summative assessments usually produce definitive scores and results that will tell the teacher the strengths and areas of improvement for each child.

### Standardised Assessment

Each year children from P3, P5 and P7 participate in an East Renfrewshire Council assessment. This is carried out amongst children from across the different schools in the local authority and gives important information about the progress of particular children, year groups and classes. The standardised scores will be reported to you in your child's annual school report. In 2018 the Scottish Government also introduced the Scottish National Standardised Assessment. Children in P1, P4 and P7 participate in this assessment.

### Monitoring Progress

Each term all members of the teaching staff meet members of the management team to specifically discuss the progress of individuals and groups in their class, particularly within the areas of Numeracy & Mathematics and Literacy & English. These meetings help ensure that teacher judgement, made on the strength of the assessment techniques outlined above, are accurate and indicative of the pupils' strengths and development needs. Again, in the end of session report, your child/children's progress through the national curriculum will be communicated to you.



## **Transitions**

Cross Arthurlie Primary school has strong links with the pre-5 establishments in Barrhead. The school works in partnership with the feeder nurseries to provide a structured programme of visits to the school for new entrants and their parents/carers. School staff have regular meetings with the associated nurseries to ensure a smooth transition for all Primary 1 pupils. Pre-5 to Primary children starting school for the first time should apply to their catchment school in January. Children who will reach the age of five on or before the last day of February of the following year should be registered. If parents wish their child to be educated at another school, they must apply in the first instance with their catchment school where they will be given advice regarding the procedures for making a “placing request” to another school.

Primary to Secondary Pupils normally transfer to secondary school to continue their education at the end of their Primary 7 year. Normally this would be between the ages of 11 years 6 months and 12 years 6 months.

Arrangements are as follows: those pupils living within the catchment area of Barrhead High will transfer to Barrhead High. Pupils living out with the catchment area of Barrhead High will be expected to attend their local secondary school a placing request must be made if you want your son or daughter to attend any school other than your local catchment secondary school.

Pupils from Cross Arthurlie would normally transfer to:

Barrhead High School, Aurs Road Barrhead, East Renfrewshire G78 2SJ

Tel: 0141-577-2100

Email: [schoolmail@barrhead.e-renfrew.sch.uk](mailto:schoolmail@barrhead.e-renfrew.sch.uk)

Headteacher: Mr A Sinclair

A P7 information evening for parents and P7 pupils is held at Barrhead High School in early November. The Head Teacher gives a presentation followed by a tour of the school.

Throughout the school year there are three taster days – one in early November and two in June. Where necessary, additional taster days are offered to some pupils. Cross Arthurlie staff liaise with staff from Barrhead High School to ensure that the transition from the primary to the secondary sector is as smooth and seamless as possible.

### **Transition within primary school**

In addition to all of the arrangements for pupil transfer out of Cross Arthurlie at the end of Primary 7, we also focus on the transition between stages within the school. At the end of each session, when possible, all children are given time with the teacher who will take the class during the course of the next academic year. This, along with the thorough transfer of all relevant information between class teachers, ensures continuity throughout the children’s primary school experience.

### **Placing Requests**

If your child enrolled at their current primary school by placing request you will know that there is no automatic right to attend the secondary school serving the area within which the primary school your child attends; you are required to submit a further placing request. This

is inclusive of both non-East Renfrewshire residents and East Renfrewshire residents who do not wish their child to attend a catchment secondary school. Placing requests should not be submitted to schools. Further information regarding placing requests, as well as an online application form, is available via the Council's website using the following address:

<http://www.eastrenfrewshire.gov.uk/placingrequest>

### **Pupil Voice**

We actively seek the views of our pupils on a wide range of topics. We have pupil groups for upper school children to give them additional responsibilities these vary each year and have included an equalities committee, sports committee, media team, digital committee and digital leaders.

We also have a number of groups established where class representatives can share their comments and ideas for improving our school. Pupils from Primary 1 to 7 nominate themselves for the posts, voting then takes place and the chosen representatives are announced at assembly. Some of the pupil groups that we currently have are shown below.

### **Pupil Council**

Our pupil council has representatives from each class who have regular meetings. This forum offers pupils the chance to raise issues of concern and for the whole pupil population to have a voice in the running of the school. The Council has tackled issues such as the playground, recycling, charities, school resources, etc. The minutes of meetings are shared in classes and the representatives have to seek the views of other children to bring to the meetings.

### **Eco Committee**

Our Eco Committee are aiming for Cross Arthurlie's third Green Flag. The whole school are working together to learn about and improve the environment. Each year an audit is undertaken by the pupils in the Eco Committee and priorities for improvement are identified.

### **House Captains**

Primary 7 House Captains and Vice Captains are voted for each year. They help organise special events such as our Sports Day, the House Quiz, Maths quiz and talent competition XA Factor. The Cross Arthurlie House Trophy is awarded each year to the house who has earned most points. This is displayed in our school entrance. Each week House points are collated and the house with the highest number of points for the week is given an extra playtime.

**Junior Road Safety Officers** are pupils in Primary 6. They promote road safety across the whole campus. They have a range of duties including maintaining the road safety noticeboard, encouraging pupils to enter competitions organised at authority and national levels, highlight safe travel at assemblies/class talks and suggesting ways the school can improve safety for pupils on the way to and from school.

### **GDPR**

Information on parents and guardians is stored on a computer system and may be used for teaching, registration, assessment and other administrative duties. The information is protected by the General Data Protection Regulation 2018 and may only be disclosed in accordance with Codes of Practice. For further information please contact the school.



## Privacy Notice

### *Who will process your information?*

The personal information you give to us through any of our forms relating to Education and any other pupil administrative information we hold about you in this context will be processed by East Renfrewshire Council, Eastwood Park Giffnock, G46 6UG for the administration of Education and any additional support you or your child may require.

### *Why do we process your information?*

Your information is processed to help us administer education provision and related functions within East Renfrewshire. Your information may be shared with other departments within the council and other organisations for the same purposes and also to check the information we have is accurate; prevent and/or detect crime; and protect public funds. Other organisations may include bodies responsible for auditing or administering public funds, other councils, public sector agencies, government departments, exam bodies and other private companies or partners we use to process information and distribution services for the issue of correspondence.

### *What is the legal basis for us to process your information?*

The council processes your information in order to perform a task carried out in the public interest and also to fulfil its legal obligations to ensure proper administration of the council's financial affairs in terms of the Local Government (Scotland) Act 1973. 42 The law gives certain types of information special significance because of its sensitivity eg health information. If we process this type of information about you in relation to Education we do so on the basis that it is necessary for reasons of substantial public interest.

### *Do you have to provide your information?*

Education needs your information to allow us to carry out public tasks in the public interest that is set out in law such as teaching in primary and secondary schools. It allows us to organise and administer classes, lunches, exams etc.

### *How do we collect information about you?*

Most of the information the council holds about you will come from you as an individual and it provided at your first encounter with education whether it is applying for a place in an early learning and childcare establishment, support in the early years or applying for a place in one of our schools. Such information includes:

Child's Forename

Child's Surname

Child's gender

School

Stage

Details of child's medical condition

Any other name child is known by

Child's date of birth

Address including postcode

Mother's/Carer's Name

Father's/Carer's Name

Mother's/Carer's address including postcode

Father's/Carer's address including postcode

Mother's/Carer's telephone number

Father's/Carer's telephone number

Mother's/Carer's email address

Father's/Carer's email address

Single Parent/Carer family  
Name of Brother/Sister  
Date of Birth of Brother/Sister  
School stage of Brother/Sister  
Additional Information Support Application  
School applying for Preferred Alternative School  
Early Learning and Childcare place applied for  
Council Tax  
Evidence Mortgage Statement /  
Rental Agreement Rental Agreement End Date  
Landlord Registration Number  
Birth Certificate Baptism Certificate  
Date of Baptism  
Name of Church venue  
Child Benefit Statement  
Utility Statements  
Other Catchment Evidence

*How long will we keep your information?*

The council will hold your information from when your child first has contact with one of our services through to five year beyond them leaving school.

*Who is your information shared with?*

Your information will be accessed by council staff who need to do so to administer education and the many services that run alongside it. If such administration is provided on the council's behalf by an external agency, that agency will also have access to your information. The information will be shared with SEEMiS, CRB, ParentPay, the Diocese of Paisley (in Roman Catholic schools), Scottish Government including their Analytical Services, Education Scotland, Glow (Scotland's national education network), SQA, 2Cqr, BAM FM (Carlubar Primary, Barrhead Mearns Castle, Williamwood, Woodfarm High Schools), Bellrock FM (Mearns Primary and St Ninian's High), Skills Development Scotland, Scholar (Heriot Watt University) and East Renfrewshire Culture and Leisure Trust.

The council also needs to ensure proper administration of its funds so details will be checked internally for fraud prevention and verification purposes. Information is also analysed internally in order to provide management information and inform future service delivery. Your information may also be shared with other departments within the Council.

The council also generally complies with requests for specific information from other regulatory and law enforcement bodies where this is necessary and appropriate.

*Do we transfer your information outside the UK?*

In general we do not transfer personal information outside the UK but on the rare occasions we do we will inform you. We will only transfer information outside the UK when we are satisfied that the party that will handle the data and the country it is being processed in have adequate safeguards for personal privacy comparable to those which are in place in the UK.

*Profiling and automated decision-making*

The Education Department does not use profiling or automated decision-making for administration.

*Your rights*

You have the right to be informed of the council's use of your information.

This notice is intended to give you relevant information to meet this right. Access personal data held about you.

You have the right to access personal information the council holds about you by making what is known as a subject access request. You can receive a copy of your personal data held by the council, details on why it is being held, who it has been or will be shared with, how long it will be held for, the source of the information and if the council uses computer systems to profile or take decisions about you.

1. Request rectification of your personal data You have the right to request that the council corrects any personal data held about you that is inaccurate.
2. Request that the council restricts processing of your personal data You have the right to request that the council restricts processing your personal data if you think the personal data is inaccurate, the processing is unlawful, the council no longer need the personal data but you may need it for a legal purpose or you object to the council processing for the performance of a public interest task.
3. To object to the processing of your data You have the right to object to the council's use of your personal data.

The council will have to demonstrate why it is appropriate to continue to use your data.

## Complaints

If you have an issue with the way the council handles your information or wish to exercise any of the above rights in respect of your information you can contact the council's data protection officer by post at: The Data Protection Officer East Renfrewshire Council Council headquarters Eastwood Park Giffnock G46 6UG or by email at [DPO@eastrenfrewshire.gov.uk](mailto:DPO@eastrenfrewshire.gov.uk)

You have the right to complain directly to the Information Commissioner's office (ICO). The address of their head office is: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5EF Telephone: 0303 123 1113

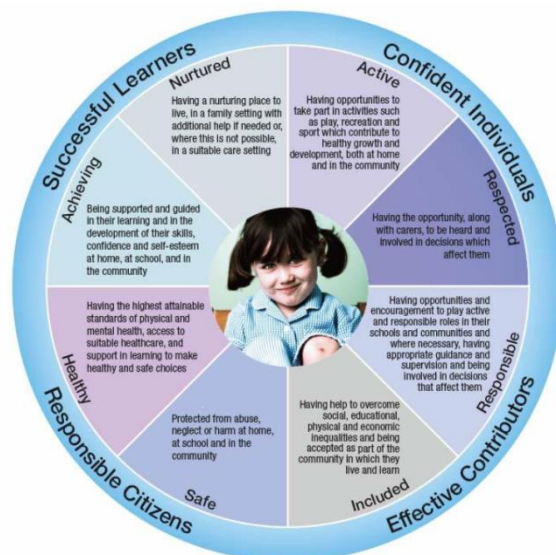
Alternatively, you can report a concern via their website at [www.ico.org.uk](http://www.ico.org.uk) The ICO also have a regional office at: 45 Melville Street, Edinburgh EH3 7HI Telephone: 0303 123 1115 e-mail: [scotland@ico.org.uk](mailto:scotland@ico.org.uk)

While you can go directly to the ICO, the council would welcome an opportunity to address any issues you have in the first instance.

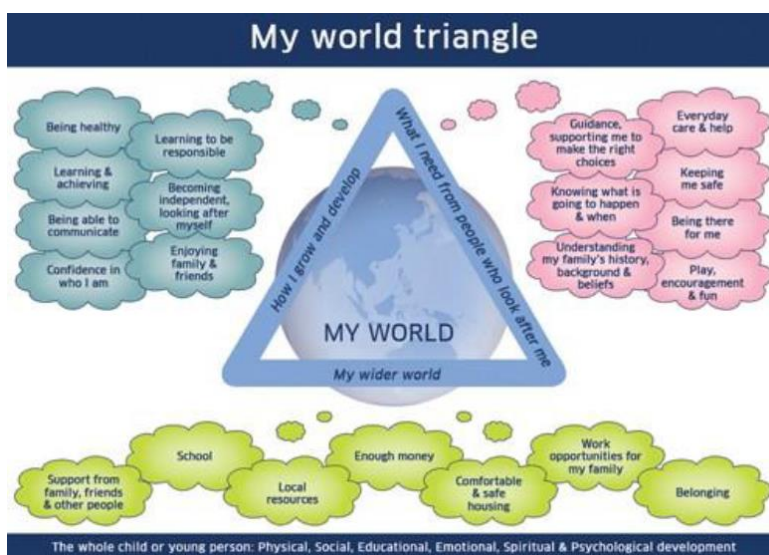
Information on parents and guardians is stored on a computer system and may be used for teaching, registration, assessment and other administrative duties. The information is protected by the General Data Protection Regulation 2018 and may only be disclosed in accordance with Codes of Practice. For further information please contact the school.

# Support for Pupils

At Cross Arthurlie we plan to meet the learning and emotional needs of all pupils following the national and local government guidelines of **Getting It Right For Every Child**.



In planning support and intervention we use the My World Triangle. Our aim is to support children and their families to achieve better outcomes and, to raise the attainment and achievement of all pupils.



We echo the stance on ensure that

authority's inclusion and teaching and

learning is differentiated according to a child's stage and development. A variety of teaching and learning approaches enable children to reach their full potential. However, pupils may, at some point in their school life, experience a learning difficulty or barrier to learning of some sort. The definition of Additional Support Needs (ASN) is wide and may encompass factors such as support required due to family circumstances, disability, health needs or social, emotional or behavioural difficulties. Class teachers are responsible for teaching all the

children in their class and in the first instance the class teacher will identify children who may need support.

### **Joint Support Team**

The school has a Joint Support Team, which can consist of representatives from a range of agencies including Health, Social Work and East Renfrewshire's Psychological Services. This team meets every fortnight to discuss a holistic approach to provide the best support available for individual pupils. Parental permission is agreed before referrals are made to any support agency.

From time to time, children and families may experience difficulties such as behavioural problems, bereavement, changes in circumstances or personal issues. The school is able to offer a variety of support. One form of support within the school is The Learning Centre which provides intensive support for a small group of pupils. In addition support is offered with the help of various agencies ranging from input from the school psychologist to social work involvement. Support includes Seasons for Growth sessions to support pupils experiencing loss, Mental Health Support, social skills development and family support at home. Please contact the school office if you require more information about JST support.

### **Dyslexia**

Dyslexia is a specific learning difficulty in its own right. We use the term where a child is having difficulty with aspects of reading or writing when there's a clear difference between these and the way they perform in other areas of school work. If you think your child may be dyslexic, your first step is to approach the school. Our ASN co coordinator will give you advice on the school's procedure for assessment and intervention.

The links (<http://www.ea.e-renfrew.sch.uk/parents/asn/> and <http://www.ea.erenfrew.sch.uk/parents/asn/mediation.htm> provide parents with important advice as well as up-to-date information on parent forums. The Parents' Guide to Additional Support for Learning is available to download at: <http://enquire.org.uk/publications/parents-guide>.

### **Child Protection**

At Cross Arthurlie Primary we take the care, welfare and protection of our children very seriously. We believe all children have a right to feel safe within the school, home and community. Within our school we strive to provide a safe, secure and nurturing environment for our pupils, which promotes inclusion and achievement.

All staff in Education have a statutory and professional responsibility to take action if we have reason to believe a child is suffering, or is at risk of abuse. Our child protection policy and procedure sets out what we will do if we have reason to believe a child is being abused or is at risk of abuse, either within the home or the community. These policies are designed to ensure that children get the help they need when they need it. Every staff member undergoes a minimum of one child protection training activity every session. Many of our staff are more extensively trained in specific areas of child protection to support and identify potential child protection concerns.

All schools in East Renfrewshire have comprehensive Pupil Support systems in place and we work closely with our partners in Social Work, Health and the Police. The school is a multi agency Joint Support Team ensures that the best possible supports are available to pupils when they need them.

The Child Protection Co-ordinator for the school is the Head Teacher. If you wish any further information or a copy of the school policy, please contact the school office. If you wish to discuss this important matter further, please make an appointment to see the Head Teacher. If you are worried or know of a child who could be at risk of abuse or neglect please speak to the Child Protection Coordinator or to a member of staff at one of the following numbers:

Social Work Request for Assistance Team (Children and Family) 0141 577 3557

More information can be found through the following link:

<http://www.eastrenfrewshire.gov.uk/ercpc>



## Practical Information

### Meals

We offer a Family Service dining experience at lunchtime. The children are provided with a three-course lunch with hot and cold options. The menus are available online at [:http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=2788](http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=2788)

The children are seated at a set table, which also holds bread and vegetable options. Primaries 1, 2 and 3 go to the lunch hall for first sitting and are served at their table. Children in P1-3 are entitled to free school meals. Children may bring a packed lunch to school, which they also eat in the dining hall. P4-P7 pupils have lunch during the second sitting. All schools in East Renfrewshire operate a cashless catering system whereby money may be paid online. Children who are entitled to free school meals have a credit downloaded to their account on a daily basis to cover the cost of their lunch. A tuck shop is available at play time and lunch time. Again all payments are cashless so accounts must be in credit. All pupils are issued with a 4 digit pin number to use when buying tuck. Please ensure your child has sufficient funds in their account to pay for lunch. Lunch costs £2.00 per day.



### On line payments

Parents/carers can make online payments via Parent Pay the new online payment system or at a PayPoint. To register a Parent Pay account you will require an activation letter which will be given to your child. To access the Parent Pay website please follow the link below. If you wish to pay at a PayPoint please contact the school office to request your child's unique barcode.

This is a simple and easy way to pay for school lunches and school trips.

<http://www.parentpay.com>

### Medical and Health

The school is in regular contact with the medical authorities who may visit on request and who also carry out routine health and hygiene checks. Pupils in Primary 1 receive a height and weight check at some point during their first year. Routine vision, audiometric, nutrition and dental checks are made throughout a child's primary school years.



First Aid is carried out in school by named trained first aiders. Any member of staff or any class teacher may also carry out First Aid under the direction of the Head Teacher. Any action taken is recorded in our First Aid record book. On occasions, parents may have to be contacted quickly and it is important that we have the correct information on record regarding emergency contacts. It would be helpful if parents could inform the school of any problem which might affect their children in school, e.g. asthma, allergies, diabetes etc and keep emergency contact information up to date.

### Infectious Diseases

Children who have an infectious disease should not be at school or nursery. They should only return after the risk of spreading infection to others has passed. It should be noted that certain infections, if caught by a pregnant member of staff or parent, can pose a danger to her unborn baby. You are therefore asked to notify the school office if your child has one of the following infections:

German Measles (Rubella)  
Chickenpox  
Slapped Cheek (Parvovirus)  
Measles  
Shingles.

### Supervision

The playground is supervised from 8.45am and at intervals each day. In the event of wet weather before school starts, pupils are permitted to enter the building at 8.50am. Management members and support staff are on hand to supervise each corridor of the school. During wet breaktimes/lunchtimes support staff and Primary 7 monitors assist with supervision in classrooms.



An adult presence is provided in playgrounds at break times in terms of the Schools' Safety and Supervision of Pupils (Scotland) Regulations, 1990. This helps to ensure good behaviour and pupil safety as far as possible. We are in the fortunate position of having a number of pupil support assistants who have playground supervision within their remits and they assist the janitor with this part of his duties.

### **Buddies**

At Cross Arthurlie Primary we have a successful group of Buddies from Primary 6. They work on a rota in groups of four, five or six and their main duties are befriending our Primary 1 and 2 pupils in the playground and encouraging them to play games. The Buddies have had some training in Playground Games and have found this a good way of getting the infant pupils involved. They meet regularly with a member of the management team to give feedback and discuss new ideas but they also notify her of any problems as they arise. The Buddies are committed to helping the school and they report that they very much enjoy their role.

### **Extra Curricular Activities**

We offer a range of additional activities to pupils. We recognise that pupils should have a wide range of opportunities and experiences from which they can realise success and achievement. Cross Arthurlie staff work closely with the Authority's Active Schools Coordinator, and sports coaches to provide sporting and non-sporting clubs for our pupils. The clubs on offer vary year on year according to the pupils' interests, staff expertise and availability of coaches. Some of the groups that we run are: football, netball, badminton, dance, play sessions, running club and a garden club. We are grateful to all staff and parent helpers who give up their time to take clubs.

During the school year most classes also take part in educational visits which are linked to their studies. Primary 5 and Primary 7 are involved in residential trips to Outdoor Education Centres during the year.



### Out of School Care (MACS)

There is an after school care facility run by MACS, which takes place each school day until 6pm at Cross Arthurlie Primary School. Pupils who attend MACS and attend other Barrhead schools are bussed to Cross Arthurlie.

Contact details for MACS:

Telephone: 0141 887 0002

Email: [general@macs.uk.com](mailto:general@macs.uk.com)

Website: [www.macs.uk.com](http://www.macs.uk.com)

### School Transport

To find out more about free school transport, follow the link below:

<http://www.ea.erenfrew.sch.uk/curriculumlinks/Links/Parents/Parental%20Leaflets/Free%20School%20Transport.pdf>

[sch.uk/curriculumlinks/Links/Parents/Parental%20Leaflets/Free%20School%20Transport.pdf](http://www.ea.erenfrew.sch.uk/curriculumlinks/Links/Parents/Parental%20Leaflets/Free%20School%20Transport.pdf)

### Term Dates and Holidays

The following link will take you to dates of terms and holidays:

<https://www.google.co.uk/#q=east+renfrewshire+school+holidays+2017>



## Useful Addresses

Director of Education  
Mrs Mhairi Shaw  
Council Headquarters  
211 Main Street  
BARRHEAD  
G78 1SY Telephone: 0141 577 3000

Customer First:  
Community Services Department  
East Renfrewshire Council Headquarters  
Eastwood Park  
Rouken Glen Road  
Giffnock  
East Renfrewshire  
G46 6UG Telephone: 0141 577 3001

Councillors can be contacted at  
East Renfrewshire Council HQ  
Eastwood Park  
Rouken Glen Road  
Giffnock  
East Renfrewshire  
G46 6UG Telephone: 0141 577 3001

## Useful Websites

**Additional Support for Learning – Advice for parents**

<http://www.ea.e-renfrew.sch.uk/parents/asn/>

**Attendance** <http://www.ea.e-renfrew.sch.uk/curriculum/Links/Parents/Parental%20Leaflets/Attendance%20leaflet.pdf>

**Curriculum for Excellence**

<http://www.scotland.gov.uk/Topics/Education/Schools/curriculum/ACE/cfeinaction>

**Complaints** <http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1573>

**Child Protection** <http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1923>

**Dressing for Excellence** <http://www.ea.e-renfrew.sch.uk/curriculum/Links/Parents/Parental%20Leaflets/DressingForExcellence.pdf>

**Dyslexia** <http://www.addressingdyslexia.org/>

**ENABLE – ASN Support** <http://www.enable.org.uk>

**ENQUIRE - ASN Support** <http://enquire.org.uk/>

**ERC Website – general enquiries**

<http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1489>

**Free school meals and clothing grants**

<http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1808>

**Homework**

<http://www.ea.erenfrew.sch.uk/curriculum/Links/Parents/Parental%20Leaflets/homeworking%20leaflet.pdf>

**Internet Safety**

<http://www.ea.erenfrew.sch.uk/curriculumlinks/Links/Parents/Parental%20Leaflets/Internet%20Leaflet.pdf>

**Inclusion**

<http://www.ea.e-renfrew.sch.uk/curriculumlinks/Links/Teachers/inclusion.htm>

**Local Improvement Plan**

<http://www.eastrenfrewshire.gov.uk/CHttpHandler.ashx?id=1640&p=0>

**Mediation**

<http://www.ea.e-renfrew.sch.uk/parents/asn/mediation.htm>

**Parentzone**

<http://www.educationscotland.gov.uk/parentzone/>

**Photographing pupils**

<http://www.ea.erenfrew.sch.uk/curriculumlinks/Links/Parents/Parental%20Leaflets/PhotographingChildrenandYoungPeople.pdf>

**Psychological Services**

<https://blogs.glowscotland.org.uk/er/PsychologicalService/>  
<http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=1810>

**Severe weather**

<http://www.eastrenfrewshire.gov.uk/index.aspx?articleid=3002>

**Twitter – East Renfrewshire** <http://www.twitter.com/EastRenCouncil>

