

## Crookfur Primary School Parent Council



Website: <https://blogs.glowscotland.org.uk/er/Crookfur/parents/parent-council/>  
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### Minutes

**DATE:** Tuesday 15<sup>th</sup> June 2021 at 8pm  
**LOCATION:** Zoom Call  
**CHAIR:** Mrs Denny Henderson  
**PURPOSE OF PARENT COUNCIL:** The Scottish Schools (Parental Involvement) Act 2006 required every school to have a Parent Council. The main aim of a Parent Council is to try to represent all parents/carers, help the school community be successful and support improvement where needed.

#### 1. Welcome and opening remarks

Denny welcome everyone present to the last Parent Council meeting of this school year. Alistair Gibb, Wendy Durie and Karen McGrady-Parker will all be stepping down from the Parent Council, we thank them for their many years on the Parent Council and wish them all well. Krys Kujawa will be stepping down as Family Centre rep, as his youngest leaves nursery to start Primary one after the summer, he has offered to be a P1 rep next year.

#### 2. Present and apologies

Role	Name	Present	Apologies	Role	Name	Present	Apologies
FC	Catherine McLatchie	x		P5	Kari Gillies	x	
FC	Krys Kujawa	x		P5	David O'Gorman	x	
P1	Maaham Ahmad	x		P5	Allyson Gilchrist		x
P1	Sarah Penny	x		P6	Denny Henderson	x	
P1	Amna Munir	x		P6	Gillian Plews	x	
P2	Lynsey Williams	x		P6	Fraser Strachan	x	
P2	Melanie McPhail-Smith		x	P7	Wendy Durie	x	
P2	Ailsa Munro	x		P7	Karen McGrady-Parker	x	
P3	Conor Murphy	x		Co-opted	Alistair Gibb		x
P3	Dawn Jamieson		x	HT	Sheena McGuigan	x	
P3	Jenny Andrew	x		DHT	Kimberley Slorach	x	
P4	Michelle Wilson	x		DHT	Claire Jamieson	x	
P4	Beverly Stoner	x		PT	Lisa David	x	

### 3. Minutes of previous Parent Council meeting

#### 3.1 Approval of the previous minutes –

Still to be approved by Mrs McGuigan, an amendment is needed to financial statement

#### 3.2 Actions arising from previous minutes

- Apart from the items below, all actions had been completed or were no longer required.

Action	Use feedback from P1 and P2 reps to help shape the welcoming of new members into Parent Council	Chair
Action	Digital learning pack is still outstanding, to be carried on	Denny/Kari

### 4. Recent meetings and events

Denny has attended Equalities forum and PC Chairs meetings recently, they both covered similar topics listed below;

- Additional support for learning survey - East Ren is doing its own review following a National review. The Council will be using parents', schools' and pupils' feedback to help look at what is required. Denny encourages any parent who has a child with additional support needs to fill in the survey and help share their own requirements and expectations.
- The school has been asked to nominate a child within the school to represent them at further meetings regarding Additional Support needs.
- Uniform policy – Council looking to reform the uniform policy in school standards.
- Review of GIRFEC at National Level.
- Rosamund Rodriguez has asked PC chairs to ask the PCs how they plan on taking things forward (in person meetings/Digital meetings)
- National Parent Forum was focussing heavily on Secondary Exams.

Action	Promote the ERC Additional Support review and advertise the survey to parents so the Council have as much feedback as possible.	PC Reps
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### 5. Financial Report

		IN £	OUT £	BALANCE £
<b>Balance at 10/5/21</b>				11,507.10
Money out	Christmas events		495.00	
	Present room expenses		89.39	
Money in	Easy Fundraising	64.59		
	P7 Sponsorship	1,570.00		
<b>Bank balance on 15/6/21</b>				12,557.30
Swipe balance awaiting transfer		1,644.76		
Cheques still to be cashed	Christmas events		72.00	
	Creative Writing Workshops		148.00	
	Puppetry Shows		192.00	
	P7 Sponsorship money		3,431.43	
	Donation to P7 Events		1,500.00	
	Autograph books		279.36	
	Karen Stewart gift reimbursement		391.33	
<b>Available to spend</b>				8,187.94

*5.1 Spending approved out of meeting*

- None

*5.2 Funding requests from school / family centre*

- Books for Family Centre Graduations £270 (approved)
- £1500 was donated to P7 Leavers' events from Parent Council as agreed at the last PC Meeting

Mrs McGuigan wants to consider the P7 residential next year. Lockerbie Manor (the usual residential trip), for a 3 night stay next year, is looking to be very expensive (far more than in previous years) and it would be unaffordable for a lot of families. It would need to be heavily subsidised by the school to make it affordable. Neilston and Uplawmoor have made a provisional booking for this.

P7 Parent Reps have said that their children (eldest experienced residential and youngest has just had the Covid restricted version), do feel like they have missed out on a rite of passage and would always prefer to have the residential.

P6 Parents have mixed responses, the children would want this annual event but they would also have enjoyed the events that were organised this year. Suggestion to canvas the P6 parents for their opinions on how they feel about the cost. If there was the desire to go ahead, the parents would need extra time to slowly pay it up.

<b>ACTION</b>	Mrs McGuigan to put out a consultation to find out P6 parents' and children's thoughts at the beginning of next term.	Mrs McGuigan
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**6. Head Teacher's Report including COVID-19 recovery update**

*6.1 School roll*

- Not mentioned

*6.2 News*

- Finalising class classifications (only P3 and P4 classes will be regrouped next year). To be announced next week.

*6.3 Events*

- Eid parties and celebrations
- P1 inductions
- Global Festival
- Sports week
- Bikeability
- Scotland day
- P6A has won the Sumdog challenge (they have won the John Muir award)
- Hackathon
- P7 transitions to Eastwood are next week (last week of term)
- Standardised Tests and Nationalised tests

*6.4 Budget/Staffing*

- Katy McKee now permanent (was employed for Covid recovery)
- Finalising temp staff (Mrs Grieve will return from maternity leave in January and will be part time along with Miss Bishop. Mrs Lamont due back in October from Mat leave, temporary staff will cover in the meantime)
- 2 newly qualified teachers will join next year

- Miss Kennedy, Miss Gillespie, Mrs Liddle, Mrs Axelsson will continue next year as Pupil Support Assistants
- Lisa David will be Principal Teacher of Family Centre
- Mrs Jamieson will have pastoral responsibility for P1 and P2
- 35hr temp post advertised for Business support staff position
- Recovery teacher position will need to be filled
- CDO temp position available

## 7. Family Centre update

- A great time had at sports week
- Leavers' ceremonies taking place this week
- Mrs Cohen leaving to do Teacher Training
- Mrs Smith leaving for Senior CDO position in Giffnock Nursery
- Advertising Mrs Smith's position for a 48wk year contract
- Mrs Cohen's term time position won't be filled
- Grouping will be looked at to balance Preschool with Anti-Preschool and varying hours
- Probably reducing groups from 8 back down to 7
- Still working in bubbles and following restrictions from Care Inspectorate for Covid
- Video for parents of Pre-schoolers being emailed out on Friday

## 8. School Improvement plan 2021/22 – initial thoughts

Pleased with feedback from Parent questionnaires

### School Improvement Priorities 2021/2022

- **Leadership and management** – self-evaluation for self-improvement – collaborative improvements visit. Review school vision, refresh values and aims
- **Learning provision** – Learning, teaching and assessments – challenge and support, differentiation meet the needs of every child, including challenging able children who could do more. Modern Languages – implementations of actions following 1 + 2 languages review
- **Successes and achievements** – Rights respecting schools. Opportunities for personal achievement. So much not been able to do due to covid and need to ensure all opportunities are available, including recognising what children are doing outside school.

Tracking and target setting has been undertaken with a good holistic assessment by teachers. We have been fortunate in Crookfur that children were well-supported by school and parents, so there has been no large learning loss due to the pandemic. Covid recovery staff will be provided for youngest years to compensate for what they have missed. Additional funding to support lowest performers.

Due to the bubbles in staffing this year, there has been real success in having a consistent member of staff providing the Non-Class Contact (NCC) time and additional support/recovery support. Budgeting has been organised for next year to continue this model and make sure that each year group has a member of staff dedicated to supporting the year group. They will know each of the pupils' abilities and will be able to offer the right kind of additional support. This should help address any loss of learning from the past year and help support children in individual ways.

## 9. Correspondence with parents and carers

Question	Answer
Do you plan on returning to normal school hours next term	Yes the school is hoping to return to the normal hours come August.
School uniform – PE kits on PE days	Mrs McGuigan is happy to let this continue next year.

Question	Answer
Why can't parents attend the nursery graduations	The Family Centre is following the guidance set by the Care Inspectorate and Council. They are aware it is very disappointing for parents but the staff are working very hard to make sure that the events are special for the children.
Online journaling for Family Centre	The school will consider this in the future. Previously Seesaw wasn't allowed to be used by the school due to GDPR, it hadn't agreed/signed up to Education set rules in the past. Due to the newness of the Family Centre, now is not the time to rush into a new thing like this, it needs to be properly researched and planned. The school isn't against it, but it won't be introduced in August as there isn't the time to do it properly. It will be considered and the school understand why the parents would like it to be introduced. The paper profile books are very special to the children and they don't want to lose them.
Settling into nursery	Each child will have their individual needs catered for so that they will get the settle programme that they need. No one will be forced into a particular model.

## 10. Subcommittee updates

### 10.1 Fundraising Committee

- Haven't met yet. Denny will encourage them to organise a P1 and possibly a P2 disco next year as a good way for the children and parents to get to know each other.

### 10.2 Diversity Group

- Haven't met since last meeting.

## 11. Any other business

The Parent Improvement Group for the Family Centre will take over Parent enquiries instead of the School parent council meetings. There will still be a Family Centre Liaison rep (Catherine McLatchie). Mrs McGuigan suggests there should be FC reps on the Parent Council to maintain the connection between the school and nursery because they are still both Crookfur premises.

Rebranding the fundraising committee as the "Fundraising and Social Committee"

AGM will be Wednesday 8<sup>th</sup> September, venue TBC

2 notes of interest from P1 parents to join the Parent Council

Preferences for meeting format for next year – Doodle poll sent out to Parent members for preferences. Responses still outstanding for this.

A very big thank you to all the school staff for all you have done in the past year, it has been greatly appreciated by everyone.

## 12. DATE OF NEXT MEETINGS

- Parent Council – AGM Wednesday 8 September 2021
- Diversity Group – tbc
- Fundraising Committee - tbc

Denny Henderson

Chair – Crookfur Primary School Parent Council