

Crookfur Primary School



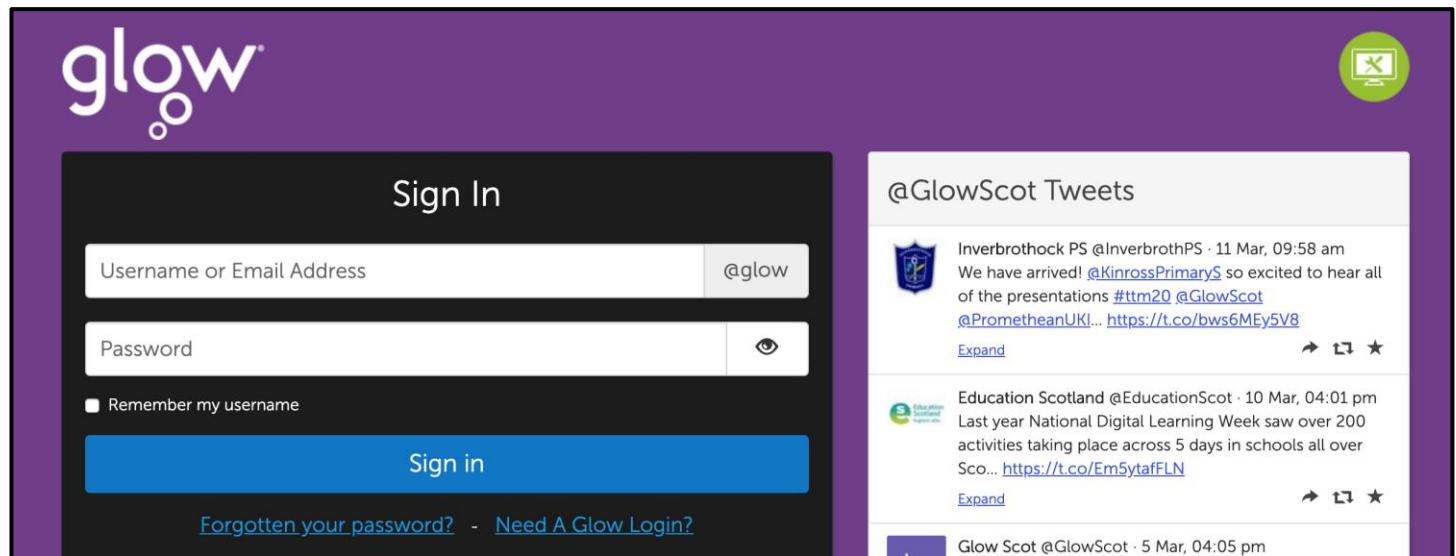
**Google Classroom Guide
for Parents**

Accessing Google Classroom

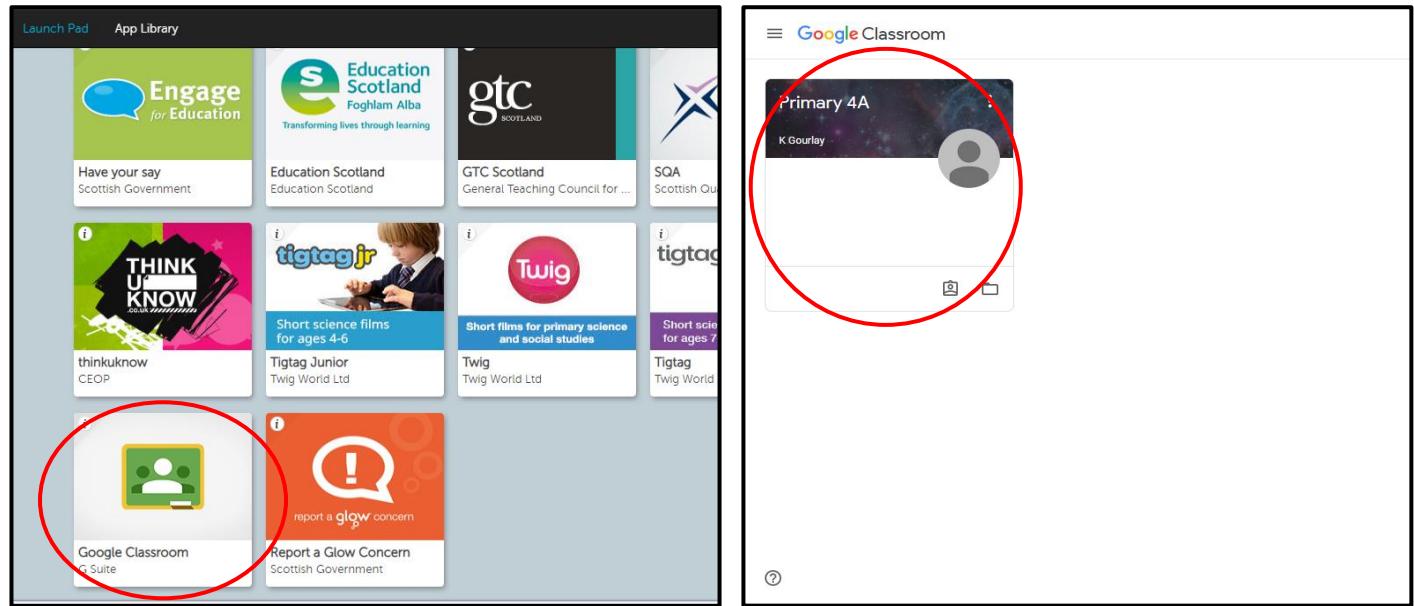
Students will have to log in to Google Classroom using their GLOW username and password. This is a username beginning with “gw” and a password set by your child’s teacher.

If you are logging on from a laptop, chromebook or computer: Google Classroom is accessed through Glow, on the following link: <https://sts.platform.rmunify.com/account/signin/glow>

If you are logging in from the Google Classroom app on an iPad, phone or other mobile device: Download the Google Classroom app. When you are asked for your Google Email, enter your child’s username with **@er.glow.scot** at the end. For example: gw22testjohn@er.glow.scot You will then be redirected to the GLOW screen to log in (you do not have to enter the email ending on the GLOW screen, only on the Google screen).



Once logged in, you can scroll and click on the Google Classroom logo and then, select your child’s class.



If you have not yet joined your child’s class, you can click the “+” icon in the top right of the screen, where you will be prompted to join by entering your child’s classroom code (you should get this from the class teacher). It will take a minute for you to join and then the class will show, as above. If your teacher has invited you but you have not yet joined, you will see a button that says “Join” beside your class. Click this to join the class.

Google Classroom Stream

We will run through some of the features of the classroom stream below. The main page of the stream in Google Classroom, will look like the image below:

| Recent Work | | | | |
|---------------------|--|---------------|-----------|---|
| Filter | Title | Due | Actions | |
| Assigned | Non-Fiction Writing - Information Leaflet | 24 Mar, 23:59 | Handed in |   |
| Returned with grade | Which countries in the world speak French? | 26 Mar, 15:00 | Assigned |   |
| Missing | IDL History of Newton Mearns Research | No due date | Assigned |   |
| | Rectangles Homework | No due date | Assigned |   |
| | Comprehension and Spelling Monday 16 March | No due date | Assigned |   |

Upcoming

The “Upcoming” section will show what work is due in. However, work will only show here if a due date has been given. To see all assignments, click on “View All”. You will then be shown a list of assignments, showing which are still “assigned” and which have been handed in.

Commenting

You and your child can comment on the class stream, to communicate with your child's teacher. You can post and respond to comments. Your child's teacher may post important information, pictures, questions or videos in this section too. You can submit a comment by typing your comment and clicking on the paper aeroplane. You can also reply to comments on posts. **Please note** that comments in this section are visible to the whole class.

Adding Pictures or Files

If you would like to add a picture or other file, you can type your comment, then click the paperclip icon and click “file”. Attach your picture or file and then click “Post”. Please note, the “Post” button will be greyed out unless you write a description.

The screenshot shows a 'Share with your class' dialog box. At the top, there is a text input field with the placeholder 'Share with your class'. Below it is a horizontal line. Underneath the line, there is a 'Add' button with a clipboard icon. To the right of the 'Add' button are 'Cancel' and 'Post' buttons. A list of sharing options follows: 'Google Drive', 'Link', 'File' (which is highlighted with a red circle), and 'YouTube'. At the bottom right of the dialog box is a three-dot menu icon.

Share with your class

Add

Cancel Post

- Google Drive
- Link
- File
- YouTube

new question: Which countries in the world speak French?

...

Class Work

The “Classwork” tab, will show you all assignments that are due in. You can click on an assignment to see further information from the teacher and any attached files. You can click on “view assignment” to see more information about the assignment. This will provide you with a specific assignment page, where you can communicate with other classmates and the class teacher. You may see assignments organised by subject area, you can select the subjects on the left, to see specific assignments for that subject area.

Primary 4A Stream Classwork People

View your work Google Calendar Class Drive folder

All topics French

Attached files will show below. Click here to go to the specific assignment page.

Non-Fiction Writing - Information Leaflet Due 24 Mar, 23:59

Posted 10:34 Assigned

Use the resources within the Slides, to create an informational leaflet. You will find a template slide that can be used to create your leaflet. Remember to use your knowledge of non-fiction text features!

Informational Leaflet Google Slides

View assignment

This is a list of other assignments. You can click on any assignment to see more info.

| Assignment | Due Date |
|--|-------------|
| IDL History of Newton Mearns Research | No due date |
| Rectangles Homework | No due date |
| Comprehension and Spelling Monday 16 Ma... | No due date |

Submitting Work

After you click “view assignment” above, it will take you to the assignment page. This is where you will submit work. You can also privately leave a comment for the teacher about the assignment in the “Private Comments” and add to class comments in “Class Comments”.

Primary 4A

Due 24 Mar, 23:59

Non-Fiction Writing - Information Leaflet

100 points

Use the resources within the Slides, to create an informational leaflet. You will find a template slide that can be used to create your leaflet. Remember to use your knowledge of non-fiction text features!

Class comments

Add class comment...

Private comments

Add private comment...

You can add or create a supplementary file for the assignment here, if needed.

You can see and comment to the class here, about the assignment.

Click here to hand work in.

You can add a private comment here.

You can also submit work from the assignment, by clicking the “turn in” button at the top of the document.

If you submit work by accident, you can retrieve the work. You can also do this if you want to add more to a piece of work later on. You can do this easily by clicking "Unsubmit".

A screenshot of a Google Sheets interface. At the top, there is a toolbar with a 'TURN IN' button, which is highlighted with a red oval. To the right of 'TURN IN' is a 'Share' button. Below the toolbar, there is a text input field with the word 'Editing' and a dropdown arrow. On the far right of the toolbar, there are three small circular icons: a purple one, a blue one with a document icon, and an orange one with a question mark icon.